

**Present:**

**Voting Members:** Adrianna Simone (GE Chair); Sara Toruno-Conley (English Faculty); Cindy McGrath (Journalism); Robert (Bob) Moore (Science Faculty); Diwa Ramos (Math Faculty); Ryan Tripp (Social Sciences Faculty)

**Non-Voting Members:** Rikki Hall (Director of Admissions & Records)

**Guests:** Leticia Rodrigues (Notetaker-OOI); Michele Latuda (OOI); Imelda Lares (A&R); Rick Estrada (Math Faculty)

**Absent:** Natalie Hannum (VP of Instruction); Ryan Pedersen (Sr. Dean, Planning & Institutional Effectiveness)

**Meeting called to order:** 1:03pm    Location: Online – Zoom Meeting

**CURRENT ITEMS**

1. **Welcome, Public Comment and Announcements:**

- Adrianna Simone announced the Governor's brown act AB361 will end in February, so our next meeting on March 8<sup>th</sup> will be in person. We have two possible rooms to meet in and will discuss it on the agenda item 5.
- Adrianna Simone announced that a replacement for Tess Caldwell is difficult to find. She has reached out to counseling to see if someone from there will join. Historically, the committee has had someone from counseling as a representative.
- Ryan Tripp said he is teaching at another district and will try and make it to the meetings in person but may be late.
- Cindy McGrath announced the first issue of the Experience came out on Friday, and its all-around campus. Please reach out to her if you want any class sets. The second issue is being worked on and will be out this Friday, so it'll be the first back-to-back issues the college has had in a while.

2. **Approval of the Agenda — Added number 9 for local GE discussion.**

**Action:** Approved (M/S: S. Conley/ C. McGrath); unanimous

3. **Approve Meeting Minutes Jan 25, 2023** — **Action:** Not Approved, (Bob Moore had questions on number 8 in the minutes and Adrianna will listen to the recording and bring back to next meeting to clarify on whether to remove that item or amend it. C. McGrath also stated that the year 2020 should be 2012 on agenda topic 9. So, we are holding off on the approval of the minutes.

4. **GE Open Positions -Update on Chair & Committee member positions**-Adrianna has not heard if anyone else is interested in the chair position. Also, she is working on trying to get the committee member position filled and has reached out to counseling to see if there is any interest, and a few others that are not in counseling. It has to be someone that can meet in person.

5. **GE Spring meetings: Modality Update** — **Discussion:**

- A. Simone- March 8<sup>th</sup> will be our first face to face meeting and has looked into some rooms CC222 & CC223. The committee was fine with whatever room will work. Adrianna or Leticia will book the room in 25live for our meetings through May.

6. **eLumen Training Video: Streamlining GE faculty training— Discussion:**

- A. Simone -Posted the GE faculty training video on the website, it's about 5minutes so please take a look at it and let me know what your thoughts are and if there are any edits to make. When you click on it, it will open up in YouTube because that is where I uploaded it too. Also, take a look at the new resource video and let your colleagues know it's there.

7. **GE COR Review Process: Review of second draft--Discussion:**

- C. McGrath -When we went to eLumen and approved the new model during the implementation year. I had evaluated about 60 courses and the Senate approved the new model. Josh who was Senate President at the time said that every course that's already been approved by CSU transfers as GE. But they did not want there to be a swarm of course revisions outside of their regular rotation. So, all the courses would be GE and on their scheduled revision they would be assigned the new GE with the SLO assignment. Not all the courses were revised because only 2 years were done and it's 4 years for revisions. This was done in 2020 so now that we are beyond the pandemic the committee is making sure they are being integrated and agrees with the Curriculum committee.
- A. Simone pulled up the most recent draft document with the proposed edits, they are currently using team google documents, and the names & links to the documents and who the current team members are. If editing needs to be completed before the course can be approved an email is sent out and the GE chair will send it out. The process is to be easy fun and educational. There are training videos and documents on our resources page with boiler plate examples.

8. **Academic Senate: GE Review & Recommend English courses in Catalog-Discussion:**

- S. Toruno-Conley- At one of our meetings someone brought up even though there are English courses in almost every box, it's very few to 0 students wanting to take English for every single box. We need data showing how many students are just taking English for every single box. There was confusion about cross-listed courses and didn't know if they needed to stay cross-listed.
- A. Simone- I talked with OOI and that was because someone was teaching those cross-listed courses. It may also be optics would be better, because this still might be an optics problem or real substantive issue. This was brought up in Academic Senate a small portion on LMC AA degree. M. Lewis shared the pattern of courses to take to get an LMC AA degree and completely fulfill GE requirements by taking one science class and 5 English classes. He said the Senate was good with this and asked for their feedback. The feedback was. It's where to meet those requirements for students. I will get feedback from the English department. We will get data to see if this is even a problem. We will discuss and make a recommendation to Academic Senate.

Meeting adjourned at 2:28 p.m.