**PDAC MINUTES FOR**
**May 18th, 2023**

**Members & Public:** Pittsburg - Library L-215 / Brentwood Conference room 125

**Public:** <https://4cd.zoom.us/j/81304789105>

**Meeting:** 10:00AM – 11:00AM

#### **MEMBERS Attended: Classified -** Courtney Diputado, Robert Delgado, Jim Kolthoff / **Faculty -** Erlinda Jones, Jill Buettner, Vacant / **Managers -** Rosa Armendariz, Natalie Hannum,

#### **MEMBERS Absent:** **Managers** - Jeffrey Benford / **Students -** Jacob Boyle

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| **Topic/Activity** | **Lead** | **Time** | **Information, Discussion, Action, Follow-up** |
| 1. Welcome
2. Announcements (Public)
 | Erlinda/Robert  | 5 | Information |
| **Consent Agenda**  |  |  |  |
| 1. Review and Approval of Agenda
	1. *Courtney D. makes motion, Jill B. seconds, all in favor.*
2. Review and Approval of Minutes 04/27/2023
	1. *Erlinda J. makes motion, Jim K. seconds, all in favor.*
 | Erlinda J/RobertErlinda J/Robert | 10 | Action |
| **Business** |
| 1. Updates-
	1. Follow-up from previous meeting:
		1. *InstructureCon – Lawrence was not available to attend this year.*
		2. *Online Teaching Conference – Julie Lucca current role did not match the focus of OTC. It was recommended to talk to the department about other funding sources.*
		3. *Great Deans Program – No Deans were available to attend or had already participated.*
		4. *PDAC Mini-grant – We recommended to Nicole T. to check with Natalie about using dept. meetings for Julie Hubbard safety training.*
	2. *The RP Group – Strengthening Student Success Conf. / Oct. 11th to 13rd*
		1. *Goal is for SEM to identify a team to send to the conference.*
2. Review of Conferences and Summits
	1. *Review budget for 2022-2023*
	2. *Question, what is the total budget for PDAC development / Answer, there are two pools. Pool 1, Districtwide funds. Pool 2, General funding from LMC.*
	3. *Review of budget for cost of expenses; registration, hotels, food, transportation, etc.*
		1. *Conference rates have gone up*
		2. *Hotel rates are up*
		3. *What % have cost gone up?*
	4. *Rosa will review cost of conferences with President Ralston.*
	5. *Question, how can we tie equity focus dollars to fund PD conferences.*
	6. *Review list of attendees of OTC.*
	7. *Girlie Sison request for CA Great Teachers Seminar*
		1. *PDAC in support and in favor to: Erlinda Jones motions to approve Girlie requests, Natalie second, all in favor.*
	8. *Review of InstructureCon Conference*
		1. *Possibly Edward Haven, InstructureCon. No conference fund requested.*
		2. *Janith Norman attending OTC and/or InstructureCon?*
	9. *Who else attended Great Teachers Seminar or Curriculum Institute.*
	10. *LMC is becoming a member of HACU. Equity Focus and funded.*
	11. *Colegas, APAHE, A2MEND, ASHIE, NCORE – Develop a budget for these conferences and request forms to attend.*
	12. *NCTE – who goes? Who attends? How many people? How to fund?*
3. Fall 2023 Schedule
	1. *Meetings are on the fourth Thursdays of every month.*
	2. *09/28, 10/26, 11/03, and 12/14*
	3. *Time – setting a precedent for not having meetings during class hours.*
		1. *2:00pm to 4:00pm*
 | Erlinda J/RobertAll | 35 | Information/Action |
| 1. Upcoming and Conference Funding Recommendations
	1. *Tess S. Conference Funding Requests – SEPAL Conference*
	2. *Clarify with Tess, are they attending one day or two days?*
	3. *Tess recommendation approved Robert D. makes motion, Courtney D. seconds, all in favor. - under condition they will be attending at least 2 days.*
	4. *Jennifer S. Conference Funding Requests – The Dickens Project*
	5. *Jill B. makes motion, Natalie H. seconds, all in favor.*
	6. *Jill will send an email to Jennifer S. regarding a collaboration with English.*
2. PDAC Mini-Grants for Review
	1. *None submitted.*
 | Robert DRobert D | 5 |  |
| **Updates** |
| 1. Staff Reports
	1. *PD Program Coordinator position has been posted.*
	2. *Districtwide PD – Summer workgroup for Equity Canva shell around Equity Pedagogy*

*Erlinda makes motion to adjourn meeting, Rosa Armendariz seconds, all in favor.* *Meeting adjourn at 11:13AM.*  |  | 5 | Information |
| **Future Meeting Date: TBD** |  |  |  |