**Professional Development Advisory Committee (PDAC)**

**PROPOSED AGENDA**

**December 5, 2013 2:00 - 3:00 p.m. (LPG 3:00 - 5:00 P.M.)**

**L-105**

**(Agenda and all documents will be posted digitally and on InSite at Meeting)**

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|  | ***Topic/Activity*** | ***Lead*** | ***Time*** | ***Expected Outcome***  |
| **1** | Welcome - Review and Approve Proposed Agenda- Minutes from the 10-24-13 Meeting will be posted to inSite for your review | Co-Chairs Mary and Ruth | 5 | Review and approve Proposed Agenda and Minutes |
| **3** | Conference Review Subcommittee (Eric, Erlinda, Rosa, Ruth, Mary)* Report on:

Trainings: President’s Council and Department Chair Meeting* Next steps on New Policies/New forms (Notify campus, etc.).
 | Eric Sanchez, Chair(Staff: Mary and Ruth) | 10 | Review and approve process/form changes. |
| **4** | Employee Satisfaction Survey for Accreditation | Ruth/Mary | 10 |  |
| **5** | PDAC Subcommittees (Funding Proposals & Survey Results)* Health and Wellness - CCCSIG - Garden (Subcommittee Chair Annica Soto) Funding Proposal submission
* Leadership (Ruth/Demetria)
* Teaching and Learning/Nexus (A’kilah, Erlinda, Rosa, Ruth)
* New Employee Orientation Lunch (Dave B., Kathy, Eric, Mary)
* Technology- D2L, Lynda.com, (Mike, Kathy, Clint, Yongmin, Mary)

Grant (Ruth)  | Subcommittee Chairs | 10 | Report outsReview/Approve any subcommittee Funding Proposals |
| **6** | District-wide Professional Development Survey Results Overview | Mary | 5 | Report-out |
| **7** | Student Success Conference Follow-up * Monday 12-2-13 College Assembly Debrief
 | Ruth/Mary  | 15 | Report-outPlan Follow-up |
| **8** | Program Review for Professional DevelopmentSGC Charges for PDAC  | Ruth  | 5 | Report-out |
| **9** | Meeting Dates for 2013-2014

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| December 5, 2013 |
| January 23, 2014 |
| February 27, 2014 |
| March 27, 2014 |
| April 24, 2014 |
| May 22, 2014 |

 | CalendarRollovers:* Student Success Task Force PD Recommendations
* Membership Review (May, 2014)

Subcommittee Membership, Roles, Expectations, Outreach, (continue Equity - overarching) |  | Calendar dates for spring, 2014 |