

Present: Marci Lapriore (Chair and CSLO/PSLO Assessment Coordinator), Jacob Boyle (LMCAS Representative); Roseann Erwin (Librarian, Brentwood); Chialin Hsieh (Sr. Dean, Planning & Institutional Effectiveness); Morgan Lynn (Curriculum Chair/English Faculty); Briana McCarthy (PIP Program/Biology Faculty); Cindy McGrath (Journalism Faculty); Ryan Pedersen (Dean of Instruction: Math and Sciences); Ryan Tripp (Social Science Faculty/PT Faculty at Large); Shondra West (Note Taker)

Absent: Natalie Hannum (Vice President of Instruction), Lenea Pollett (Nutrition Faculty), Tanisha Maxwell (Vice President of Student Services), Patrice Moore (Career Education/Nursing Faculty), Tue Rust (Math Faculty); and Adrianna Simone (GE Chair/Social Justice Faculty)

Guest: None

CURRENT ITEMS

Location: Online Zoom Meeting

1. **Meeting called to order:** 2:33pm
2. **Announcements:** None
3. **Approval of the Agenda:** Action: Approve (M/S: M. Lynn/C. Hsieh); unanimous
4. **Approval of the 9/14/21 Minutes:** Action: Approved (M/S: M. Lynn/C. Hsieh); unanimous
5. **Assessment Cycle Update & Review**

M. Lapriore gave an update that program review is extended to next semester. There are concerns about not knowing which cycle courses fall under when to complete the CSLO assessment. M. Lapriore shared no matter which cycle they fall under; all course assessments are due this semester. Anyone needing assistance with their assessments can ask M. Lapriore. The paper process is acceptable for completing the assessment in place of eLumen.

6. **Update on PSLO Assessment 2021-22**

M. Lapriore gave an update of the expectations of completing the PSLO Assessments in Spring 2022 and shared that B. McCarthy will provide developments of the proposed PSLO plan. M. Lapriore and C. McGrath provide a summary of the CSLO/PSLO assessment process, more so to enhance J. Boyle's understanding of it. Afterwards everyone completed introductions as they welcomed J. Boyle to the committee.

B. McCarthy gave an update of the PSLO assessment plan related to backward designing and provided the rationale for the college adopting Program Student Learning outcomes (PSLOs). B. McCarthy shared PSLOs outline the knowledge and skills students acquire after completing programs. C. McGrath shared in 2002, accreditation required PSLOs but enforced them in 2008-12.

B. McCarthy shared the that PSLO plan is meant to capture relevant skills students will accomplished upon completing a program. The plan starts with looking at the PLSO

statements and goals to determine the relevance of the existing statements prior to completing any PSLO assessments so the information is relevant. The plan includes making connections with students, college communities, and professionals to receive their feedback. Examples of the work to be completed will consist of examining what skills employers or transfer institutions seek and writing or rewriting the PSLO statements that reflect what students will gain from completing their programs. Next, faculty will have an opportunity to examine the knowledge and write PLSOs based on the reflected data and address the needs of students. Bringing GP, PIP, other individuals in will enhance the process of completing the work, also considering that everyone is trained on using and applying backward designing methodologies. Also, bringing in a consultant to offer training or a FLEX will guide those completing the work. B. McCarthy shared the process is broken into three phases; phase one is a prompt to start the conversation; phase two focus on writing and rewriting the PSLOs based on the skills acquired from the professional development (PD) training; and phase three offering departmental support by visiting them to give assistance and offering more PD.

M. shared her discovery from reviewing other colleges' curriculum development forms. A curriculum step includes acknowledging that faculty meet with the CSLO/PSLO coordinator prior to submitting COORs to the curriculum. A question was asked about bringing student services into the conversation and other groups working on assessments for inclusivity, which C. Hsieh shared that everyone is welcome to participate in the training and complete work tailored to their own assessment process with TLC. Further, C. Hsieh shared there are individuals using eLumen to pilot assessment before the system goes live. The committee talked about how TLC and LSO committee ventured into separate working groups. The assessment serves different purposes, but in the past, the groups engaged in an integrated process. C. McGrath shared that CLSOs intentionality measures course-level student learning outcomes, which is the opposite of how student services assess their outcomes outside of the classroom. The committee agreed to follow up with T. Maxwell.

The committee agreed to adopt the proposed PSLO plan using backward designing and accepting the recommendation to seek feedback from the college community and involving the Academic Senate (AS).

ACCJC once had a rubric for colleges to follow, but they have been replaced with adopting CSLO/PSLO standards.

Chialin screen shared the program review cycle designed by C. McGrath, sharing that departments should continue to use and follow the CSLO/PSLO cycle. Moreover, following the cycle and completing the plan will help align processes to keep the college on track.

7. Institutional Student Learning Outcomes Development (ISLO Core Group) Feedback

M. Lapriore shared the challenges with receiving LSO feedback from other groups because the impression is that the group feels they are approving and initiating the LSO process. M. Lapriore will clarify with the groups only feedback is needed and not confirmation. M.

Lapriore shared that she will continue to work with the core group, and will share what transpired at the next meeting. C. Hsieh gave an LSO update and screened share the LSO categories developed by the committee groups and assured the descriptions don't overlap with the GESLO descriptions.

A question was asked about continuing meetings over zoom for Spring 2022. Marci will follow up with the committee as she learns more.

8. Adjourn: 3:51pm