

Planning Committee Accomplishment 2017-2018

5/3/2018

- The Committee has a total of 9 members and one chair: 3 faculty, 3 classified, and 3 managers.
- The Committee met 8 times in 2017-2018: Sept, Oct, Nov, Dec, Feb, March, April, and May
- The attendance rate in average was 92%.
- The challenge on the membership is recruiting students.

Planning Committee Charges 2017-2018 and ACCJC Standard

1. Review the existing **planning processes** and make adjustments to ensure that LMC pursues an "integrated" planning strategy to integrate all college planning. *(IB4, IB6, IB8, IB9)*
2. Review, evaluate and/or modify the **program review process** and program review submission tool as appropriate in collaboration with shared governance committees. *(IB1, IB2, IB5, IB7, IB9)*
3. Define and develop the structure of **institutional effectiveness** and the culture of inquiry by continuous improvement and standardizing college research methods, data tools and metrics. *(IB1, IB3, IB5, IB6, IB9)*
4. Develop a process and timeline for the creation of the **Educational Master Plan 2020-2025**. *(IB4, IB5, IB6, IB7, IB8, IB9)*
5. Develop a process for conducting an **annual progress review** of the Strategic Plan. *(IB4, IB6, IB7, IB8, IB9)*

Accomplishments

Planning Committee Charges and Work (charge #1)

1. Revised Planning Committee’s Charges and aligned them to ACCJC Standards (see page 3 for committee charges)
2. Approved “LMC Planning Timeline and Milestones” that guides the Planning Committee’s work for the next 3 years
3. IEPI PRT visit

EMP and Strategic Plan (charge #1)

4. Established the process of evaluation of the EMP 2006-2016.
5. Completed *The Educational Master Plan 2006-2016 Closing the Loop Report*
 - Key findings and recommendations are identified for future planning development specifically the development of our new Educational Master Plan 2020-2025.
6. The new Educational Master Plan, instead of starting in 2017, will be developed in spring 2020 to align with the district strategic plan.
7. During this period of time, *The Strategic Plan 2012-2019* would be *The Strategic Plan: An Educational Master Plan for LMC*

Program Review (charge #2)

8. Revised the 5-year Program Review/Assessment Cycle
The original Program Review Annual Update had been revised to year 1 comprehensive program review, year 3 program review update, year 5 program review update. **The Assessment Cycle remains the same.**

Program Review and Assessment Cycle

	2017-18	2018-19	2019-2020	2020-2021	2021-2022	2022-2023
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 1
Program Review	Comprehensive		Update		Update	Comprehensive
Assessment	CSLO	CSLO	CSLO	CSLO	PSLO	CSLO

COOR		COOR Updates for Courses Assessed in Previous Year			
				ACCJC Visit in Fall 2020	

9. Developed of the Comprehensive Program Review 2017-18 templates for: (a) instructional unit; (b) student services and learning community unit; and (c) administrative unit.
10. Established a new process of Comprehensive Program Review (CPR) 2017-18 and an improved CPR website.
11. Completed *Comprehensive Program Review 2017-18 Process Evaluation Report*
12. Studied and made recommendation on The Goal Report: from Comprehensive Program Review Goals Section.
13. Studied and made recommendation on The Course Completion and Success Analysis Report: from Comprehensive Program Review Course Success Sections.

Enterprise Technology Tool (charge #2)

14. Completed LMC Enterprise Technology Tool “RFP” and now it has moved to the district level for further discussion and collaboration