

LOS MEDANOS  
COLLEGE

**Educational Master Plan (EMP) Core Group Meeting**  
**AGENDA**

November 7, 2019 1:30 – 3:00 pm • Student Services Center Classroom SS-412

**Chair:** Chialin Hsieh

**Recorder:** BethAnn Stone

**Group Members:** Nancy Ybarra, Tanisha Maxwell, Bob Kratochvil, Sally Montemayor Lenz, Carlos Montoya, Marie Arcidiacono Kaufman, Scott Hubbard, Louie Giambattista, Josh Bearden, Scott Warfe, BethAnn Stone, Tammy Oranje, Chris Long, Catherine Fonseca, Paul West, Shagoofa Khan, Christian Ortiz

**Facilitator:** Diane White

<b>CURRENT ITEMS</b>						
<i>Item #</i>	<i>Topic/Activity</i>	<i>Desired Outcome</i>	<i>Information Discussion Acceptance</i>	<i>Lead</i>	<i>Time (mins)</i>	<i>Follow up</i>
1.	Welcome and Introductions	Provide introductions of new and existing members	I	Hsieh	3	
2.	Agenda	Review and acceptance	I, A	Hsieh	2	
3.	EMP Core Group Member Communication Plan	➤ Review communication plan and committee(s)/teams/constituency-to-member assignments	I, A	Hsieh/ B. Stone	5	
4.	External Data <ul style="list-style-type: none"> <li>• County &amp; City demographics and trends</li> <li>• K12 and HS trends</li> <li>• Workforce &amp; Labor Market trends (including a LMC program gap analysis)</li> <li>• Competitive landscape</li> </ul>	➤ Review, discuss and provide feedback on external data synthesis ➤ Discuss implications and develop possible emerging themes	I, D	D. White	70	
<b>COMMUNICATION</b>						
5.	Campus Communication/Constituency Reports	Dissemination of information and solicitation of feedback from assigned Committee(s)/Constituency; and bring feedback from assigned Committee(s)/ Constituency to EMP Core Group	I	All	5	
6.	Adjournment					
7.	Future Agenda Items: Internal Landscape (12/5/19 Meeting) <ul style="list-style-type: none"> <li>• Student characteristics</li> <li>• Enrollment trends</li> <li>• Student Outcomes</li> <li>• Technology</li> </ul>					
Fall 2019 meeting dates: December 5 <sup>th</sup>						