

LOS MEDANOS
COLLEGE

Educational Master Plan (EMP) Core Group Meeting
AGENDA

December 5, 2019 1:00 – 3:00 pm • Student Services Center Classroom SS-412

Chair: Chialin Hsieh

Recorder: BethAnn Stone

Group Members: Nancy Ybarra, Tanisha Maxwell, Bob Kratochvil, Sally Montemayor Lenz, Carlos Montoya, Marie Arcidiacono Kaufman, Scott Hubbard, Louie Giambattista, Josh Bearden, Scott Warfe, BethAnn Stone, Tammy Oranje, Chris Long, Catherine Fonseca, Paul West, Shagoofa Khan, Christian Ortiz, Rochelle Arnold

Facilitator: Diane White

CURRENT ITEMS						
<i>Item #</i>	<i>Topic/Activity</i>	<i>Desired Outcome</i>	<i>Information Discussion Acceptance</i>	<i>Lead</i>	<i>Time (mins)</i>	<i>Follow up</i>
1.	Welcome		I	Hsieh	2	
2.	Agenda	➤ Consensus regarding purpose and outcomes of EMP Core Group Meeting.	I, A	Hsieh	2	
3.	Overview of Proposed Modifications to: <ul style="list-style-type: none"> • EMP Key Timeline & Tasks • EMP SOAR & College Forums Timeline 	<ul style="list-style-type: none"> ➤ Consensus regarding proposed modifications to timeline, activities and key dates. ➤ Review of SOAR Survey process and College Forum key dates. 	I, A	White/ Hsieh/ Stone	5	
4.	EMP Core Group Communication <ul style="list-style-type: none"> • Review of upcoming events and activities for communication to stakeholders 	➤ Consensus regarding information to be provided to stakeholder groups.	I, D, A	White/ Hsieh	5	
5.	External Data <ul style="list-style-type: none"> • Overview of External Data implications gathered during November 7th meeting 	➤ Group dialogue and additional input regarding implications of external data	I, D	White	20	
6.	Internal Data Review: <ul style="list-style-type: none"> • Student Demographics • Implications 	<ul style="list-style-type: none"> ➤ Overview of student demographics, characteristics, and trends. ➤ List of data implications 	I, D	White	45	
7.	EMP Core Group Input: <ul style="list-style-type: none"> • Data for “Parking Lot” Archive 	➤ EMP Core Group members’ additions to list of current environmental scan data for future consideration	I, D	White	5	
8.	Spring 2020 Opening Day Presentation	➤ Opening Day SP2020 EMP Presentation	I, D	White/ Hsieh	5	
9.	February EMP College Forums <ul style="list-style-type: none"> • Finalize three (3) forum dates • Anticipated outcomes of forum activities • EMP Core Group Roles in forums 	<ul style="list-style-type: none"> ➤ Review February dates for three (3) EMP Forums ➤ Discuss and develop consensus on expected outcomes ➤ Discuss and develop consensus on the roles of EMP Core Group members in the forums. 	I, D, A	White/ Hsieh	15	

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COMMUNICATION						
10.	Campus Communication/Constituency Reports	Dissemination of information and solicitation of feedback from assigned Committee(s)/Constituency; and bring feedback from assigned Committee(s)/ Constituency to EMP Core Group	I	All	5	
11.	Adjournment					
12.	Future Agenda Items: Internal Landscape (2/5/20 Meeting) <ul style="list-style-type: none"> • Enrollment trends • Student Outcomes • Technology 					
Spring 2020 meeting dates: February 6 th , Friday March 6 th (EMP Core Group All-Day Retreat), April 9 th						