

Present: Scott Hubbard (Chair), LD Green, Cindy McGrath (GE Assessment Chair), Nikki Moultrie, Ryan Tripp, Chialin Hsieh, Tanisha Maxwell, Nancy Ybarra, Ryan Pedersen, Natalie Hannum; Shondra West (Note-taker)

Absent: Roseann Erwin, Marie Magante, Briana McCarthy(CSLO/PSLO Coordinator) Maria Perrone, and Patrice Moore,

Guest: Susie Hansen, Marci Lapriore, Catt Wood, Tiffany (Journalism Student)

CURRENT ITEMS

1. Meeting called to order 2:30 pm Location: Zoom Online
2. **Announcements & Public Comment:**
Congratulations to Briana
3. **Approval of the Agenda**
Action: Approved (M/S: McCarthy/Tripp); unanimous
4. **Approval of the Minutes: April 14, 2020**
Action: Approved with corrections (M/S: Hsieh/Hannum); unanimous
5. **Assessment Numbers Update**
 - Chialin gave an assessment number update. As of May 1st – 60% of the CSLO assessments have been submitted; 174 out of 276. Year three submission is 21%; 28 out of 133. Nancy shared she contacted the department to remind them to submit their assessment reports.
 - Scott shared with the help of Cindy and Briana, and they held Zoom assessment drop-in sessions for faculty. Also, with the help of Nancy reminding departments, which help increase the assessment numbers.
 - If faculty submit assessments over the summer, the information will be received and recorded by Beth Ann and Chialin from the Planning & Institution Effectiveness (PIE) Department.
6. **Program Review Report Themes Around Assessment**

Chialin shared navigation of the Planning & Institutional Effectiveness website to access program review Year 3 (2019-2020) information and reports. The program review report has a section regarding TLC review of how units completed their assessments. Scott created a summary of the program review theme report template and will share it with the committee at the meeting's conclusion. The template includes what is the take way, obstacles, and professional development needed for the department.
7. **TLC Chair Position for Fall 2020 and Beyond Update**

LD Green is the new CSLO/PSLO Coordinator for the Fall and Marci Lapriore is the new TLC Chair. Marci and LD provided introductions as new members joining TLC in their leadership roles. Scott shared TLC is a team effort, everyone votes faculty and administration. The committee members introduced themselves to Marci and LD, and shared their role on the committee.

 - Chialin shared involvement with PIE and TLC
 - Ryan spoke for the Deans and shared their involvement with providing support to faculty and TCL, particularly with the rollout of eLumen.
 - Nancy shared the vision of TCL and think beyond the mechanism of assessment concerning PRST system and cohorts in connection with eLumen; whereas, moving past this and focus on teaching and learning.
 - Shondra shared administrative support role to assist Marcia, LD, and the committee.

8. GE Discussion

Cindy shared an update regarding the new GE model that was approved by Academic Senate and TCL's role in connection to it. The committee is tasked with

1. Revise the TCL position paper now that the GE position paper has been updated and approved
2. Review and develop a rubric for the assigned Universal COOR Core SLO1: Reading and Writing and SLO2: Critical thinking to TLC. As to the purview of TLC to ensure these college wide learning outcomes are assessed at the program level based on the definition set by the criteria and rubric TLC creates and updates on a regular assessment cycle in coordination with GE assessment procedures. Revise the rubric for Core SLO1 and 2 to include symbolic writing. Infuse creative thinking into the critical thinking rubric

SLO1 and 2 are college-wide learning outcomes and all degree applicable courses will have these two components similar to institutional learning outcomes; renamed as universal COOR core. This is a requirement that is outlined in Title Five standards. Furthermore, Cindy shared professional development aspects in relation to the course level assessment process and eLumen's ability to aggregate data, more so to determine the need for professional development. Marci and LD agreed to work with Cindy to learn more about TLC's role to develop descriptors and rubric for the Universal COOR Core SLO1.

Nikki shared eLumen connection with the assessment cycle process and that departments can continue using paper to complete their reports while the eLumen assessment module is underdevelopment.

Cindy recommended adding items 1 and 2 on TLC's next agenda.

9. Meeting adjourned 4:00pm

Scott applauded everyone for a job well done!

Meeting Dates Fall 2020 September 9, October 13, November 10 and December 8
