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| **Agenda Topic** | **Desired Outcome** | **Facilitator/s** | **Time**  | **Follow up Notes** |
| **Welcome** |  | A’kilah, Natalie and Nancy | 12:30- 12:35 |  |
| **Teach and Learn:**Program Level Assessment | All departments will have a plan for program level assessment that can be completed by May 2017 | Briana McCarthy | 12:35-12:55 |  |
| **Lead :**Writing Objectives for Program Planning for 2017-2018 | Department chairs will share best practices in developing new objectives to promote the growth and development of their departments. | A’kilah, Natalie and Nancy | 12:55- 1:30 |  |
| **Succeed:**Update of Course Cohorts for Cycle 2 | All departments will submit final updated version of course cohorts for cycle 2, beginning in 2017 -2018 | A’kilah, Natalie and Nancy | 1:30 -1:50 |  |