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| **Item** **#** | **Agenda Topic** | **Facilitator/s** | **Time**  | **Follow up Notes** |
|  | Welcome/Announcements | Dean Team | 2:15 -2:25 |  |
|  | FAQ Draft : Hiring | Nancy | 2:25-2:40 |  |
|  | Department ByLaws | Nikki | 2:40 -3:00 |  |
|  | Guidelines for Equivalencies | Ryan | 3:00 -3:15 |  |