

LOS MEDANOS
COLLEGE

**Safety Committee
MINUTES**

Thursday, November 21, 2019
3:00 PM – 4:30 PM, Math Bldg., Rm. 142

Chair: Carlos Montoya

Members: Eloine Chapman, Victor Coronado, Derek Domenichelli, Robert Estrada, Angela Fantuzzi, Susie Hansen, Russ Holt, Mike Hotton, Sandra Mills, Melissa Pon, Lucy Snow, Virginia Richards, Chad Wehrmeister, Clarissa Cadena (support)

<i>Item #</i>	<i>Topic/Activity</i>	<i>Lead</i>	<i>Handouts /Referenc e Materials</i>	<i>Outcome*</i>
1.	Public Comment: Carlos opened with informing the members that SGC accepted the recommendation to operationalize the Safety Committee. We will still keep membership for representation and to report back. We will continue posting agenda and meeting minutes. If a vote is needed, we will vote with members present.	N/A		Information
2.	Approve: Agenda for November 21, 2019 Review/Approve: Minutes from October 17, 2019 Carlos reviewed minutes from Oct. 17 th meeting. Richard motioned to approve, Angela seconded- M/S/A	Montoya		Action
3.	Old Business			
3a	Campus Safety Topics: CPR/First Aid Classes, De-Escalation Training, CCCSIG Training Mike provided that they will be getting a date from AMR to host the CPR/First Aid Classes, we are just waiting to hear back from them. De-Escalation Training, CCCSIG calls it Nonviolent Crisis Intervention (CPI) - we can request to schedule here at LMC. Mike Hotton also wanted to provide that in an emergency situation, the KAC (Kinesiology Athletic Complex) is equipped with yellow handles for emergency lockdown. It also has outdoor speakers for announcements in an emergency situation. An Evacuation Plan will also have to be done for the new building. Jerry Johnson does the full evacuation plans.	Pon/ All	Health and Safety Services/ Staff Developm ent Day Trainings	Information /Discussion

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4.	Standing Items					
4a.	<p>Accreditation Draft Review- Standard III.B.1 Carlos will draft and it will be sent one last time for review before it gets posted.</p>	Montoya	ISER Standard Draft III.B.1	Discussion		
4b	<ul style="list-style-type: none"> • Safety Training Subcommittee: Safety Training Schedule- Depts trained include Business Services, Student Life and Student Ambassadors. Police Services will be doing two more trainings then will open calendar for requests. Will also be training people going into the new buildings. Training is done in two parts: Active Shooter Training and Shelter in Place. During the first visit they will check emergency bags and radios. In second visit, they will take Dept down to evacuation area and answer any additional questions. <p>Emergency Operations Center is located in the new Police Building- allows for Police Services to provide safety to our campus in a centralized location. For Safety Monitor Training, it is done by Jerry Johnson. We can also talk to Chad Wehrmeister about doing a campus training for Safety Monitors, should each have a radio in each floor of each building.</p>	Wehrmeister		Information		
4c	<ul style="list-style-type: none"> • Online Resources Review Safety Support Team (Update Flow Chart) - Flow Chart has been updated- no additional changes mentioned. 					
5.	Updates & Announcements					
5a	<ul style="list-style-type: none"> • Committee Recommendation – Vote to Operationalize Safety Committee- As Carlos mentioned at beginning of meeting, the committee was approved to operationalize. It will be reporting to the VP of Business Services. We will continue to report back to our campus community. 			Information		Information

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5b	<ul style="list-style-type: none">• Campus signs <p>Chad is working with Counseling on Crisis Intervention post. Eloine provided that the Marketing intern worked on the draft for some of the changes and updates for LMC emergency signs. Committee discussed further details on the signage and wording. It will be sent out for committee approval. Will review at next meeting.</p> <p>Meeting ended at 4:07 pm</p>			
NEXT MEETING: Thursday, February 20, 2020				

**List the intended outcome for each agenda item as "Information," "Discussion," and/or "Action." If there is a related document being reviewed, indicate "first read" or "second read."*

DRAFT