

Administrative Units Program Review Year Five Update - Buildings & Grounds/Custodial Services Latest Version

This cycle is for Administrative Units to complete the Year Five Update of the Program Review cycle.

Administrative Units Program Review Year Five Update

1. Program Update : Version by Schenone, Michael on 11/30/2021 15:33

1a. Describe any important changes or updates within your program since the 2019-2020 Program Review Year 3 Update. (staffing changes, program changes, etc.)

Michael Schenone became the new Director of Operations / Building & Grounds in July 2021 to replace Russ Holt that retired in April 2021 - Currently in process of staffing two vacant positions within the Operations and Maintenance Department that recently retired in late Summer 2021: Lead Maintenance Mechanic & Maintenance Mechanic.

1b. Provide a brief update on the timeline for your program's goals as listed in your Program Review Year Three Update. If your program's goals are in progress or modified, please be sure to include action steps and responsible parties.

Security for Grounds Department: In progress - continue to add electrical infrastructure to support additional lighting, cameras, or other security devices.

Update vehicles for Grounds Dept: In progress - one new vehicle purchased 2020. New utility vehicle purchased to replace old onsite vehicle. In process of getting price quotes on additional electrical utility vehicles to replace older gasoline automobiles / trucks.

Campus Sustainability - In progress. Replacing older style ballasts with LED ballast as needed. Drought resistant landscaping installed, continue to reduce vegetation in non-irrigated areas around campus as drought continues in California. Continue to meet green waster AB1826 - diversion of waster to recycling, and use 100% recycled paper products and safe chemical cleaning products.

Goals and Objectives	Modified	In Progress	Abandoned	Completed
Goal 1. Strengthen a culture of equity, diversity, inclusion, and racial justice. (District #2 and #4)				
Goal 2. Increase and maximize equitable opportunities for students to successfully complete courses and programs. (District #1 and #2)				
Goal 3. Increase opportunities that will prepare students to enter high-demand and living-wage occupational fields. (District #3)				
Goal 4. To better support students in accomplishing their academic and career goals – from entry to completion/transition – and to enhance course-level and program-level achievement, expand and deepen educational, workforce, and community partnerships. (District #3)				
Goal 5: Effectively utilize institutional resources to meet the needs critical to the College mission. (District #4 and #5)				
Recommended Actions				
#1 Increase security and lighting for the grounds department	0 linked SLOs 0 resource requests			
#2 Remove old vehicles from Fleet and replace with updated vehicles	0 linked SLOs 0 resource requests			
#3 Bring Sustainability to the entire campus - Replace old lighting upgraded LED lighting to safe electricity and use low VOC safe products & 100% recycled products to improve recycling.	0 linked SLOs 0 resource requests			

Actions Without Goals	#1 Increase security and lighting for the grounds department	0 linked SLOs 0 resource requests
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2. Vision for Success Goals Update : Version by Schenone, Michael on 11/30/2021 15:32

2a. The following table lists the *Vision for Success* indicators that we must align to as a College and as a District. Please look at your program data (Tableau) for each of the following *Vision for Success* indicators. Please address all indicators that are relevant to your program and provide a status update on your program goals from your Program Review Year Three Update. Please include action steps if your goal(s) has been modified and an explanation if your goal(s) has been abandoned. *

*NOTE - Please copy and paste the table below in your response and complete accordingly.

Vision for Success Indicators and ACCJC Indicator	Program Set Goals (from PR Year 3 Update)	Status (Indicate Modified, Completed, or Abandoned)	Timeline	Responsible Parties	Action Steps/ Explanation
Course Success					

Degrees (AA, AS, ADT)					
Certificates of Achievement					
Unit Reduction					
CTE Jobs					

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Vision for Success Indicators and ACCJC Indicator	Program Set Goals (from PR Year 3 Update)	Status (Indicate Modified, Completed, or Abandoned)	Timeline	Responsible Parties	Action Steps/ Explanation
Course Success	75.5	In process and ongoing	Continuous	Maintenance, Grounds, and Custodial Departments	Continue to provide a clean, safe and operational facility along with supporting college staff so that college and educational goals can be achieved
Degrees (AA, AS, ADT)	1640				NA
Certificates of Achievement	841				NA
Unit Reduction	439				NA
CTE Jobs	97				NA

2b. The *Vision for Success Goal 5 - Equity* is designed to reduce the equity achievement gap on course success for disproportionately impacted (DI) student populations. The College has identified the following three disproportionately impacted (DI) populations: African-American, economically disadvantaged students (low income), and foster youth students.

Please review your program data (Tableau) for each of the aforementioned DI populations, and provide a status update on your program goal(s) for your previously selected DI population(s) in your Program Review Year Three Update. If your goal(s) has been modified please include action steps and if your goal(s) has been abandoned please provide an explanation.*

**NOTE - Please copy and paste the table below in your response and complete accordingly.*

Course Success by DI Population	Program Set Goals (PR Year 3 Update)	Status (Indicate Modified, Completed or Abandoned)	Timeline	Responsible Parties	Action Steps/ Explanation
African American					
Low Income					
Foster Youth					

The Maintenance, Grounds, and Custodial department support the facility and everyone that uses the facility. The diversity section does not apply to the Building & Grounds / Custodial Department.

Impact of Resource Allocation