



1. Go to www.losmedanos.edu/new
2. Click on "Step 1"
3. Click on "Start your Admission Application"
4. If it is your first time applying, click on "Create an Account."
If you already have an account, click on "Sign in."

<p>Write down your OpenCCC Information:</p> <p>Username: _____</p> <p>Password: _____</p>

Forgot your OpenCCC login information?

1. Click on "Sign in" and then "Recover Account."
2. Answer the prompts to retrieve your username and reset your password.

After you sign in:

1. Click "Start a New Application."
2. After submission, you will receive an email from InSite within 24 hours containing your LMC student ID number, username, and one-time password.

<p>Write down your LMC Insite Information:</p> <p>Username: _____</p> <p>Password: _____</p>
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Step 1 - Application for New and Returning Students

[Start your Admission Application »](#)

Application for Admission to College

Before applying to college you must first have an OpenCCC account.

The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.

OpenCCC is a service of the California Community Colleges Chancellor's Office. The information in your account is kept private and secure.

[Create an Account](#) or [Sign In](#)

Sign In

To continue to your California Community Colleges student account, please sign in or create a new account.

* Required field

Email or mobile phone *

Next

[Create an Account](#)

[Recover Account](#)

My Applications

[Start a New Application](#)

IMPORTANT SOCIAL SECURITY NUMBER INFORMATION:

It is recommended, but not required, to provide your Social Security Number (SSN) when you apply. To be eligible for financial aid, your SSN is required. If you prefer not to provide your SSN, you can provide it to the Admissions and Records office at a later date. All OpenCCC institutions are required by law to keep your SSN private and secure and not to reveal it without your permission.

Talk to Your Counselor

1. Talk to your High School Counselor about the class(es) you are interested in taking at Los Medanos College
 - Go to www.losmedanos.edu/schedule to search for classes

Login to InSite

1. At www.losmedanos.edu, click on **InSite** at the top of the page
2. Login to **InSite** with your username and one-time password
 - You will be prompted to create a new password

Complete the Special Admit Enrollment Form

1. Login to **InSite** and click on the red “**LMC Student Forms**” tile
 - From the menu, select the **Special Admit Enrollment Form**
 - Complete the student portion
 - Click the **submit** button
2. After submission the form will be routed to:
 - Your HS counselor for signature
 - Your parent/guardian for signature
 - LMC Admissions & Records for processing

Register for Classes

1. Know your registration date!
 - Login to InSite
 - Click on the blue “**Registration Dates**” tile
2. Register for your class(es) on or after your registration date
 - Login to InSite
 - Click on the green “**Registration**” tile
 - Click on “Register for, Add, and Drop Classes”
 - Video Tutorials available at <https://www.4cd.edu/insite/registration/> under “How to Use Schedule Builder”

Questions?

Ask LMC Outreach & Welcome Services

925-473-7434

LMCquestions@losmedanos.edu

scan QR code to the right or at

www.losmedanos.edu/studentservices/outreach/

