

**Present:**

**Voting Members:** Adrianna Simone (GE Chair) Sara Toruno-Conley (English Faculty); Cindy McGrath (Journalism); Robert (Bob) Moore (Science Faculty); Diwa Ramos (Math Faculty); Ryan Tripp (Social Sciences Faculty)

**Non-Voting Members:** Rikki Hall (Director of Admissions & Records); Natalie Hannum (VP of Instruction)

**Guests:** Rick Estrada (Math Faculty); Leticia Rodrigues (Notetaker-OOI) Michele Latuda (OOI)

**Absent:** Tess Caldwell (English Faculty), John Atoche (Student Representative); Ryan Pedersen (Sr. Dean, Planning & Institutional Effectiveness)

**Meeting called to order:** 1:05pm      Location: Online – Zoom Meeting

**CURRENT ITEMS**

1. **Welcome, Public Comment and Announcements:**

- Diwa Ramos announced that Rick Estrada from the Math department will be joining this semester to get experience on this committee. Beginning next semester Diwa will be trading places and he will be chair of the Math department. Both Diwa & Rick will be on this committee for the SP23 semester.
- Adrianna Simone announced that Tess Caldwell will be stepping down because she has a conflict with a new class she has been waiting for. She is looking for a replacement to be on the committee.
- Natalie Hannum made a general announcement that we're still enrolling student and will continue to enroll through next week, and to put the word out to students for open sections, student services is really working hard to find open seats for students. Also, students are having a hard time navigating schedule builder. Some of the coding has been wrong on classes but we are working through this and helping students on schedule builder.

2. **Approval of the Agenda** — **Action:** Approved (M/S: C. McGrath/ B. Moore); unanimous

3. **Approve Meeting Minutes Nov. 23, 2022** — **Action:** Approved, (M/S:S. Conley /D. Ramos); unanimous

4. **GE Spring Meetings**-Adrianna had information pertaining to this item, Modality update: "Academic Senate is discussing the timeline of coming back with face to face meeting options in March, but the Governor has extended it until April. So basically, when we come back from Spring recess we'll be needing our modality ready to go for face to face meetings.

- B. Moore -There was a discussion regarding if some attend by zoom how is the voting going to be. Discussion but no action taken.
- N. Hannum- It falls back to the rule of advertisement of the meeting, where is the public meeting going to take place. Hybrid options were discussed, we'll have a series of guidelines and recommendations in April.
- A. Simone -Discussion but no action taken. Clarification, if a remote meeting is called it can only happen twice a calendar year. If there is remote voting it can only happen if a group quorum is meeting in person, but there are exceptions. The person that is going to replace Tess will be able to meet in person.

5. **Spring GE Flex sessions — Discussion:**

- A discussion pertaining to the Flex session presentation and debrief of the presenters Sara, Adrianna & Ryan. Praise regarding the interactive portion of eLumen. General comments were discussed pertaining to the structure and how the use of eLumen really helped out. Maybe a quick tutorial video on website.  
Some discussion followed about whether to give feedback to COR and to integrate the GE SLO and how to help with the technical side or fusing of the two.
- C. McGrath- Expressed that she didn't have the opportunity to go to this flex but thought the Fall one went well, if the faculty are trained in eLumen it should work well going forward. Training like a quick tutorial may be what is needed.
- Natalie Hannum- Announced that Grace Villegas in the OOI has assumed the new role of curriculum management specialist and part of her role is helping out quite a bit with eLumen. Thus, in the future more support and perhaps training from Grace on eLumen would be helpful.

6. **GE Chair Announcement— Discussion:**

- A. Simone -Discussed the second draft workshop and the edits made. A review of the application was shown.
- N. Hannum- Sent out the reassigned opportunities, including this one with the instructions, she will resend it out with a standard deadline for people to apply. She explained what happens of competing applications and interview set up. We are grateful for people that want to take on the opportunity of reassigned time.

7. **Institutional Racism Audit: Discussion of audit and the GE Committee**

- A. Simone -Announced she will be on the institutional racism audit task force and Tess was also part of it as a current GE committee member. Though Tess will be exiting out of the committee, we only have myself as representation at the moment. All the data from the institutional racism audit will be coming up for approval and funding for an auditor so all will be transparent. It will be work done by and outside person.

8. **GE COR Review Process: Checklist: Discussion:**

- A. Simone- Pulled up the document for discussion. It's a step by step list for how you should do your core review in e-lumen and what has been added by the committee to review the core GLO and aligning the new model that was passed in 2020. She asked the committee if it would be easier if she edited the boiler plates to be smaller and include samples with this checklist document. The curricular committee wanted it simple like a one liner tag. It could be updated if you find that it's helpful. I will work on the second draft and be ready to vote on or be approved by this committee to send on to curriculum or the author.
- S. Toruno -Conley- Discussed maybe there could be a note or comment at the bottom of this checklist or a link to more extensive list of examples. The document was shared and each step was reviewed by the committee step by step sharing suggestions.

- B. Moore -Asked for clarification on when approval is held during stage 4 of tech review. B. Moore explained that it was a discussion that was had while S. Toruno-Conley was interim chair. A. Simone explained that the GE chair will send communications to CC Chair, the author of the COOR, and the department chair if edits are needed. C. McGrath encouraged that gentle and encouraging communications are needed to keep the goodwill between the GE committee and faculty.

9 **CalGETC: Faculty and Student surveys**

- S. Toruno-Conley Attended the flex session this was discussed and remembers talking about the new transfer requirement and whether or not our local GE should change, or to get feedback from the general population of faculty and also from students.
- C. McGrath Explained the CalGETC is going to be 34-unit requirement package, but a local AA is an 18-unit package. They are not the same, prior to 2012 it was more like CalGETC 34-37 units. It would be once again revising the whole structure.
- B. Moore I think the two should be somewhat compatible with one another, they should somehow not be opposed to one another. I do not think all faculty know what CalGETC is all about.
- A. Simone Even with all the emails and surveys that go out on this I am not sure everyone understands. The GE aligning with CalGETC requirements. All we can do is provide our recommendation through more discussions or just leaving it the way it is. More discussions on student GE courses and specific categories affected. What's best to serve our students, bring some more specific data based on how things might change if we align. We might all have different opinions but we need to consider what's best as a committee and present that to the Academic Senate. All we can do is our best recommendation.

Meeting adjourned at 2:37 p.m.