**Institutional Development for Equity and Access (IDEA)**

**Minutes**

**DATE: February 17, 2022**

**TIME: 2:30 – 3:50pm**

**LOCATION: Zoom**

<https://4cd.zoom.us/j/92268670862>

Attendees: Chair: Catt Wood (Staff), Co-Chair: Nicole Trager (Faculty) Members: Jamila Stewart (Staff), Teresea Archaga (Manager)

Dave Belman (Manager), Adrianna Simone (Faculty, voting stand-in for Erlinda Jones), Antonio Moore (LMCAS), Adrianna Simone, Guests: Mark Lewis, Daniel Cabral

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| Item # | ***Topic/Activity*** | ***Lead*** | ***Time*** | ***Outcome*** |
|  | Roll Call/Call to order | Catt | 5 | Quorum established |
|  | Agenda and 11.18.2021 Minutes Approval | All | 5 | Agenda:  N. Trager moved approval  T. Archaga seconded  Approved: 7-0-0  11.18.2021 Minutes:  N. Trager moved approval  T. Archaga seconded  Approved: 6-0-1  (E. Jones abstain) |
|  | Public Comment and Announcements | All | 5 | Grow @4cd is being expanded to include activities outside of 4cd. M. Lewis asked if IDEA would be interested in sponsoring a pedagogy round table on equity in teaching. |
|  | Employee Engagement Survey Results Crosswalk | Catt | 15 | Review and discussion of assigned survey questions and what feedback the committee would like to give the Office of Planning and Institutional Effectiveness |
|  | EMP Progress Measure #8 - Employee Diversity trends, strategies, interventions | Catt | 10 | Report back on our Planning Committee presentation from December. The committee will discuss and prepare output for this charge at least twice per semester in the future. |
|  | Reflection Space Event | Nicole/Catt | 10 | IDEA would like to see a grand opening for the Student Union and Reflection Space, which never happened due to COVID. A. Moore will see if something can be coordinated with the club rush event on 3/21, N. Trager will speak to LMCAS about partnering together for an event. |
|  | eLumen Program Review training and reports | Catt | 5 | C. Wood asked for help writing and entering the new Program Review for IDEA in eLumen. E. Jones volunteered to help. |
|  | Promoting Equity Mini-Grants | Catt/Nicole | 5 | N. Trager will make a flyer to promote the grants and send out a campus-wide email. Then members of IDEA will visit the senates to help get the word out. |
|  | ISLO Core Group Report | Adrianna | 5 | The ISLOs are complete and going to SGC for final approval. |
|  | Guided Pathways | Dave/Catt | 10 | No updates |
|  | Future Agenda Items | All | 5 | Mini-Grants, Reflection Space event, Student Preference Survey results |