**PDAC MINUTES FOR**   
**Thursday, April 28, 2022**

**Zoom:** [**https://4cd.zoom.us/j/95674953058**](https://4cd.zoom.us/j/95674953058)

**Meeting: 3:30PM – 4:30PM**

**Attendees:** Erlinda Jones (Chair), Julie Von Bergen (Alternate Chair), Jill Buetner (PIP), Courtney Diputado, James Nogarr, Shondra West, Robert Delgado, Chialin Hsieh, Natalie Hannum, Jeffrey Benford, James Madden,

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| --- | --- | --- | --- | --- |
| **Topic/Activity** | **Lead** | **Time** | **Information, Discussion, Action, Follow-up** | **Follow-Up/ Action** |
| Welcome  Announcements (Public) | Kwist/Delgado | 5 | Information |  |
| **Consent Agenda** |  |  |  |  |
| Review and Approval of Agenda   * C. Hsieh makes motion to approve agenda.   + N. Hannum seconds. All in favor | Kwist | 15 | Action |  |
| **New Business** | | | |  |
| **Membership: Review Membership / Structure/ and** [**Charges**](https://www.losmedanos.edu/profdev/documents/2020GoalsandObjectivesApproved.docx)   * PDAC approves PD Conferences, Nexus Funding, PIP Funding, and PDAC Mini Grant * Partner with IDEA about Mini-Grants * PIP Membership includes: stipends, observational technology, access interdisciplinary community of faculty. * PIP application for funding in fall 2022 * Nexus application for funding in fall 2022 * Approving conferences funding, as needed * PDAC 14k funding (local) and 20k for District – District using 20k BEOI efforts (2021-2022) TBD for fall 2022. * Impact Equity Mini-Grant application overview – up to 5k for a project. Or 3k for guest speaker. * PDAC looks at Program Review, Climate study, and keeps PD at the college moving by making recommendations. * Review of PD Activities, evaluation/assessment, measurement, interpretation of data and reports. * PDAC charges and goals must align with the educational master plan and college work. * Read PDAC Charges. Comments made:   1. SLO assessment PD development trainings   2. Building Collective spaces for different initiatives   3. Recommendation for GROW trainings, and featuring trainings and invite folks to attend trainings.   4. Adding Elumen to a PDAC Goal (and other software’s/hardware)   **FLEX WEEK UPDATE:**   * Showing the tools in GROW, and 0ver 10k trainings. * Employee Engagement Survey | Kwist  Kwist /Delgado | 10 | Information |  |
| Upcoming and Conference Funding Recommendations   * N/A   PDAC Mini-Grants for Review   * N/A | Kwist /Delgado | 15 |  |  |
| **Old Business/Updates** | | | |  |
| **Staff Reports**  Courtney Diputado:   * 1. Introduction: All Things Canvas, distance education, instructional software, smart classroom tech, zoom, and provide PD trainings on technology hardware and software.   2. Student Tech Support – Peer to Peer helpdesk. 16hours for summer (total) – 10 hours for fall a week. Recording Studio equipment/Podcast studio equipment, Green screen lights, backdrop, mics, lenses, headphones. One-Stop Instructional Support space: Automated video recording space, * R. Delgado motions to adjourn meeting at 4:33PM,\   + S. West seconds. All in Favor |  | 15 | Information |  |
| **Future Meeting Topics: TBD** |  |  |  |  |