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| **Agenda Topic** | **Desired Outcome** | **Facilitator/s** | **Time in****Minutes** | **Follow up Notes** |
| Welcome back to Spring 2013! |   | Kiran & A’kilah |  |  |
| Enrollment Management | Adding classes in spring 2013Information for 2nd draft of fall 2013 schedule | Kevin | 25 |  |
| Program Level SLOs | Addressing accreditation standards * All programs including skills certificates need SLOs
* Inclusion of SLOs in student syllabus
 | Kiran | 15 |  |
| Program Review and RAP | Due by February 25* All your courses should be in cohorts now. Submit to Christina Goff to be uploaded to Program Review
 | A’kilah | 10 |  |
| Adjunct Faculty Staffing Preferences  | Review the process | A’kilah | 10 |  |
| Announcements | * Process to change classrooms

  | Kiran & A’kilah | 10 |  |
| Other | Information sharing | All | 10 |  |
| Next Dept. Chair meeting March 5  |  |  |  |  |