

LOS MEDANOS
COLLEGE

Educational Master Plan (EMP) Core Group Retreat
AGENDA (Revised)

March 6, 2020 9:00 a.m. – 3:00 pm • Student Services Center Classroom SS-412

Chair: Chialin Hsieh

Recorder: BethAnn Stone

Group Members: Nancy Ybarra, Tanisha Maxwell, Bob Kratochvil, Carlos Montoya, Marie Arcidiacono Kaufman, Scott Hubbard, Josh Bearden, Scott Warfe, BethAnn Stone, Chris Long, Catherine Fonseca, Paul West, Eloine Chapman, Shagoofa Khan, Christian Ortiz, Rochelle Arnold

Facilitator: Diane White

CURRENT ITEMS						
<i>Item #</i>	<i>Topic/Activity</i>	<i>Desired Outcome</i>	<i>Information Discussion Acceptance</i>	<i>Lead</i>	<i>Time (mins)</i>	<i>Follow up</i>
1.	Welcome		I	Hsieh	10	
2.	Overview of agenda and outcomes	➤ Consensus regarding purpose and outcomes of EMP Core Group Meeting.	I, A	Hsieh	5	
3.	Master Planning Overview • Review <i>Glossary of Key Planning Terms</i> • “Theme” versus “Goal”	➤ Clarify key terms and develop consensus. ➤ Determine if we want to add “theme” to glossary	I, D, A	White/ Hsieh	20	
4.	Review Draft Mission, Vision, Values (MVV) • Review functions of MVV • Review draft MVV and answer key questions. • Discuss next steps	➤ Review functions of MVV ➤ Review draft Mission Statement and identify implications for EMP. ➤ Share Vision and Value Themes from College Assembly (3/2/20) ➤ Vision Statement – Is it still valid? ➤ Values Statement – Is it still valid? ➤ Next Steps	I, D, A	White/ Hsieh	30	
5.	BREAK				15	BREAK
6.	Profile Analysis & Implications: • Review and discuss external and internal data set analysis summaries and implications • Review and discuss the summary(s) of input gathered in the public forums	➤ Review and discuss external and internal data sets and implications, to identify emerging themes ➤ Review and discuss the summary(s) of input gathered and themes emerging from the February public forums.	I, D	White/ Hsieh/ Stone	45	
7.	Gap Analysis & EMP Themes • Review the Gap Analysis • Review the EMP Themes developed	➤ Overview of the development process for the Gap Analysis and Themes. ➤ Discuss and validate the Gap Analysis and EMP Themes	I, D, A	White	45	
8.	LUNCH				15	LUNCH

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9.	EMP Goal Development • SMART Goals • Review and discuss draft goals • Assess EMP draft goals	➤ Discuss and determine the breadth of EMP goals and developing SMART goals. ➤ Develop draft goals ➤ Assessment and consensus on draft goals	I, D, A	White/ Hsieh	90	
10.	Alignment with District & VfS • Review draft goals and ensure alignment with District SP Goals. • Review draft goals to ensure alignment with the CCCCCO Vision for Success Goals	➤ Discuss draft goals and alignment with District Strategic Plan Goals. ➤ Discuss draft goals and alignment with CCCCCO Vision for Success Goals. ➤ Validate the draft goals for EMP 2020-2025 and alignment with District and CCCCCO.	I, D, A	White/ Hsieh	15	
11.	Technology, Facilities, Student Services Implications in EMP • Overview of approach to identifying implications	➤ Possible approaches to Technology, Facility, and Student Services Implications in EMP	I, D	White	15	
12.	Closing • Final Questions?? • Assessment of Retreat	➤ Open discussion to include any questions from the group members. ➤ Receive instructions on completing the Retreat Assessment Survey.	I, D	White/ Hsieh	15	
13.	Adjournment					
14.	Future Agenda Items: •					
Spring 2020 meeting dates: April 9 th , May 7 th						