**Institutional Development for Equity and Access (IDEA)**

**Minutes**

**DATE: April 15, 2021**

**TIME: 2:30 – 3:50pm**

**LOCATION: Zoom**

 <https://4cd.zoom.us/j/95686715923>

**Members in Attendance:** Chair: Catt Wood (Staff), Co-Chair: Nicole Trager (Faculty), Erlinda Jones (Faculty), Teresea Archaga (Manager)

Dave Belman (Manager), Nicholas Sessions (Student)

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| Item # | ***Topic/Activity*** | ***Lead*** | ***Time*** | ***Outcome*** |
|  | Roll Call/Call to order | Catt | 10 | Quorum established |
|  | Agenda & Minutes Approval (March 18, 2020 and November 19, 2020) | All | 5 | Agenda: T. Archaga moved approvalN. Sessions secondedApproved 6-0-011.19.2020 Minutes:N. Trager moved approvalE. Jones secondedApproved 5-1-0N. Sessions abstained3.18.2020 Minutes:E. Jones moved approvalT. Archaga secondedApproved 5-1-0N. Sessions abstained |
|  | Public Comment and Announcements | All  | 15 |  |
|  | Remote Learning Environment Student Drop Procedures  | Catt, Dave | 15 | N. Trager will go to Academic Senate on 4.19.2020 to speak for IDEA on DE’s Best Practices document |
|  | Healing-Centered Engagement Certification | Catt | 10 | Interest in cohort option – C. Wood will get more information on cohort size and pricing from Flourish Agenda |
|  | ISLO Core Group Status | Marci | 5 | Shared membership document |
|  | Informal Summer Meetings | All | 5 | N. Sessions moved to hold informal IDEA meetings June-AugustE. Jones secondedMotion passed 6-0-0 |
|  | Future Agenda Items | All | 5 | Fall needs for on-campus studentsEvaluation of study spacesOn-campus food needs |