**Institutional Development for Equity and Access (IDEA)**

**Minutes**

**DATE: April 15, 2021**

**TIME: 2:30 – 3:50pm**

**LOCATION: Zoom**

<https://4cd.zoom.us/j/95686715923>

**Members in Attendance:** Chair: Catt Wood (Staff), Co-Chair: Nicole Trager (Faculty), Erlinda Jones (Faculty), Teresea Archaga (Manager)

Dave Belman (Manager), Nicholas Sessions (Student)

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| Item # | ***Topic/Activity*** | ***Lead*** | ***Time*** | ***Outcome*** |
|  | Roll Call/Call to order | Catt | 10 | Quorum established |
|  | Agenda & Minutes Approval (March 18, 2020 and November 19, 2020) | All | 5 | Agenda:  T. Archaga moved approval  N. Sessions seconded  Approved 6-0-0  11.19.2020 Minutes:  N. Trager moved approval  E. Jones seconded  Approved 5-1-0  N. Sessions abstained  3.18.2020 Minutes:  E. Jones moved approval  T. Archaga seconded  Approved 5-1-0  N. Sessions abstained |
|  | Public Comment and Announcements | All | 15 |  |
|  | Remote Learning Environment Student Drop Procedures | Catt, Dave | 15 | N. Trager will go to Academic Senate on 4.19.2020 to speak for IDEA on DE’s Best Practices document |
|  | Healing-Centered Engagement Certification | Catt | 10 | Interest in cohort option – C. Wood will get more information on cohort size and pricing from Flourish Agenda |
|  | ISLO Core Group Status | Marci | 5 | Shared membership document |
|  | Informal Summer Meetings | All | 5 | N. Sessions moved to hold informal IDEA meetings June-August  E. Jones seconded  Motion passed 6-0-0 |
|  | Future Agenda Items | All | 5 | Fall needs for on-campus students  Evaluation of study spaces  On-campus food needs |