

LOS MEDANOS COLLEGE

Meeting Minutes

Date: March 5, 2026

Time: 2:00 – 4:00 pm

Location: President's Conference Room SS-409 (Pittsburg) & BRT-125 (Brentwood), Via Zoom

Committee Chair: Ryan Pedersen

Recorder: Renée Skrypnyk

Members Present: Bill Bankhead, Christina Goff, Morgan Lynn, Tanisha Maxwell, Tanita Richardson, John Schall, Richard Stanfield, Nicole Trager (remote), Sheri Woltz

Members Absent: Shannah Hermano

1. Welcome and Public Comments

- Meeting called to order at 2:08 pm.
- The Center for Academic Support is fully staffed and open all hours during the day.
- Congratulations to Richard who is serving as interim Senior Lab Coordinator, Center for Academic Support.
- The library is starting a series of workshops on AI for students. The first one is March 6, 2026. All dates are posted on the college website.
- Updates were shared regarding Student Services leadership support and transitions in Transfer/Career Services.

2. Agenda and Minutes from February 5, 2026, Planning Meeting

- The committee reviewed the agenda and approved it unanimously. M/S (Bankhead/Maxwell)
- The committee reviewed and approved the minutes with the recommended changes. M/S (Goff/Stanfield) – The motion passed with 7 votes in favor and 2 abstentions.
- Change 1: The Minutes' Pittsburg Location needs to be changed to the Library Professional Learning Room L-215.
- Change 2: Membership language should be revised from "Academic Senate Committee Representatives" to "Faculty representatives" and "Classified Senate Committee Representatives" to "Classified representatives".

3. Membership

- The committee formally welcomed Morgan Lynn as a new committee member. The Committee Chair expressed appreciation that both Academic Senate and Classified continue to have representation on the committee, noting how valuable that participation is.
- The committee also discussed membership for next year. Morgan Lynn stated she would email John Schall with instructions on how to continue serving if interested.

4. District Updates

- The committee reviewed the Impact Analysis provided regarding the possible change to course success-rate calculations: excluding approved EW and CW grades from the denominator. District data for the last five years showed that, outside the COVID-era exceptions, the impact on success rates would generally be minimal, usually only at the hundredths level. It was also clarified that it appears the district is moving forward with this change.
- Overall, discussion suggested limited objection to the change. Morgan Lynn commented that the change may still be worth routing through the senates for information or review. If requested, the Committee Chair would be willing to present this information to the Senates, collect feedback, and carry this information back to the district.

5. Educational Strategic Plan: Draft Goal Targets

- The committee's primary work session focused on setting targets for objectives in the Educational Strategic Plan. The Committee Chair explained that the group was reviewing sample metrics and options for how targets might be structured across the plan, using quantitative measures to guide recommendations. The intention was to make a general recommendation for setting future targets.
- The discussion was extensive and time was limited. This topic remains in progress for continued refinement.

6. Plan for Outcomes for April Meeting

- The Committee Chair will bring back information regarding Program Review Activities that line up with the various goals and objectives in the Educational Strategic Plan. This will provide more clarity in order to move forward with setting the targets.
- The Committee Chair will also share the committee's feedback regarding the targets with the Shared Governance Council.

7. Campus Communications/Constituency Reports (Time Permitting)

- Tabled for time.

8. Adjournment

- The meeting was adjourned at 4:07 pm.