

February 26, 2020

Dr. Dianne G. Van Hook
Chancellor
College of the Canyons
26455 Rockwell Canyon Road
Santa Clarita, CA 91355

Re: Letter of Interest for Partnership Resource Teams (PRT) Assistance

Dear Chancellor Van Hook,

Los Medanos College (LMC) would like to express interest in receiving technical assistance as part of the PRT component of the Institutional Effectiveness Partnership Initiative (IEPI) commencing in Fall 2020. Based on our review of the PRT website and the components of a successful Letter of Interest, we have provided our responses below. Specifically, the narrative describes the areas in which the College is doing well and proposes potential areas of focus to include in the innovation and effectiveness plan (along with the rationale for each action area).

Areas in Which the College is Doing Well

LMC takes pride in its commitment to our students and the communities we serve, with a decidedly 'family' approach to what we do. We have dedicated ourselves to creating an open and welcoming environment for students and employees. Last semester, the College unveiled its new Kinesiology & Athletics Complex, and the new Student Union opened this Spring. In addition to increasing state-of-the-art learning spaces for students, LMC is currently in the process of developing a new Educational Master Plan (EMP). The goal is to better align the College's direction with our District's new Strategic Plan, as well as with the CCCC *Vision for Success*. Additionally, the College is preparing its Institutional Self-Evaluation Report for the Accreditation External Evaluation Visit this October.

Area of Focus for PRT Assistance

The College would like to engage in peer technical assistance to strengthen institutional effectiveness and integrated planning. LMC seeks to increase its "data democracy" and foster a culture of inquiry to support program-level and institutional-level planning. The area of focus includes the following:

- (a) Develop Data Coaches to promote and facilitate a culture of inquiry and equity that supports the our Strategic Enrollment Management (SEM) efforts, student support services, administrative services, and institutional plans;
- (b) Continue expanding the capacity of our Tableau data dashboard to meet academic, student services, administrative services, and equity research needs to foster a college-wide understanding of integrated planning, decision-making, resource allocation, and budget planning;

- (c) Implement eLumen to support our curriculum, assessment, and program review system for integration; and
- (d) Provide assistance on the integration of program review, facilities and technology planning into the implementation process of the 2020-25 Educational Master Plan.

Rationale

LMC would benefit from PRT assistance, as it would provide the necessary resources to review our current processes, identify effective practices, and create solutions that build on existing efforts to improve institutional effectiveness. This would allow LMC to focus on efficiency, by refining our planning processes – such as curriculum, assessment, and program review – and enhancing the integration of our various college-wide plans (e.g. EMP, SEM, etc.).

LMC is excited about applying the notion of peer assistance in the specific areas identified, and hopeful that PRT participation will improve student learning, student success, and institutional effectiveness.

Sincerely,



Bob Kratochvil, Ed.D.
President