**Professional Development Advisory Committee (PDAC)**

**PROPOSED AGENDA**

**February 27, 2014**

**2:00 to 3:30 p.m. (LPG 3:35 to 5:00 p.m.)**

**L-105**

**(Agenda and all documents will be posted digitally and on InSite at Meeting)**

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|  | ***Topic/Activity*** | ***Lead*** | ***Time*** | ***Expected Outcome*** |
| **1** | Welcome  - Review and Approve Proposed Agenda  - Minutes from the December 5 and January 23, 2014  - Membership Updates (Vacancy: (1) Faculty (DW-PD also); (1) Classified) | Co-Chairs Mary and Ruth | 10 | Review and approve Proposed Agenda and Minutes  Follow-up |
| **2** | Report to SGC Charges - Focus for 2014-15 | Mary/Ruth | 15 | Report out/Next steps |
| **3** | PDAC Subcommittees: (10 minutes each)   * Report-outs * Chair assignments, Roles, Expectations * Expansion/outreach of sub-committee membership:   Health and Wellness (Subcommittee Chair Annica Soto)  Leadership (Ruth)  Teaching and Learning/Nexus (Co-Chairs: Erlinda and Rosa) A’kilah, Ruth  New Employee Orientation Lunch (Staff: Mary; Dave B., Kathy, Eric, Mary)  Technology- D2L, Lynda.com, (Staff: Mary, Mike, Kathy, Clint,)  Grant (Ruth) | Mary/Ruth/All | 45 | Report-out  Discussion  Next Steps/Action |
| **4** | |  |  |  |  | | --- | --- | --- | --- | | Conference Review Subcommittee (Eric, Erlinda, Rosa, Ruth, Mary)   1. Procedures: Rubric 2. Funding Requests  * Kim Wentworth * Barbara Cella * Eric Sanchez | Eric Sanchez, Chair | 5 | Update/Report Out | | Eric Sanchez | 10 | Update |
| **5** | Campus Surveys:   * District-wide PD Survey (PDAC subcommittee findings) * Employee Satisfaction Survey (results relating to PD) * Opening Day-Strategic Planning “Big Ideas” themes (results relating to PD) * Overlapping Discussion with today’s LPG Agenda (Item 2) | All | 30 | Review/Discuss/Action |
| **6** | Meeting Dates for 2013-2014   |  | | --- | | March 27, 2014 | | April 24, 2014 | | May 22, 2014 | | Calendar  Rollovers:   * Student Success Task Force PD Recommendations * Membership Review (May, 2014) |  | Calendar dates for spring, 2014 |