**LPG MINUTES**

**Date:** Thursday, September 26, 2024

3:30PM – 4:00PM

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| **Topic/Activity**  | **Lead**  | **Time**  | **Information, Discussion, Action, Follow-up**  |
| 1. Welcome / Announcements
	1. Erlinda made a public comment about the purpose of LPG and how it functions to inform new members of PDAC.
2. Review Agenda – quickly scanned.
3. No Minutes: No LPG Meeting held on 8/22/24
 |  Erlinda/Justin  |  5  |  Report outReview  |
| 1. Fall 2024 Flex reflections/feedback
	1. The committee recapped workshops such as: Professional Development Opportunities, Safe Zone focused flex, A Long Talk, the PDAC/LPG Retreat Meeting, and Opening Day, and felt that they were overall informative and helpful for employees.
2. Variable Flex – Review Proposals
	1. Faculty Evaluation Training (Marci Lapriore)
	2. Librarian Consultations (Kimberly Wentworth)

The committee agreed to include both ongoing training series as variable flex sessions, and that faculty would receive credit for the time spent on these activities. They also discussed the need for outreach to encourage participation in these activities.1. Proposed Revisions to the Flexible Calendar
	1. The team discussed upcoming changes to the flex calendar regulations in Title 5, which would expand flex to all college employees and establish new reporting obligations related to professional learning. They agreed to review these changes and provide feedback by October 21st to submit to DWPD and forward it to the State Chancellor’s Office.
2. Discuss schedule and workflow for Call for Spring-25 Flex Week
	1. The team discussed the proposed schedule for the upcoming Spring Flex Week call-out, with Justin suggesting a message to the campus to start accepting spring proposals in mid-October and a proposal deadline in early November. They agreed to send out the call for spring in mid-October but move the deadline to mid-November to allow more time to submit proposals and process them.

  | Erlinda/Justin/Rosa  | 35 | Discuss/suggestionsReview/VoteReview, Provide Feedback Discussion |
| 1. Other LPG Goals or Comments
	1. There was a discussion about PDAC committee's goals for the year, with a focus on goals 3 (increase technology and learning management programs training) and 4 (increase employees actively engaging in PD collaborations), and the need for a retreat to address various issues, including the potential merging of the EEO and PDAC committees. Additionally, they discussed the low number of applications for the COLEGAS program and the need to encourage more participation. They also planned to meet with Myra Padilla to discuss their ideas and potential use of district funds to support an onboarding program for new managers.
 |   | 5  | Discussion  |

**Location:** Library L-215 / BRT-125 or <https://4cd.zoom.us/j/89357375999>

 **Next Meeting Date:  October 24, 2-4pm**