**Professional Development Advisory Committee (PDAC)**

**PROPOSED AGENDA**

**December 5, 2013 2:00 - 3:00 p.m. (LPG 3:00 - 5:00 P.M.)**

**L-105**

**(Agenda and all documents will be posted digitally and on InSite at Meeting)**

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| --- | --- | --- | --- | --- |
|  | ***Topic/Activity*** | ***Lead*** | ***Time*** | ***Expected Outcome*** |
| **1** | Welcome  - Review and Approve Proposed Agenda  - Minutes from the 10-24-13 Meeting will be posted to inSite for your review | Co-Chairs Mary and Ruth | 5 | Review and approve Proposed Agenda and Minutes |
| **3** | Conference Review Subcommittee (Eric, Erlinda, Rosa, Ruth, Mary)   * Report on:   Trainings: President’s Council and Department Chair Meeting   * Next steps on New Policies/New forms (Notify campus, etc.). | Eric Sanchez, Chair  (Staff: Mary and Ruth) | 10 | Review and approve process/form changes. |
| **4** | Employee Satisfaction Survey for Accreditation | Ruth/Mary | 10 |  |
| **5** | PDAC Subcommittees (Funding Proposals & Survey Results)   * Health and Wellness - CCCSIG - Garden (Subcommittee Chair Annica Soto) Funding Proposal submission * Leadership (Ruth/Demetria) * Teaching and Learning/Nexus (A’kilah, Erlinda, Rosa, Ruth) * New Employee Orientation Lunch (Dave B., Kathy, Eric, Mary) * Technology- D2L, Lynda.com, (Mike, Kathy, Clint, Yongmin, Mary)   Grant (Ruth) | Subcommittee Chairs | 10 | Report outs  Review/Approve any subcommittee Funding Proposals |
| **6** | District-wide Professional Development Survey Results Overview | Mary | 5 | Report-out |
| **7** | Student Success Conference Follow-up   * Monday 12-2-13 College Assembly Debrief | Ruth/Mary | 15 | Report-out  Plan Follow-up |
| **8** | Program Review for Professional Development  SGC Charges for PDAC | Ruth | 5 | Report-out |
| **9** | Meeting Dates for 2013-2014   |  | | --- | | December 5, 2013 | | January 23, 2014 | | February 27, 2014 | | March 27, 2014 | | April 24, 2014 | | May 22, 2014 | | Calendar  Rollovers:   * Student Success Task Force PD Recommendations * Membership Review (May, 2014)   Subcommittee Membership, Roles, Expectations, Outreach, (continue Equity - overarching) |  | Calendar dates for spring, 2014 |