Voting Members in person: L105 and BRT-135

Zoom for Non-Voting Members and the Public

**Members Present:** Randi Osburn (Chair), Nidia Gonzalez (CSLO/PSLO Assessment Coordinator), Roseann Erwin (Library Services), Adrianna Simone (GE Chair), Brittney West (CTE Rep)

**Resource Members Present:** Matthew Muterspaugh

**Absent:** Sharlice Wright (Counseling), Tanisha Maxwell (Vice President of Student Services & LSO Chair), A’kilah Moore (Vice President of Instruction), Dennis Franco (CTE Dean), vacant (LMCAS), Jill Noel (PIP), Ryan Pedersen (Dean of Planning and Institutional Effectiveness, Planning Committee), Justin Norgarr (PDAC Chair).

**Open:** Math & Sciences, Part Time Faculty at Large, Distance Education, Curriculum Committee Rep.

Meeting Logistics & Support – Michele Laruta

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| Topic | Notes |
| Call to Order | R. Osburn opened the meeting at 2:30 |
| Announcements and Public Comment | R. Osburn invited public comments  Randi Osburn Announces:   * Students of ECE have started a tutoring Club that now meets Tues/Wed from 5:00pm to 6:00 pm |
| Approve Agenda– February 11, 2025 | 02/11/25 Agenda approved: M/S: N. Gonzalez /R. Osburn; motion carried (unanimous) |
| Cohort Change Requests | * None |

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| Professional Development Topics/planning | * Randi Osburn update that she will secure a spot on the SGC Agenda for TLC’s Position Paper. * She informs us that since Flex Week Nidia and Randi thought it would be good to make space for pop-ins. During this time anyone could come to get help with their desired item. * March 25th meeting is during Spring Break and will not take place. * Randi will add the language about creating space for pop-ins during the second meeting of the month to Appendix 8. * Vote for adding language: “Guests may attend via Zoom, space will be allotted for assessment and eLumen pop-in support.” M/S: R. Osburn / A. Simone; motion carried (unanimous) |
| Committees Updates:  PIP:  Curriculum Committee: R. Osburn  GE: A. Simone | * **PIP:** No Updates * **Curriculum Committee:**  1. Adrianna updates us that Curriculum Committee has been VERY busy because people are waiting until the last minute. Louis is planning to distribute courses across the year at about 15 per meeting. Review Dates have been sent out.  * **General Education:**  1. Meeting is tomorrow, 2.12.25, we are working on a new Handbook. 2. There is a YouTuber on Campus disrupting classes. Just stay calm and push the emergency button. 3. Senate will be voting on an official AI statement. Roseann Erwin will be seeking a spot on the Senate Agenda. 4. GE is forming a committee for Ed Plan Report and needs faculty participants. |
| eLumen Updates and Assessment Updates | N. Gonzalinajec informs the committee that there are no eLumen updates, faculty should continue to enter their data student by student. New technology MAY be on the horizon but we don’t want to make any changes until District has a plan they are committed to and is released.   * + - * Assessments are critically behind and have stagnated. We are not yet half way done with Cohort One.       * If necessary set up the process for faculty that are not tech savvy. |
| Adjourn | R. Osburn adjourned at 3:40. |
|  | **Meeting Dates Spring:** Feb 11, 25, Mar 11, Apr 8, 22, May 13 |