

LMC Comprehensive Program Review

Instructional Units

2017-2018

Report Name: **Advisory Board Update- CTE Programs Only**

The following report contains the responses to Question #6 (Advisory Board Update) extracted directly from the submitted Comprehensive Program Reviews for Instructional Units. The information contained has not been altered, it was extracted exactly how it was written.

1. Advisory Board Update (For all CTE TOP coded programs)

Give an overview of the current purpose, structure, and effectiveness of your Advisory Board. Include: membership, dates of last meetings over the past two years.

Administration of Justice

The Administration of Justice Programs has a district-wide advisory board. Advisory Board information is maintained at Contra Costa College

Appliance Service Technology

I held my first advisory committee meeting on May 16, 2017. In attendance were Renee Lozano owner of Aries appliance, Len Price former faculty member, Richard Lou owner of Richards Appliance, Justin Kirk and Jonathan Pate current students, Dan Stewart owner of Stewart appliance and his employee Greg, Joe Cobia of LG Appliances, Tara Sanders and David Wahl from LMC Workforce Development, Clinton Herrell from Sears Home Appliance Service and Natalie Hannum Dean for CTE. During this meeting I shared my vision for the future of the appliance program including creating a kitchen and laundry area to teach students how to work in the customer's home without damaging property as well as the continuing need for service technicians my ideas were well received we will have another meeting this spring.

Arts/Graphic Communications

Our last advisory board meeting was attended by Rebecca Talley Los Medanos College / MarkOne Ty Carriere Los Medanos College / ex'pressions College Eric Sanchez Los Medanos College Rosie Grejsen Delta Gallery of the Arts Roger Strauss Brentwood Reprographics David Wahl LMC Workforce Development Tara Dale Sanders LMC Community Partnership Liaison Monica Couture Pittsburg City of Commerce Melinda Harris Los Medanos Healthcare District Bobbi Palmer Los Medanos Healthcare District.

Due to the entrepreneurial nature of the current graphics job market it's exceeding difficult to find relevant industry partners. Rather than work for established design and marketing ventures most students work in the as freelancers. This, combined with the reality that the East Contra Costa area is not a communications hub compared to Berkeley, Oakland or San Francisco makes recruiting advisory board members increasingly difficult.

That said, with the increase staff in Workforce Development we will work with them to locate new membership. Rebecca Talley, our adjunct faculty has expressed interest in working to revive our committee. With the procedure changes being considered that would allow funding for adjuncts to contribute in this venue we believe we will be able to make use of her expertise.

Our last meeting was in 2015 where we discussed: Addressing various aspects of the graphics industry such as design, advertising, printing, web, packaging and display. Additional topics may include hiring qualifications, industry practices, software knowledge and student intern / shadowing programs.

Our Advisory Board meetings, while interesting, have contributed minimally to directing the program or course content. In general, the employers we do have at meetings say they are most interested in hiring people who are responsible and know how to solve problems. While certainly important, these comments don't provide much specific direction.

Automotive Technology

Purpose	Structure	List of members	Meeting dates	Effectiveness
To receive input from our industry (Dealers, independent, parts, vendors etc.) regarding future needs for employment. Seek recommendations regarding students and their success and needs in terms of the program. Coordinate internships and industry involvement in the automotive program.	1. Faculty and staff 2. Department Dean 3. Workforce development 4. Local dealer management (dodge, ford, Honda, etc.) 5. Industry partnerships (Hunter, Matco, Subaru U, etc.)	Jason Dearman Earl Ortiz Stan Gazzi Phil Torres Dennis Miller William Mc Curry Ray Ortiz Mike McKee Alto Rechenaur Roy Edmark Chris tastard	Oct. 27 th 2016 Nov. 9 th 2017	Our advisory committee Informs the program on the skill and effectiveness related to students entering the workforce. The program is adjusted accordingly. In recent meetings it was determined skill sets such as manual transmission building have decreased in need while electrical/scantool training has dramatically increased. As a result the auto program has adjusted its future courses to reflect this need.

Business

Business/Management Advisory- All Programs-

Monday, May 8, 2017 from 3:30 PM to 5:30 PM

Los Medanos College - 2700 East Leland Road - Room CO-420 - Pittsburg, CA 94565

Advisory Board meeting to explore industry needs and relevancy of current courses and programs.

Name	Company Name	Title
Noreen James	Streets of Brentwood	Senior Marketing Manager
Michael E. Jones	Streets of Brentwood	General Manager
Julie Neward	Somersville Towne Center	General Manager
Marianne Smith	USS-POSCO	Director of HR
Ryan Brown	The Alarm Guys	Owner/GM
Chris Moreno	State Farm	Owner
Chris Hetrick	Macy's	VP-Store Manager, Antioch Macy's, Inc.
Wolfgang Croskey	Croskey Real Estate & Mngmnt.	Owner
Kolette Simonton	City Of Pittsburg	Senior Administrative Analyst, Economic Dev.
Dwayne Dalman	City of Oakley	Economic Development Manager
Oscar Dominguez	CCC County WDB	CCC SBDC Manager
Natalie Hannum	LMC	Dean, WED and CTE
David Wahl	LMC	Director WED
Tara Sanders	LMC	Community Partnerships Liaison
Penny Wilkins	LMC	Business Faculty
Tawny Beal	LMC	Business Faculty
Theodora Adkins	LMC	Business Faculty

Addition industry advice was gathered from the following:

March & May 2017

Accounting

Conversations with Robert Half and Associates, as well as Adjunct Accounting Faculty working in the private and public sectors of accounting (Richard Tomilinson and Michael Shieh) to verify industry applicability and student jobs for those gaining the current accounting certificate and degree.

February 20, 2015

Legal Secretary

Exploration of qualifications, internships, high school partnerships, and 5-year employment outlook projection for legal.

martin@rivertownlegal.com; susanceballos@antioch.k12.ca.us; briankofford@antioch.k12.ca.us; Hlester3@aol.com; awulff@kirkland.com; diane@dlcconsultingsrvcs.com; bmartinez@mofo.com; Steverussell45@gmail.com; steve@rebuildingamericausa.com; sarah@sarahdavisfamilylaw.com; Rita Low

November 7, 2014 and ongoing email communications with the WAFC through 2016.

2014 Fall Retail Management Advisory Meeting

Exploration of the WAFC Retail Management certifications and industry requirements.

CGA - Brianne Page

C&S Wholesale - Michael Golub, Laurence Kincaid

Coca-Cola - Kimi Nishio, Bobby Brown, Michelle Turula

F4L/Foods Co - Mike Servold, Raylene Gamboa, Sherry Hughes, Sharon Matsuo

Raley's - Kyle Kontos

Safeway Corp - Madeleine Adkins

Safeway Nor Cal - Kelli Guardanapo, Catie Zavala

Save Mart - Lisa Boyce, Leah Licea

Smart & Final - Mellonie Celestine, Angelina Gonzalez, David Crookston, Dankia Price

Unified Grocers - Ida Hailstone

WAFC - Cherie Phipps
 American River - Ron Morris
 CC San Fran - Carole Meagher
 Fresno - Gayla Jurevich
 Las Positas - Lisa Weaver
 Los Medanos - Theodora Adkins, Penny Wilkins
 Modesto - Linda Kropp, Nancy Sill
 San Joaquin Delta - Andrzej Kobylanski
 Yuba - Edward Davis

Child Development/Education

Our Advisory Committee is a valuable part of our program. We receive updates from our partners in the field. We receive recommendations as to course offerings and trainings. We also consult with the Advisory Committee regarding the Child Development Training Consortium Grant. The grant requires committee vote regarding amount and criteria for payments to students.

Over the past two years, we held Advisory Committee Meetings on the following dates: 12/10/15, 1/19/16, 10/24/16, 11/13/17. We invite the participation of a diverse group of community members in Early Childhood Education. These include Preschool Teachers and Directors, Family Child Care Providers, County Office of Education Early Childhood Representatives, Contra Costa County Child Care Council, First 5 of California, Liberty High School Teaching and Learning Careers Academy, Parents of children in the Child Study Center, and Adjunct Faculty.

Computer Science

Purpose	Structure	List of Members	Meeting Dates	Effectiveness
To receive input from the business community and staff. We also discuss current data , updates to programs, changes in	Faculty & Staff Department Dean Department Chair	Travis Cox Tom Canale Jeff Montanez Kit Pho Alex Worlow LouieGiambattista Clayton Smith James Spagnol Karen Stanton Michael Berringer Lucio Haro Jenny Geschwind Jim Morton Tri Vo Gail Wilson Sandy Jones	January 22, 2015 March 9, 2016	We were able to better understand what basic knowledge the industry is looking for. Also, the industry people helped determine what changes should be made to the Information Technology degree and certificates.

Emergency Medical Services

Purpose	Structure	List of Members	Meeting Dates (2015-2017)	Effectiveness
<p><i>To receive input from our clinical and community healthcare partners, local industry, educational partners, and our students and staff. We also inform the Board of current data, updates to the program and in legislature as well as changes in job market, curriculum, equipment, funding and facilities</i></p>	<p>Faculty & Staff Department Dean Department Chair Clinical Partners & Agency Representatives Workforce Development Rep Contra Costa County FIRE Training Officers Association Contra Costa COUNTY EMSA Adult Education Institutions Students EMS Cadets Fire Academy CTE Counselors Local Ambulance Providers</p>	<p><i>German Sierra Natalie Hannum German Sierra Dodi Zotgih Tiffany Welter Chuck Roth Ricky Hurtado Bruce Kenagy Tara Sanders Mike Porep Naomi Rotor Kaitlyn Vaughn Johhan Becton Chief Lee MFD Chief Barretto MFD Kadie Ukestand Troy Hess Gretchen Medel Captain Jason W</i></p>	<p><i>March 2, 2016 February 8th 2017</i></p>	<p><i>Due to our Advisory Board we are able to inform faculty and students of changes in the job market including opportunities for internships. Our clinical partners are also able to inform of us of their policy changes and updates to their requirements. Our FIRE and EMS partners are able to inform us of any hiring. All of this information helps inform all parties of necessary changes to current policies, requirements, protocols, curriculum, etc. to best adapt to the changes in the FIRE EMS industry to better best educate our students.</i></p>

Electrical/Instrument Technology

The ETEC program has an active advisory board made up of representatives of the major industries in our area. They are very effective in promoting the program. They provide Internships, field trips, equipment donations and guest speakers. They hire many of our graduates and pass the word to other industries that we have graduates that could be potential employees for them.

Listed below are documents from advisory meetings in 2016. I did not have an advisory board meeting in 2017 because of my sickness, but I plan to have one this semester.

Instructional Comprehensive Program Review Report

Dow Chemical Company	GPRusso@dow.com	Russo	George	(925) 432-5069
Dow Chemical Company	mburmann@dow.com	Burmann	Fred	(925) 432-5596
Anheiser-Busch People Department	Alejandro.Hernandez@anheuser-busch.com	Hernandez	Alejandro	
Anheiser-Busch People Department	matthew.wagner@anheuser-busch.com	Wagner	Matthew	
Brinderson	Mjones094@brinderson.com	Jones	Marlowe	
C&H Sugar	Randall.Purvis@asr-group.com	Purvis	Randall	(510) 787-4254
Delta Diablo Sanitation District	steved@ddsd.org	Dominguez	Steven	
Delta Diablo Sanitation District	angelal@deltadiablo.org	Lowrey	Angela	(925) 756-7945
Dow Chemical Company	GPRusso@dow.com	Russo	George	(925) 432-5069
Dow Chemical Company	JWFiori@dow.com	Fiori	Jason	
EBMUD	tlam@ebmud.com	Lamb	Ted	(510) 714-6421
Greysam Industrial Services	mark.foxworth@greysam.com	Foxworth	Mark	(360) 471-3778
Greysam Industrial Services	marybeth.foxworth@greysam.com	Foxworth	MaryBeth	(360) 769-7010
Kone Cranes	mike.magnotta@konecranes.com	Magnotta	Mike	(937) 215-4968
Phillips 66	Jorge.Babot@p66.com	Babot	Jorge	(510) 245-4409
<u>Phillips 66</u>	terri.finklestein@p66.com	Finklestein	Terri	(510) 245-4624
SFPUC/SFWATER	sardrey@sflower.org	Ardrey	Steve	(415) 920-4875
Shell Oil	robert.peters@shell.com	Peters	Robert	(925) 313-3001
Shell Oil	robert.muller@shell.com	Robert	Muller	
shell Oil	nickplurkowski@gmail.com	Plurkowski	Nick	(925) 451-5564
Shell Oil	bill.mahoney@shell.com	Mahoney	Bill	(925) 313-3650
Tesoro	Jon.n.Kruger@tsocorp.com	Kruger	Jon	(925) 822-4744
Tesoro	eric.m.britz@tsocorp.com	Britz	Eric	(925) 370-3217
USS Posco	pmartucci@ussposco.com	Martucci	Pat	(925) 439-6436
USS Posco	jcox@ussposco.com	Cox	Jason	(800) 877-7672
USS Posco	jrowney@ussposco.com	Rowney	Joann	(925) 439-6509
USS Posco	msmith@ussposco.com	Smith	Marianne	

ELECTRICAL TECHNOLOGY ADVISORY COMMITTEE

AGENDA

December 6th, 2016

Library Room 105, 3:00-5:00 P.M.

Welcome/Introductions

Program Details and Discussion:

- i. Degree Completion and Program Enrollment Numbers
- ii. Industry Trends/Labor Market Info
- iii. Curricular Updates and Feedback
 - a. ETEC 9 – New Course
- iv. Resources/Equipment Required and/or Acquired
- v. Pathways Collaborations
- vi. Future Planning
 - a. Industrial Job Fair Date Feedback
- vii. Open Discussion/Committee Ideas
- viii. Next steps/Meeting Review

Next Meetings Date:

Notes

ADVISORY COMMITTEE MINUTES

12.6.16

ETEC

Welcome/Introductions

Review Last Meeting's Minutes

Program Details and Discussion

Topic	Desired Outcome	Action Taken	Follow-up/notes
Degree Completion and Program Enrollment Numbers	N/A	N/A	Reviewed
Industry Trends/Labor Market Info	Review retirement prospects		Predicted retirements are now starting to happen
Curricular Updates and Feedback	Approval of ETEC 09, Approval of Transit Electrical Certificate	Discussion and vote	All in Favor of both moving forward
Resources/Equipment Required and/or Acquired	Needing Titration/Chemistry tools for water treatment teaching	SFWater will keep in mind. They recently donated an ultrasonic level control	
Work-Based Learning Opportunities and Updates	Internship timelines established	Agreed that an email soliciting timelines will go out early January	Email to be sent January
Pathways Collaborations			
Future Planning	Job Fair date convenient for employers	Discussion on dates. Earlier is better for some. Will keep industry specific at the request of AC	Chairs and WD Team will meet early Jan to decide the date
Open Discussion/Committee Ideas			

Instructional Comprehensive Program Review Report

ETEC Advisory Committee Meeting
5/10/2016, Library-106, 3:00pm

Initial	Name	Last	Email	Company
RP	Rob	Perry	robert.n.perry@tsccorp.com	Tesorco
MS	Fred	Burmann	mburmann@dow.com	The Dow Chemical Co.
	stephen	scott	stephen.scott@p66.com	Phillips 66
JWP	Jason	Fiori	jwfiori@dow.com	Dow Chemical
BT	Bill	Mahoney	bill.mahoney@shell.com	Shell Oil Company
	Kevin	Cramer	kgcramer@dow.com	Dow Chemical
	Steve	Harrer	sharrer@dow.com	Dow Chemical Company
RP	Robert	Perry	Robert.N.Perry@tsccorp.com	Tesorco Petroleum
RU	Russell	Uhl		LMC
TC	Tiffany	Welter		LMC
EA	Zahra	Alavi		LMC
AM	Akilah	Moore		

Name	Organization
Paul Masubath	LMC
Steve Andrey	City of San Francisco
Jon Kruger	Tesorco
Kevin Kruger	Dow
Colby Erskel	Resonant Bay Environmental
Jason Fiori	Dow
Bill Burmann	LMC
Dave Perry	LMC
Jac Jandus	LMC
Bill Mahoney	SHELL
Akilah Moore	LMC

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Library 105,

Fire Technology

Purpose	Structure	List of Members	Meeting Dates (2015-2017)	Effectiveness
<p><i>To receive input from our Local, County and State fire service agencies as well as our community partners, local industry, educational partners, and our students and staff. We also inform the Board of current data, updates to the program and in legislature as well as changes in job market, curriculum, equipment, funding and facilities. We seek input from all the above in order to keep our programs updated</i></p>	<ul style="list-style-type: none"> • Faculty & Staff • Department Dean • Department Chair • Associate Dean • Clinical Partners & Agency Representatives • Workforce Development Rep • Fire academy Coordinator • 2 Fire Students 	<p><i>Jeff Carmen, Lewis Broussard , Ed Gonzales , Charles Roth, Paul Cutino , Khari Helae, Jeff Burris, Brian Helmick, Lance Maples, Dave Gibson, Rick Hurtado, John Kelleher, Joe Robinson, Dave Winnacker, Felipe Barreto, Adrian Sheppard, Marcus Rayon, Bryan Craig, Paige Meyer, Lon Phares, Vince Wells, Mark Ayers, Scott Joseph, Chevron, Dow Chemical, General Chemical,PGE, Shell Oil, Tesoro, Conoco, Los Medanos College Administration</i></p>	<p><i>December 5, 2015 March 3, 2016 March 2, 2017 March 7, 2018</i></p>	<p><i>Due to our Advisory Board we can inform faculty and students of changes in the job market including opportunities for internships. Our local fire agencies are also able to inform of us of their policy changes and updates to their requirements. Our Contra Costa County training Officers association partners bring us up-to-date on opportunities for county training and hiring opportunities We also receive important qualitative data from all members. All of this information helps inform all parties of necessary changes to current policies, requirements, protocols, curriculum.</i></p>

Journalism

In 2013, LMC collaborated with Diablo Valley and Contra Costa colleges to develop a district-wide advisory board, which met several times in 2013, 2014 and 2015. In 2014 the district journalism advisory board worked through the Journalism Association of Community Colleges to create a regional journalism advisory board that has met consistently since the fall of 2014 at the annual Northern Regional Conference of JACC. Scheduling meetings that work both for the academic schedule and the schedules of professionals who need to react to daily news is tricky, and we have often faced situations where professionals had to cancel at the last minute. Because most community journalism programs offer similar curriculum to meet both articulation standards and professional needs, we have found a regional approach is a more efficient and effective strategy. By pairing a regional CTE advisory board meeting with a journalism conference, we can also make use of professionals and four-year faculty who are already at the conference site to speak and/or offer workshops and have had fewer attendance problems. Advisory board meeting discussion has recently centered on the changing media landscape and how college journalism education can prepare students both to transfer and to work in a dynamic industry. That discussion always includes both curriculum and technology needs. The pros let us know what new skills our students should be developing and the equipment required to train them. Four-year faculty members inform community college faculty about new transfer requirements in the pipeline and share how well community college students have been succeeding when they transfer to their institutions. Former students working the field can give a unique perspective about how well their education at both levels prepared them for the world of work. Current students offer insights about how current curriculum is working for them. In the previous two academic years we met Nov. 7, 2015 and Oct. 15, 2016. Board members have included community college faculty, journalism faculty from four-year transfer institutions, journalism professionals, community college students and community college alumni. The following list of names include those who participated in either the 2015 or 2016 regional journalism advisory board meetings, or both:

Cristina Azocar, San Francisco State University
Gina Baleria, John F. Kennedy University
Tara Cuslidge-Staiano, San Joaquin Delta College
Farideh Dada, San Jose City College
Cecilia Deck, DeAnza College
Samantha Dorger, multimedia editor, Dow Jones Marketwatch
Charleen Earley, publisher and editor, Delta Living Magazine; LMC alum
Juan Gonzales, publisher El Tecolote, and City College of San Francisco
Rubina Gulati, Cosumnes River College
Judy House, College of the Sequoias
Rachele Kanigel, San Francisco State University
Nancy Kaplan-Biegel, Skyline College
Melissa Korber, Las Positas College
Robert Luhn, Communications Director, National Center for Science Education
Mary Mazzocco, Diablo Valley College
Kellie McCown, ABC10 Sacramento, Los Medanos College alum
Cindy McGrath, Los Medanos College
Abby Peterson, Santa Rosa Junior College
Kimberly Stelly, Los Medanos College journalism student
David Thigpin, UC Berkeley Graduate School of Journalism
Jos Wirt, California Newspaper Publishers Association

Law Enforcement Academy

The purpose of the Law Enforcement Academy Advisory committee is to provide direct feedback to academy leaders and staff of the workforce expectations, inform Academy content, and provide ideas to strengthen the pipeline for recruitment. The structure of the Advisory Committee is designed to represent student, faculty, industry and public interests as it relates to basic law enforcement training.

Meeting formats/agendas take into account labor market information and data, curriculum review, overall programmatic outcomes (degrees, completers, and employability), resource needs and plans for the future. It is a reflective exercise whereby past Academy students are encouraged to share their thoughts, ideas and experiences.

The last advisory committee meeting was November 17, 2016. This was a joint advisory committee between the ADJUS core degree program and the Law Enforcement Academy. Members included the following:

Natalie Hannum, Dean CTE & Social Sciences
Anthony Hailey, ADJUS faculty
Ed Sanchez, Pittsburg PD & LMC Adjunct
Ed Carney, 4CD Police Services
T. Herbert, Brentwood P.D.
V. Durant (student- LMC/CCCSO recruit)
Tory Kornblum, Adjunct Faculty & Academy Lieutenant
Charles Caruso (student- LMC/CCCSO recruit)
Jason Tonkel, Brentwood P.D.
Dan Cabral, DA's office & LMC Adjunct
Tara Sanders, Community Partnership Liaison

In February 2017, it was decided that the local Police Chiefs' Association would serve as the Advisory Committee for the Law Enforcement Academy. This group meets once per month and regularly informs Academy Staff, who are adjunct instructors, of needs/expectations of the Academy; however, this group has traditionally not included college administration, students and other members that could effectively give a more holistic view of the program. Going forward, it was decided that one Chief's meeting per year, at minimum would be an integrated Chief's and Law Academy Advisory Committee meeting. The Chief's represent the hiring institutions, and the Law Enforcement Academy is a direct to work program (many are employed by their respective agencies while attending the Academy), so moving to this format seemed like a more effective group to advise the program. The next advisory meeting is scheduled for February 21, 2018.

Licensed Vocational Nursing

Purpose: To receive input from our clinical and community healthcare partners, local industry, educational partners, and our students and staff. We also inform the Board of current data, updates to the program and changes legislation as well as changes in the job market, curriculum, equipment, funding and facilities.

Structure: Faculty and staff, Department Dean, Department Chairs, Associate Dean, LVN Class president and VP, 1st year RN and 2nd year RN presidents and VPs, Clinical Partners and Agency Representatives, Workforce Development representative, Admission and Records Nursing Evaluator.

Effectiveness: The Advisory Board meetings allow us to inform faculty and students about changes in the job market, including opportunities for internships. Our clinical partners are also able to inform us of their policy changes and updates to their requirements for new nursing staff. Our CSUEB partners bring us up-to-date on opportunities for transfer to BSN programs. We also receive important qualitative data from all members. All of this information helps inform all parties of necessary changes to current policies, requirements, protocols, curriculum, etc. to best adapt to the changes in the healthcare industry to better educate our students.

Meeting Dates: May 5, 2015

May 3, 2016

List of members: Associate Dean Goldfarb, Dean Pedersen, Joanne Bent, Colin McDowell, Mel Herman, Debra Hawkes, Joyce O'Rourke, Patrice Moore, Julie O'Brien, Trang Nguyen, Susan Reno, Wayne Basyee, Karima Dunlap, Lynn Van Hofwegen, Lynda Creighton, Holly Edmark, Matti Vansankari, Roxanne Holm, Theresa Neal, Sarah Eydum, Julie Turner, Terri Horvath, Annette Hensley, Anna Alvarado, Anne Rainero, Julie Gurecki, Lety Cazares, Paul Bayard, Lilian Roselin, Keith Archuleta

Management & Supervision

Business/Management Advisory- All Programs-

Monday, May 8, 2017 from 3:30 PM to 5:30 PM

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February 20, 2015

Legal Secretary

Exploration of qualifications, internships, high school partnerships, and 5-year employment outlook projection for legal.

martin@rivertownlegal.com; susanceballos@antioch.k12.ca.us; brianhofford@antioch.k12.ca.us; Hlester3@aol.com; awulff@kirkland.com; diane@dlcconsultingsrvcs.com; bmartinez@mofo.com; Steverussell45@gmail.com; steve@rebuildingamericausa.com; sarah@sarahdavisfamilylaw.com; Rita Low

November 7, 2014 and ongoing email communications with the WAFC through 2016.

2014 Fall Retail Management Advisory Meeting

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Las Positas - Lisa Weaver

Los Medanos - Theodora Adkins, Penny Wilkins

Modesto - Linda Kropp, Nancy Sill

San Joaquin Delta - Andrzej Kobylanski

Yuba - Edward Davis

Process Technology

The **Purpose** of the Process Technology Advisory Board is to provide guidance for the Process Technology degree offerings through Los Medanos College. And to ensure the success and credibility of the program by:

- Maintaining a partnership between Los Medanos College, local industry, and County Board of Supervisors to ensure the program meets the needs of industry

- Contributing to the Process Technology Program through the Los Medanos College Foundation
- Actively recruiting quality, diverse students into the program
- Making the PTEC program accessible and beneficial to incumbent operators
- Providing preparatory guidance for potential students
- Providing internships, job shadowing opportunities, and mentorship for students with industrial partners
- Promoting industry support in hiring of program graduates
- Promoting participation and support with local school districts
- Promoting participation and support from local unions
- Recommending enhancements to the training materials and aids
- Participating in the evaluation of the effectiveness of the program
- Suggesting information to be shared with institutions having similar programs.

Advisory Board **Structure** consist of: Industry representatives, faculty, staff, current students, program alumni, Department Dean, Department Chair, Workforce Development representatives, High School representatives, and members of the Pittsburg/Antioch community.

Board Membership includes:
Industry Representatives

- Chevron (Tom Miller, James Broker); Conoco-Phillips (Terri Finklestein); The Dow Chemical Company (George Russo); Shell Oil (David Esquibel, Bob Muller, Nick Plurkowski); Tesoro (Diana Gonzalez); Delta Diablo Sanitation (Dennis Laniohan); Calpine (Rick Lloyd).
- Workforce Development Board; George Carter (Business Service Representative)

PTEC Instructors and Staff:

- A'kilah Moore, William Cruz, Cecil Nasworthy, Jim Broker, Jim Martin, Fred Ferrante, Scott Sechler, David Kail, Tara Sanders, David Wahl

Effectiveness

Our Advisory Board has been instrumental in maintaining recruitment into the program; our industrial partners have added a PTEC degree and/or certificate as a desirable criterion for employment; donations have been made to pay for staffing a supervised tutorial; scholarships, apprenticeships, and internships have been made available to our students. And most important of all, our students are being hired and the companies hiring them are happy with their performance.

Recording Arts

The function of the RA Advisory Board is to keep the department abreast of current trends in the Recording Industry in order to enhance the career prospects of the graduates. Advisory Board continues to provide valuable guidance and connection to industry.

Piper Payne – Recording Engineer, President of SF Chapter, Recording Academy
Rick Shiner - Live Sound Specialist, Instructor, Author
Nick Phillips – Record Company Executive, Independent Producer
Meetings held during Flex Week over past 4 semesters.

Registered Nursing

Purpose	Structure	List of Members	Meeting Dates (2015-2017)	Effectiveness
<p><i>To receive input from our clinical and community healthcare partners, local industry, educational partners, and our students and staff. We also inform the Board of current data, updates to the program and in legislature as well as changes in job market, curriculum, equipment, funding and facilities</i></p>	<ul style="list-style-type: none"> • Faculty & Staff • Department Dean • Department Chair • Associate Dean • LVN Class President & VP • 1st Yr RN and 2nd Yr RN Presidents & VPs • Clinical Partners & Agency Representatives • Workforce Development Rep • Admissions & Records Nursing Evaluator 	<p><i>Dr. A'kilah Moore Joanne Bent Sharon Goldfarb Colin McDowell Mel Herman Debra Hawkes Wayne Basye Karima Dunlap Ashley Moore Acela Vergara Alyssa Fumar Sophia Ervin Lynn Van Hofwegen Diane Hunter Lynda Creighton Holly Edmark Matti Vasankari Julie O'Brien Roxanne Holm Sheri Empeno Irene Pakel Sarah Eydam Julie Turner Terri Horvath Annette Hensley Anna Alvarado Anne Rainero Julie Gurecki Patrice Moore Joyce O'Rourke Trang Nguyen Susan Reno Lety Cazares Paul Bayard Lillian Roselin Keith Archuleta</i></p>	<p><i>May 5, 2015 May 3, 2016 May 2, 2017</i></p>	<p><i>Due to our Advisory Board we are able to inform faculty and students of changes in the job market including opportunities for internships. Our clinical partners are also able to inform of us of their policy changes and updates to their requirements. Our CSUEB partners bring us up-to-date on opportunities for transfer to BSN programs. We also receive important qualitative data from all members. All of this information helps inform all parties of necessary changes to current policies, requirements, protocols, curriculum, etc. to best adapt to the changes in the healthcare industry to better best educate our students.</i></p>

Travel Marketing

The LMC Travel Marketing Program Advisory Board currently consists of eight members with considerable experience in the travel industry. The Advisory Board meets annually, via a virtual meeting space, since members are geographically dispersed. The Board is regularly updated regarding current program activities, and members provide input into curriculum changes as well as suggestions for carrying out program goals.

Members:

Guida Botelho: Directory of Training, The Travel Institute

Susan Hall: Business Development & Education Manager, Nexion

Julie Leyva: Owner, The Red Shoe Travel Co.

Michelle Lindsey: Manager Western Region, American Express Travel Services

Chris McGill: Instructor, Los Medanos College Travel Marketing Program

Betsy Sullivan: Business Development Manager, Princess Cruises/ Cunard Line

Nancy Vinson: President, Vacation Discounters

Debbie Wilson: Instructor, Los Medanos College Travel Marketing Program

Dates of last two meetings:

October 5, 2017

May 17, 2016

Welding Technology

The purpose of our Advisory Board is to receive recommendations and advice in regards to the improvements and changes to be made in the Welding program. We discuss updates to the program, equipment and material needs, changes in the job market, and different trends in our industry. To maintain our high level of quality training, the board helps us to stay connected to what is happening in the field and continue to meet industry needs.

The Advisory Board structure is made up of Welding Technology Department lead, faculty, an active student from our program, an alumni graduate of our program, as well as a variety of industry partners with different expertises. Partners include local Weld shop owners, manufacturing company owners/management, both working & retired QC inspectors, manufacturing production engineer, and welding technician.

Membership includes the following:

Joe Meyer – LMC Faculty

Dann Gesink – LMC Faculty

Tony DeSousa – Sandia

James Allmon – Owner – All States Stamping

Kevin Allmon – All States Stamping

Josh Johnson – Kleinfelder inspector

James Pond – LMC Alumni

Rick & Eva Sobilo – Owners – Moose Metal

Jennifer Bernard – Red-D-Arc/AWS

Paul Meltzer – Shell Oil

Daniel Kerr – Retired-PG&E

Matt Bailey – Current LMC Student

Their effectiveness has helped us to find contractors, equipment selection and use, material donations for our program, as well as advice. When applying for the TAA grant a few years ago, their support letters for our program helped us to win the grant and further promote skills development in welding.

Dates of last meetings over the past two years: December 13th, 2016, and October 30, 2015.