



# Office of Instruction Newsletter



## Happy Graduation Season!

As we approach the end of the spring semester, I want to take a moment to recognize the incredible dedication, resilience, and hard work shown by our faculty and staff. Each semester brings its own set of challenges and triumphs, and this one has been no exception. I'm proud of how our community continues to support one another and uphold our commitment to learning, equity, and student success.

In this final newsletter of the semester, you'll find important updates, end-of-term reminders, and celebrations of the great work happening across campus. Thank you for all you do to make our college a vibrant, inclusive, and forward-looking place to learn and grow.

Wishing you a strong finish to the semester and a restful summer ahead.

*A'kilah*

### In this newsletter you can expect:

- Enrollment Update
- Instructional Updates
- Announcements
- Connected on Campus

# INSTRUCTIONAL UPDATES

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## Enrollment Update

Summer 2025 Enrollment Report 05.02.2025						
Prod Target	Prod Actual	FTEF Target	FTEF Actual	FTES Target	FTES Actual	% of FTES Target
17.0	11.8	40	44.5	680	526.0	77.4%

### CalGETC & Common Course Numbering

Students registering for fall classes now see the new Phase I course names and numbers. Affected departments have begun working on Phase IIA implementation that will be submitted in December and go in affect Fall 2026.

Check out our webpage for updates!

[LINK](#)

### SUMMER & FALL MODULE ORDERS REMINDER

Please submit your Summer module orders by **Friday, May 16<sup>th</sup>** and Fall orders by **Thursday, June 6<sup>th</sup>**.

### CYBER SESSION

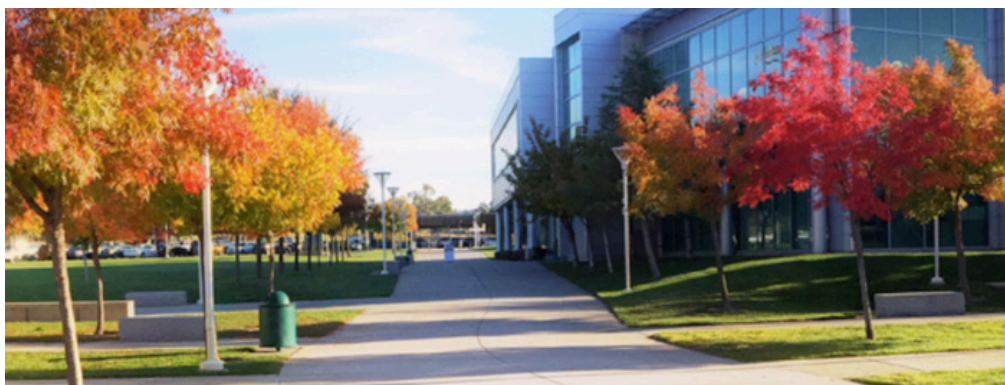
We have chosen to keep Cyber Session temporarily hidden to allow flexibility for late-adding students. This approach supports our ongoing commitment to equity by ensuring access for students who may not be fully aware of registration timelines or who face barriers in navigating the enrollment process. By allowing more time and space for these students, we aim to better meet the diverse needs of our community. Cyber Session will be viewable and open for registration on September 29<sup>th</sup>. Thank you for your continued support in promoting student success.

**LOAD SHEETS WILL BE SENT OUT ON MAY 5<sup>TH</sup> AND ARE DUE BACK BY MAY 23<sup>RD</sup>**

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# Announcements

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## OOI Staff Changes

Sheri Woltz has returned to her position in Maintenance & Operations. We appreciate Sheri's contribution to OOI and will miss her! Sheri will continue to support current spring evaluations.

Leetha Robertson has returned to OOI to support the VPI. We are happy to welcome Leetha back!

If you have questions about where you should send information, when in doubt send it the OOI email and one of the Admin Assistants will route it to the correct place!

Feedback for Vice President of  
Instruction



Please take a moment to fill out this quick survey by scanning the QR code or copy and paste the following link  
<https://forms.office.com/r/TkUF9VY2BE>

## JOIN US FOR THE ROBING CEREMONY

Faculty, staff, and managers are warmly invited to participate in our upcoming graduation Robing Ceremony!

Before the processional, take a moment to steam your robes, enjoy some light refreshments, and gather with colleagues as we celebrate the achievements of our graduating students.

We look forward to seeing you in the OOI Lobby area on Friday, May 23<sup>rd</sup> - 12:30 - 1:30!

*Thank you for reading!*

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# BRENTWOOD GRADUATION FUN

## Families Welcome!

**Food • Drinks • Games • Pickleball  
Volleyball • Ping Pong • Basketball**

**WED, MAY 14**

**LMC**

**LMC Calendar of Events and Activities**

Reset Calendar Reset Calendar Academic Dates  
Academic Dates Add your Event Add Your Event

 [losmedanos.edu](https://losmedanos.edu)