**Present**: ***Joshua Bearden,******Chair***; Cindy McGrath, Ryan Pedersen, Anthony Perri, Jennifer Smith, Nancy Ybarra, Shondra West (Note taker)

**Absent**: Iris Archuleta, Curtis Corlew, David Reyes, Ryan Tripp,

**Guest**: Scott Cabral

1. Meeting called to order 2:09pm Location: L-105

**CURRENT ITEMS**

1. **Announcements & Public Comment:**

Welcome and Introductions

Scott Cabral - Chemistry Department Chair questioned the committee about Zero Textbook Cost (ZTC) for CHEM courses. If the GE committee was the appropriate place to request approval? GE approval is not required to initiate the ZTC process. Scott was referred to the Curriculum Committee overseeing COOR changes. In addition, Scott was recommended to speak with Eileen regarding the CSU/UC articulation approval process, whether ZTC is considered an acceptable textbook.

Jennifer reported on Festivus Flex Activity. Presenters, Edward Haven shared information on incorporating ethics into teaching. Jennifer provided an example using Science to support ethical teaching. Future professional development activities are planned to support interest in developing ethical teaching practices.

Josh shared the final GE report will be available and discussed at the March 19 College Assembly.

1. **Approval of the Agenda**

**Action:** Approved; (M/S: Perri/McGrath); unanimous

1. **Approval of the Minutes from Date December 1, 2017**

**Action:** Approved with changes; (M/S: Ybarra/Smit); unanimous

* Item 2 - Change festive to Festivus
* Item 6 - page 3: final recommendations edit 1st bullet statement

Indicate the interdisciplinary characteristic of a course in addition to SLOs. For example, GE courses are interdisciplinary in nature, but we do not assess students looking at course material from an interdisciplinary perspective.

1. **Program Assessment Discussion:**

The committee reviewed the GE report and made grammatical and organizational changes.

Meeting adjourned: 4:21pm

Meeting Dates: Fall 2017 - 9/15, 10/6, 10/20, 11/3, 11/17, 12/1

Location and Time: L105 2-4pm