

LOS MEDANOS COLLEGE

GE Meeting Minutes

Date: August 26, 2026

Time: 1:00pm-2:25pm

Location: CC2-223/Zoom location: <https://4cd.zoom.us/j/86920639615>

Voting Members Present: Adrianna Simone (GE Chair); Robert (Bob) Moore (Physics); Haydee Lindgren (Counseling) Cindy McGrath (Journalism); Matt Escajeda (Math)

Voting Members Joining Remotely: Sara Toruno-Conley (English Faculty); David Hlusak (Social Sciences)

Non-Voting Members: Imelda Lares (Admissions and Records); Rikki Hall (Admissions and Records); Nila Adina (Articulation Officer)

Guests: None

Absent: Connie Konsavage (Admissions and Records); Diana Gutierrez; Nicole Trager (Dean of Math and Sciences); Natalya Marroquin (Student Member); Dr. A'kilah Smith (VPI); Michele Laruta (Note Taker-OOI)

Meeting Called to Order: 1:00 pm

1. Welcome, Public Comments, and Announcements (3 mins)

- The meeting began with Dr. Simone confirming that Sara will be attending the meeting virtually and that a tele-conference waiver has been completed.
- *Standing Item:* Approve tele-conference waiver (2 per year per committee): Action (M/S: Bob/Matt) 4/0/0 unanimous. The committee pre-approved 2 standing tele-conference waivers for the year for every voting member of the committee and to keep track of usage: Action (M/S: Cindy/Bob) 6/0/0 unanimous. Rikki also noted that due to SB707 passing in October and implemented in 2026, 5 tele-conference waivers can be used per year.

2. Agenda/Minutes: Additions, Deletions, and Revisions (7 mins) (Action)

- GE Agenda for 8/26/26 meeting: Action (M/S: Bob/Haydee) 5/0/0 unanimous
- GE Minutes from 5/13/26 meeting: Action (M/S: Bob/Cindy) 6/0/0 unanimous

3. New Business (35 mins) (Information, Discussion, Action)

- GE Retreat and Assessment Workshop debrief: The committee agreed that the GE Retreat and Assessment Workshop was successful in completing work for the committee, but more attendance from faculty and leadership would have been preferred. The committee noted a few ways to increase attendance: (1) Advertise more before and during FLEX week, (2) Offer food from funding, or (3) Have department chairs attend and notify their respective departments.
- Curriculum Institute debrief: The committee members who attended the Curriculum Institute discussed the presentations on submission processes, CIDs, and changes to Title V Natural Sciences. The committee then reviewed the changes to Title V Natural Sciences and agreed on the following: (1) The changes align better now to our GESLO, so there is no need to update our GESLO, (2) The GE Position paper should now be updated, specifically in the Overview section where the Title V link would need to be the new version, and (3) Updating the GE Position paper is not urgent, and could be a pending item for further review as a committee to complete a 2027 model to send to Senate for approval.
- Coursedog feedback: At the department chair meeting, management clarified that Coursedog will not be ready until October. Management created a template for minor changes that do not impact on student content such as common course numbering, dangling hours, etc. Faculty are encouraged to write their proposed courses in a word document and submit into Coursedog at a later date. The committee is concerned about pushing courses through the GE stage to get to curriculum phase once Coursedog becomes live. The committee recommended ways to combat this concern: (1) Set up a hierarchy or schedule of what courses get pushed through GE stage first, (2) Send the committee a list of courses to be reviewed beforehand, as this will help curriculum as well, and (3) Send out new GESLO language to department chairs and have them change the GESLO numbers to the new GESLO terminology to their courses. Testing for Coursedog will begin to take place on Wednesday 9/2.
- Department Chair Meeting feedback: Dr. Simone and Matt attended the Department Chairs meeting on 8/25/26 and gave a brief announcement on our GE Program Assessment plans and survey and will be on the agenda for the next meeting on 9/22/26 where a planned short form or video will be created.
- Format GE Assessment email: The committee began a draft of the email that will be sent to department chairs for the GE Program Assessment. Previous language from the email to department chairs for the FLEX workshop was used for efficiency. The committee thought of ideas of support for faculty to complete the assessment: (1) Dedicate an entire meeting just for department chairs, (2) Have a standing item for training for any faculty that come to a meeting, or (3) Creating a short video for faculty to understand the assessment form.

4. Previous Business (35 mins) (Information, Discussion, Possible Action):

- GE Program Assessment: In the college's ISER (Institutional Self-Evaluation Report), there is not much information on the GE Program Assessment, mainly noting that the college is actively in an assessment cycle for the GE Program.

5. Committee/Task Team Updates (5 mins) (Information): Tabled until the next meeting.

- Academic Senate
- Distance Education
- Teaching and Learning Committee
- Curriculum Committee
- Articulation
- Enrollment Strategy & Planning

* Vote totals may be affected by late arrivals or early departures.