

LOS MEDANOS COLLEGE

GE Meeting Minutes

Date: November 26, 2025

Time: 1:00pm-2:25pm

Location: CC2-223/Zoom location: <https://4cd.zoom.us/j/86920639615>

Voting Members Present: Adrianna Simone (GE Chair); Haydee Lindgren (Counseling); Robert (Bob) Moore (Physics); Cindy McGrath (Journalism); Matt Escajeda (Math); David Hlusak (Social Sciences)

Voting Members Joining Remotely: Sara Toruno-Conley (English Faculty)

Non-Voting Members: Imelda Lares (Admissions and Records); Rikki Hall (Admissions and Records)

Guests: Dr. A'kilah Smith

Absent: Connie Konsavage (Admissions and Records); Nicole Trager (Dean of Math and Sciences); Nila Adina (Articulation Officer); Natalya Marroquin (Student Member); Diana Gutierrez; Michele Laruta (Note Taker-OOI)

Meeting Called to Order: 1:05pm

1. Welcome, Public Comments, and Announcements (3 mins)

- The meeting began with Dr. Simone stating that she had initially sent the wrong version of the minutes but had since converted them to the correct accessible format for the meeting.
- Dr. Simone confirmed that Sara needed to fill out the teleconference waiver to join the meeting remotely, which Sara agreed to complete the form.
- *Standing Item:* Approve tele-conference waiver (2 per year per committee): Action (M/S: Bob/Cindy) 4/0/0 unanimous

2. Agenda/Minutes: Additions, Deletions, and Revisions (7 mins) (Action)

- GE Agenda for 11/26/25 meeting: Action (M/S: Matt/Bob) 5/0/0 unanimous
- GE Minutes from 11/12/25 meeting: Action (M/S: Cindy/Bob) 6/0/0 unanimous

3. Previous Business (30 mins) (Information, Discussion, Possible Action)

- **GE Leadership:** Dr. Simone discussed again the need for someone to be Chair, or Co-Chair, of the GE Committee for Spring 2026 while she focuses on her Academic Senate President role. The committee agreed to propose a Co-Chair model where a part-time faculty could partner with a full-time faculty. The committee discussed this model supports making positions available to part-time faculty to avoid creating institutional barriers, raises semester load for part-timers, and provides a fail-safe if the part-time faculty leaves the college. Dr. Simone will bring this proposal to Academic Senate for GE Chair and TLC Chair positions, with target implementation in Fall semester to allow time for district approval and proper announcements for equal opportunity.
- **GE Program Assessment:** Dr. Simone received feedback from department chairs where they unanimously rejected standardized assignments across areas for GESLOs, preferring to send existing data. The committee discussed and agreed to develop templates for faculty to report assessment data related to GESLO. Two parallel approaches will be pursued: 1) collecting data through templates, and 2) attempting to extract data from eLumen. Cindy made note that there are challenges to accessing data in eLumen, and is personally working to get data steward access. The GE Assessment will proceed regardless of whether departments have completed their CSLO assessments.

4. New Business (35 mins) (Information, Discussion, Action)

- **GE Website & Accessibility of Documents (WCAG 2.1):** Dr. Simone presented the new accessible format for agendas and minutes to the committee, which will be used moving forward. There was a mention in President Dr. Ralston's interest in adopting BoardDocs. The committee discussed website accessibility requirements and strategies for maintaining public access to historical documents, with emphasis that accessibility is about ensuring people need screen readers can access archived materials. A workaround was using the Wayback Machine to archive documents before they are removed from the website, with an encourage for committee members to utilize this. Dr. Simone will continue to advocate for remediating all agendas and minutes rather than removing them from public access.
- **COOR Review with GE teams:** The committee reviewed Communications 120: Argumentation and Debate for GE requirements and identified the course needed adjustments to the CSLOs. There were several instances where GESLOs were claimed but not explicitly referenced in the CSLO, when faculty have been told explicitly to reference GESLOs in the CSLO. The committee came to a conclusion on recommendations for COMM 120: 1) Remove Human Connection and Diverse Perspectives from CSLO 1, 2) Remove Information Literacy from CSLO 3, 3) Request clarification on how "ethically create" relates to Ethical Insight for CSLO 4, 4) Remove Ethical Insight from CSLO 5, 5) Remove Diverse Perspectives from CSLO 6, and 6) Keep CSLO 7 as is with Ethical Insight sufficiently implied.

5. Committee/Task Team Updates (10 mins) (Information): Tabled until the next meeting.

- Academic Senate
- Distance Education
- Teaching and Learning Committee
- Curriculum Committee
- Articulation
- Enrollment Strategy & Planning