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| Item # | ***Topic/Activity*** | | | ***Lead*** | ***Handouts/Reference Materials*** | ***Outcome\**** |
|  | **Public Comment:** Chad Wehrmeister provided that the Districtwide Emergency Operation Plan, which includes various emergency situations and our response, has been drafted and will be sent to Carlos.  Bob Estrada inquired on behalf of another staff about who to reach out to in case an alarm goes off and they are unable to reach Maintenance Dept. Russ Holt informed the committee that the voicemail in Buildings and Grounds directs them to contact the Operator who will contact appropriate party. | | | N/A |  | Information |
| 3.  **2.** | **Review: Agenda for February 20, 2020**  **Review: Minutes from November 21, 2019** | | | Montoya |  | Action |
| **3.** | **Old Business** | | |  |  |  |
|  | 3a | | **Campus Safety Topics: CPR/First Aid Classes, De-Escalation Training, CCCSIG Training**  Chad requested availability for training from a Site Supervisor from AMR. No additional update.  For defibrillator training, once ours are registered with the Country, we can hold trainings. Some cabinets have bleed control kits. Officers check them and test them twice a year.  For fire drills, when Police Services does dept trainings (have done 4 in the last month), they also do a walk-through and fire alarm evacuation drill.  For the use of the yellow lever to shut down building in KAC, will do training for people in KAC and Science Bldg. Student Union bldg. training can include Math.  Carlos would like to get trainings scheduled perhaps at next meeting. | Pon/ All |  | Information/Discussion |
|  | 3b. | | **Campus Signs:**  Committee reviewed proposed signs and chose version three. Eloine will make suggested revisions. These signs will be printed and placed around campus to inform the community what to do in case of an emergency. | All |  |  |
| **4.** | **Standing Items** | | |  |  |  |
|  | 4a. | **Safety Training Subcommittee:**  Have done four dept trainings in the last month. Two or three others have requested training. Will look at scheduling more dept trainings in April. | | Montoya |  | Discussion |
|  | 4b | **Online Resources Review**  Committee reviewed Safety Monitor Flow Chart, and noted a few vacancies. Sandra Mills and Clarissa Cadena will work on updating the chart.  Evacuation maps also need to be updated- Chad and John Schall are working on this; will check in with John to get the updated ones posted on the LMC website.  Committee will further discuss holding a Safety Monitor training at least once a semester. | | Wehrmeister |  | Information |
| **5.** | **Updates & Announcements** | | | | | |  |  |  |
|  | 5a | | **Flu Signage**  The flyers posted around campus regarding “Tips for the Cold and Flu Season”, can also be found on the Safety Updates page, <https://www.losmedanos.edu/safety/tips.aspx>. This is the page where they post tips or alerts. |  |  | Information |
| Reviewed/endorsed at SGC Meeting, 2-26-14 | **NEXT MEETING:** March 19, 2020 @ 3:00pm in MA-142 | | | | | |

*\*List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” †If there is a related document being reviewed, indicate “first read” or “second read.”*