

**PDAC MINUTES FOR  
September 22<sup>nd</sup>, 2022**

**Zoom: <https://4cd.zoom.us/j/81946310524>**

**Meeting: 3:30PM – 4:30PM**

**Attendees:** Erlinda Jones (Chair), Jill Buettner (PIP), Courtney Diputado, Justin Nogarr, Shondra West, Robert Delgado, Natalie Hannum, Jeffrey Benford, James Madden, Sabrina Kwist

Topic/Activity	Lead	Time	Information, Discussion, Action, Follow-up
<ol style="list-style-type: none"> <li>1. Welcome</li> <li>2. Announcements (Public)</li> </ol>	Kwist/Delgado	5	Information
<b>Consent Agenda</b>			
<ol style="list-style-type: none"> <li>3. Review and Approval of Agenda</li> <li>4. Review and Approval of Minutes 04/28/2022               <ol style="list-style-type: none"> <li>a. Natalie motions to approve minutes, Courtney seconds, - Erlinda abstains.</li> </ol> </li> </ol>	Kwist Kwist	10	Action
<b>New Business</b>			
<ol style="list-style-type: none"> <li>5. Review of Charges and Purpose               <ol style="list-style-type: none"> <li>a. Erlinda reads the Goals of PDAC and emphasizes cultivating common understanding and practice. We're engaging and collaborate for the needs of employees and students. Develop PD to work together and not in silos.</li> </ol> </li> <li>6. Action: Adding Objectives to Goals               <ol style="list-style-type: none"> <li>a. Elumen, SLO Assessment, and Distance Education.                   <ol style="list-style-type: none"> <li>i. Modify Goal 3 – objective 2 (modify DE) and edit LMC Faculty to LMC All Employees. Adding tech programs. Dr. Kwist and Robert will propose change at next meeting.</li> <li>ii. Another Goal – DE specific</li> </ol> </li> </ol> </li> <li>7. Equity PD Updates               <ol style="list-style-type: none"> <li>a. Pedagogy Innovation Project (PIP) on 4<sup>th</sup> Cohort. – A responsive group on what's happening. Adapting to technology needs in the classroom. Utilizing video components, teacher research audio equipment (Owl), and funds available for PD. observational piece in a non-evaluative –                   <ol style="list-style-type: none"> <li>i. Teacher Training Program proposal – PIP                       <ol style="list-style-type: none"> <li>1. For LMC Graduates</li> </ol> </li> </ol> </li> </ol> </li> <li>8. Employee Engagement Survey               <ol style="list-style-type: none"> <li>a. No report on Engagement Survey</li> </ol> </li> </ol>	Kwist Jill/Sabrina Kwist /Delgado Kwist All	35	Information/Action

<p><b>9.</b> District PD Committee Report back</p> <ul style="list-style-type: none"> <li>a. LMC representatives – Dr. Kwist &amp; one position vacant</li> <li>b. Statewide PF conference: <a href="https://www.4csd.com/conference-sessions">https://www.4csd.com/conference-sessions</a></li> <li>c. The Peer Online Course Review (POCR) Program – Pair faculty with faculty mentors to create quality canvas and review process. <ul style="list-style-type: none"> <li>i. CHANGE: Review will happen at LMC, and will not be District wide going forward.</li> <li>ii. Funding Source: HERFF Funds – How to continue funding? <ul style="list-style-type: none"> <li>1. Is it a Guided Pathways initiative?</li> </ul> </li> </ul> </li> </ul> <p><b>10.</b> PD Priorities Discussion</p> <ul style="list-style-type: none"> <li>a.</li> </ul>			
<p><b>11.</b> Upcoming and Conference Funding Recommendations</p> <ul style="list-style-type: none"> <li>a. N/A</li> </ul> <p><b>12.</b> PDAC Mini-Grants for Review</p> <ul style="list-style-type: none"> <li>a. Up to \$1,500 per application. \$3,000 for two individuals.</li> </ul> <p><b>13.</b> Review PDAC meeting Dates</p> <ul style="list-style-type: none"> <li>a. December 1<sup>st</sup> for the last meeting. (November meeting)</li> </ul>	Kwist /Delgado	5	
<b>Old Business/Updates</b>			
<p><b>14.</b> Staff Reports</p> <p>Erlinda motions to adjourn the meeting  Sabrina Kwist seconds.  All in favor.</p> <p>Meeting adjourns.</p>		5	Information
<b>Future Meeting Topics: October 27<sup>th</sup></b>			