

LOS MEDANOS COLLEGE

Meeting Minutes

Date: April 2, 2026

Time: 2:00 – 4:00 pm

Location: President's Conference Room SS-409 (Pittsburg) & BRT-125 (Brentwood), Via Zoom

Committee Chair: Ryan Pedersen

Recorder: Renée Skrypnyk

Members Present: Bill Bankhead, Christina Goff, Morgan Lynn (remote), Tanita Richardson (remote), John Schall, Nicole Trager (remote), Sheri Woltz

Members Absent: Shannah Hermano, Tanisha Maxwell, Richard Stanfield

1. Welcome and Public Comments

- The Committee Chair welcomed members to the second-to-last planning meeting of the year.
- No public comments were offered.

2. Agenda and Minutes from February 5, 2026, and March 5, 2026, Planning Meeting

- The committee reviewed the agenda and approved it unanimously. M/S (Woltz/Schall)
- The committee approved the friendly amendment to the February minutes and the March minutes. M/S (Trager/Schall) – The motion passed with 6 votes in favor and 1 abstention.
- Friendly amendment to the February minutes: Modify the absent members to reflect that Nicole Trager was also absent.

3. District Updates

- The Committee Chair reported on district work to rebuild data systems for clearer reporting.
- The committee reviewed the development of a district-managed institutional data webpage for public metrics.

- Discussion highlighted that the new webpage would support public data transparency and would likely be used in connection with the ACCJC annual report.
- The committee recommended including plain-language definitions for public-facing data, such as explaining “3-year trailing average.” Members also suggested adding benchmark data, such as state averages or Top 5 performers, where appropriate, to provide context for readers.

4. Educational Strategic Plan: Review of Draft Activities

- The committee reviewed draft activities for the Educational Strategic Plan to ensure alignment with program needs.
- Small-group discussion reviewed whether the draft activities reflected the objective goals and college work. Feedback indicated general alignment with objectives.

5. Next Steps Section in ESP

- The committee focused on outlining the "Next Steps" section of the Educational Strategic Plan. The Committee Chair clarified that the meeting aimed to produce draft bullet lists of implementation steps and evaluation measures, not full narrative text.
- Discussion emphasized the need to describe how progress will be monitored over time and how implementation will connect to institutional processes.
- The committee discussed aligning future funding and resource allocation with program review and the strategic plan. The goal is to make implementation tied to identified college priorities.

6. Plan for Draft Goals Targets

- The committee discussed the needed detail level for draft goal targets.
- Discussion suggested that, even if numeric targets are not set for every objective, the plan should identify baselines to enable future evaluation of improvement.
- The committee also discussed validating whether program review activities can support improvement in identified measures. One possible step is to review these activities in relation to baseline measures for future evaluation.
- Discussion clarified how draft goal targets may connect to implementation and evaluation steps.

7. Data Transparency Rubric

- Due to time constraints, the committee did not complete the Data Transparency Rubric during the meeting.
- The Committee Chair stated that, after the meeting, the rubric would be sent to all members. Each member will complete the rubric individually, assigning a score and providing a brief written rationale. Members are to submit their completed rubrics by the specified deadline. Afterward, all responses will be consolidated for submission as part of the ACCJC annual reporting process.

8. Plan for Outcomes for May Meeting

- The committee discussed next steps for completing the Educational Strategic Plan and moving the draft into additional shared governance spaces for further review and feedback.
- The May meeting will continue this work as the plan nears completion.

9. Campus Communications/Constituency Reports (Time Permitting)

- Tabled for time.

10. Adjournment

- Meeting was adjourned at 4:09pm.