**PROFESSIONAL DEVELOPMENT ADVISORY COMMITTEE (PDAC)**

**MINUTES**

### November 30, 2017

Members present: Josh Bearden (F), Erlinda Jones (F), Eric Sanchez (C), Carla Rosas (M),

Shondra West (C)

Members absent: Courtney Diputado (C), Sharon Goldfarb (M); Eric Sanchez (C).

Staff present: Mary Oleson (C), Sabrina Kwist (M)

Staff absent: Hannah Tatmon (C), Tess Caldwell (F), Janice Townsend (F)

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| **Topic/Activity** | **Information/Discussion/**  **Action/ Follow-up** |
| 1. **Welcome**   Mary Oleson opened the meeting at 3:10p.m., with a quorum present. | Information |
| 1. **Consent Agenda Approvals:**   a) Agenda and Minutes of the September 28, 2017 meeting were reviewed.  ***Shondra West made a motion to approve the day’s Agenda and the Minutes of the September 28, 2017 meeting. Josh Bearden seconded the Motion. All were in favor and the Motion was approved.***  b) Conference Funding recommendations: *Josh Bearden made a Motion and Shondra West seconded the Motion to approve the following recommendations for conference funding. All were in favor and the Motion was approved.*   1. Ian Bassett - $961.72 CCACC, Davis, CA. 4-26-18 thru 4-19-18. PDAC Funding recommended. 2. Nick Garcia and Eric Sanchez - $2,000 (Cap). JFK Theatre Festival, Spokane, WA. 2-18-18 thru 2-24-18.   PDAC Funding recommended.   1. Edward Haven - $251.96 ($1,000 Nexus), Chicago, IL. 2-21-18 thru 2-24-18. PDAC Funding Recommended. 2. Lucy Snow - $860.15, CCACC, Davis, Ca. 4-26-18 thru 4-29-18. PDAC Funding recommended. 3. Info only: Funded by 3SP: Kelly Green, $1,261.00, Educating for Careers Conf., Sacramento, CA . 3-4-18 thru 3-6-18. 4. Info only: Funded by Nexus: Roseann Erwin, $641.79, California Academic Research Libraries Conf. (CARL), Redwood City, Ca. 4-13-18 thru 4-15-18. | Information/Action |
| 1. **PDAC Mini-grants for Review** 2. Sabrina Kwist noted that an Equity (SAP) Mini-grant will be funding the request for $1,000 submitted by Josh Bearden on behalf of the GE Committee. This request was originally submitted as a PDAC Mini-grant funding request in September of this year but was determined to meet the criteria of the SAP more closely. 3. Nick Garcia – Purchase of lifetime access to Masterclasses (11), $1,000. *Josh Bearden made a Motion and Erlinda Jones seconded the Motion to approve Nick’s request. It is recommended that Nick provide access via an introductory email to the entire campus, if appropriate and possible. All were in favor and the Motion was approved.* | Information/Action |
| 1. **Classified Nexus -** Sabrina Kwist and Mary Oleson provided an update on the Classified Nexus Pilot Project proposal and activities. | Information |
| **Adjournment**  With no further business or time, the meeting adjourned at 4:00 p.m. with the Local Planning Group for Flex (LPG) immediately following from 4:10 to 5:00 p.m. for SP18 Flex proposal and schedule review and approval. |  |