

## **Guidance for 4CD Employees**

### **Possible Immigration Enforcement Actions on Campus**

The Contra Costa Community College District (4CD) is committed to supporting every student, regardless of immigration status, in pursuing a quality education. This information is provided as a resource to help us support our students and one another as a community. Additional guidance will be shared as needed.

1. **Contact the Office of the President or the Chancellor** if you learn that an immigration officer is expected to enter, will enter, or has entered campus to conduct immigration enforcement.
  - CCC: (510) 215-3806
  - DVC: (925) 969-2001
  - LMC: (925) 473-7301
  - DO: (925) 229-6825
  
2. **Contact Campus Police if you encounter an immigration officer** attempting to execute a federal immigration order or requesting information about a member of the campus community. They are equipped to address the situation while prioritizing the rights and safety of students and employees. Please use these phone numbers to reach campus police at your location.
  - CCC – San Pablo Campus: (510) 215-4858
  - DVC – Pleasant Hill Campus: (925) 969-2785
  - DVC – San Ramon Campus: (925) 551-6212
  - LMC – Pittsburg Campus: (925) 439-1505
  - LMC – Brentwood Center: (925) 473-6919
  - District Office: (925) 229-6898

Campus Police are dedicated to ensuring the safety and well-being of everyone in our community. They will not contact, detain, question, or arrest anyone solely based on suspected undocumented immigration status or inquire about an individual's immigration status.
  
3. **Do not disclose or discuss personal information, including a student's or employee's immigration status**, unless required by state and federal law. Refer any requests for such personal information from immigration officers, even those with a warrant or court order, to the Office of the President or Chancellor. The designated authority will evaluate the relevant laws and verify the legality of any documentation to determine whether compliance with the request is required.
  
4. **Do not engage in physical confrontation or interference.** Your safety and the safety of the students are the top priority. Avoid any actions that would escalate the situation.

You may wish to say:

***I am not here to stand in the way of any lawful enforcement. Our District procedures and state law require us to contact our Campus Police before proceeding further.”***

**Additional Information:**

- [Legal Advisory 24-11-15: California and its Community Colleges Remain Sanctuary Jurisdictions](#)
  - Assembly Bill (AB) 21 and Senate Bill (SB) 54 prohibit state and local agencies from using resources to further certain federal immigration enforcement efforts.
- [4CD Board Resolution 1-S: Reaffirming Support of Contra Costa Community College District Students and Employees in Defense of Diversity and Inclusion in the Contra Costa Community College District](#)
- [4CD Student Services Procedures 3026: Student Records and Directory Information](#)
  - No student information shall be disclosed for immigration enforcement purposes without a court order, judicial warrant, or signed and dated written consent by the student or, if the student is a minor, the student’s parent or guardian.
- [Immigrant Legal Resource Center Red Cards](#)
  - These Red Cards can help remind you to assert your rights and defend yourself in many situations, such as interactions with ICE agents. These cards are available in multiple languages and are free.

## Guidance for Students

### Possible Immigration Enforcement Actions on Campus

Contra Costa College, Diablo Valley College, and Los Medanos College are dedicated to supporting all students, regardless of immigration status, as they pursue their educational goals.

We understand that many in our community may be feeling uncertain or anxious, and we are committed to doing everything we can to support students' continued well-being and safety.

**One concrete action all students can take now is to prepare for the possibility of immigration enforcement actions that may occur on campus.** We have identified resources for those who want to learn more about the rights and responsibilities of individuals interacting with immigration offices. We have also identified a point-of-contact for students contacted by immigration officers on campus and additional resources that may be helpful.

#### *Know Your Rights!*

- **Get Your [Red Cards](#):** The Immigrant Legal Resource Center offers free Red Cards, which provide quick, user-friendly reminders for asserting your rights and protecting yourself in various situations, including interactions with immigration officers. Once you click on the link, scroll down to find your preferred language.



- **Seek Immigration Legal Advice and Make a Plan:** Get legal advice now and plan how to respond to potential immigration enforcement encounters. Use the [Immigration Preparedness Toolkit](#) to help you create a plan.

#### *On-Campus Points of Contact*

- **Contact Campus Police if you are approached by an immigration officer on campus.** Campus Police are committed to protecting the safety and well-being of all members of our community. They will help to address the situation with the federal officers while respecting and protecting your rights.

California Laws (AB 21 and SB 54) prohibit law enforcement agencies, including campus police forces, from using resources (i.e., money or officers) to support immigration enforcement. Therefore, Campus Police will not contact, detain, question, or arrest any individual based solely on suspected undocumented immigration status or inquire about an individual's immigration status.

Please consider adding your campus police phone number to your phone contacts list.

- o CCC – San Pablo Campus: (510) 215-4858
  - o DVC – Pleasant Hill Campus: (925) 969-2785
  - o DVC – San Ramon Campus: (925) 551-6212
  - o LMC – Pittsburg Campus: (925) 439-1505
  - o LMC – Brentwood Center: (925) 473-6919
- **Additional Points of Contact** for students who may be subject to an immigration order or inquiry on campus.
    - o CCC - Rod Santos, Dean of Enrollment Services. (510) 215-3921 or Kenyetta Tribble, Vice President of Student Services. (510) 215-6869
    - o DVC - Sara Parker, Vice President of Business and Administrative Services (925) 969-2000 or [DVCImmiPOC@email.4cd.edu](mailto:DVCImmiPOC@email.4cd.edu)
    - o LMC - Dave Belman, Dean of Student Success. (925) 473-7423

### *Mental health and wellness resources*

- **Support Your Health and Wellness:** If you need to speak to someone to help manage your stress and/or anxiety, the colleges have free services to support health and wellness. Resources by colleges are provided at the following links:
  - [CCC](#)
  - [DVC](#)
  - [LMC](#)

### **Additional Resources:**

- [Immigrant Legal Resource Center \(ILRC\)](#)
- [Contra Costa County Public Defender's Office](#)
- [Stand Together Contra Costa](#)
- [Immigrants Rising](#)
- [Informed Immigrant](#)
- [Immigration Institute of the Bay Area](#)
- [Legal Advisory 24-11-15: California and its Community Colleges Remain Sanctuary Jurisdictions:](#) Assembly Bill (AB) 21 and Senate Bill (SB) 54 prohibit state and local agencies from using resources to further certain federal immigration enforcement efforts.