Local Planning Group for Flex (LPG)

December 1, 2016

3:15 p.m.

L-215

Present: Robin Armour, Management Rep.; Mike Becker, Management Rep.; Kristin Conner, Management Rep.; Margaret Kenrick, Faculty Rep/Professor/LPG Chair; Carla Rosas, Management Rep.; Eric Sanchez, Classified Rep/Equity Plan Coord.; Janice Townsend, Professor/Equity PD Facilitator; Shondra West, Classified Rep.

Staff present: Ruth Goodin, Co-chair, Mary Oleson, Co-Chair, Eric Sanchez,

Absent: Tess Caldwell, Professor/Equity PD Facilitator; Courtney Diputado, Staff/Classified Rep.; Erlinda Jones, Professor-Child Dev.; Hannah Tatmon, LMCAS Rep/General Office Clerk; Dave Wahl, Management Rep.

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| Topic/Activity |
| 1. **Welcome and Review Agenda -** Margaret Kenrick, Chair, opened the meeting at 4:15 p.m. The Agenda was reviewed and approved. ***Janice Townsend Motioned to approve the Agenda, Robin Armour seconded the Motion. All were in favor and the Motion was approved.*** |
| 1. **Variable Flex Proposal Review** - Mary Oleson reported that a late request was received from Nina Ghiselli. LPG members reaffirmed that the Call for PD-Flex proposals is firm. Late proposals can be resubmitted as Variable Flex proposals to be scheduled at a later date outside of Flex week. |
| All proposals and original times requested were approved with the following exceptions:  * SP17-51 - Not approved due to late proposal. Requester will be notified and advised to resubmit as a Variable proposal to be held outside of Flex week. * SP17-47 - Approved for Variable Flex for January 27 as requested. Variable Flex credit can be earned up to 10 hours per academic year. * SP16-46 - Focused Flex. Request was made for extended time for activity. It was noted by LPG that the Call for Flex proposal stated that the activity ended at 3:15 and other proposals would be submitted at 3:15. LPG approved Focused Flex times for 9:30 to 3:15 p.m. * SP17-38 - Proposal should have been submitted as a Department Meeting. Mary will forward to Dean Hannum for approval. * SP17-31 - LPG would like a more detailed title for the activity. Mary will follow up with the presenter. * SP17-28 - Both the Regular proposal for SP17-28 FAM Questions and Answers for FAM hours and StarFish scheduled for Wed. January 18 4-6:00 p.m. and the Variable Flex - SP17-53(V) proposal for January 27 (12:30 - 2:30) were approved. * SP17-21 - Proposal approved. Workshop time needs clarification. * SP17-17 - Janice Townsend requested a modification of the description and a change to the workshop title. The changes were approved. (rem. V Neal name/add for Equity Core Team members). * SP17-16 - LPG recommends that presenter select another time on January 19 (after Focused Flex ends at 3:15) or schedule another date. Mary will follow-up with presenter. * SP17-03 - Renumber the activity into SP17-03(A) and SP17-03(B) due to two separate but related activities with different target audiences.   After the changes have been confirmed, the schedule will be published to the campus in mid-December. |
| 1. **Adjournment**  - The meeting adjourned at 4:45 p.m. |
| **Next Meeting: LPG meets the 4th Thursday of the month, 4 - 5 p.m. immediately following PDAC.** |