

GENERAL EDUCATION COMMITTEE MINUTES

October 22, 2025 – 1:00-2:25 p.m.

Pittsburg Campus room CC2-223 and in Brentwood room BRT-125

GUESTS CAN JOIN VIA ZOOM

Present

Voting Members: Adrianna Simone (GE Chair); Haydee Lindgren (Counseling); Bob Moore (Physics); Cindy McGrath (Journalism); Sara Toruno-Conley (English Faculty); Matt Escajeda (Math); David Hlusak (Social Sciences)

Voting members joining remotely: None

Non-Voting Members:

Imelda Lares (Admissions and Records); Michele Laruta (Note Taker-OOI); Rikki Hall (Admissions and Records); Lisa Avery (Admissions and Records); Natalya Marroquin (Student Member)

Guests: Iris Archuleta, Diana Gutierrez

Absent: Connie Konsavage (Admissions and Records); Nicole Trager (Dean of Math and Sciences); Nila Adina (Articulation Officer)

Meeting called to order: 1:03 pm Location: Room CC2-223 BRT-125 and Online – Zoom Meeting

CURRENT ITEMS

1. Welcome, Public Comment and Announcements:

- None

Standing item: Teleconference waiver: None

2. Approval of the Agenda

Action: Approve Agenda

Action: (M/S: Sara /Haydee) 6/0/0 unanimous

3. Approve Meeting Minutes:

Action: Approve Minutes October 8, 2025 (M/S: Sara/Bob) 7/0/0 unanimous

Approved with edits of changing GESO to GESLO in 3 instances in item #5 last paragraph. replacing the name “Dr.” with “Dr. Simone” in item #6 first paragraph and removing the “S” from FTEFS in the same paragraph.

4. GE Tech Review: COOR review with GE teams

- **Details**
 - Dr. Simone: Noticed that Asian American Studies 131 was showing as Stage 4 (old workflow) instead of Stage 6 (new workflow)
 - Rikki: Made a comment about adding English C1002 as an advisory option alongside C1000E, but didn't click submit to keep it in Stage 4 for all reviewers
 - Cindy: Explained that courses started before the new workflow was created remain in the old workflow system
 - Dr. Adrianna: Confirmed that ART72 is not a GE course and only transfers as a major course, so no GE review is needed
- **Conclusion**
 - Courses started in summer or earlier follow the old workflow (Stages 1-6 with Tech Review at Stage 4)
 - Courses started after the new semester follow the new workflow (with GE at Stage 5 and Tech Review at Stage 6)
 - The Asian American Studies course was already approved by GE committee and just needs comments added

5. GE Program Assessment

The committee discussed multiple approaches for assessing the general education program.

- **Details**
 - Dr. Simone: Asked what announcement should be brought to the department chair's meeting regarding assessment
 - Bob: Suggested using existing CSLOs rather than creating uniform assignments, as it would meet less resistance from faculty
 - Cindy: Raised the question of whether to use direct or indirect assessment data, noting past surveys asked faculty about student success
 - Matt: Suggested that if student-level data were available, Ryan could analyze by demographics (ethnicity, gender, disadvantaged background)
 - Sara: Proposed asking departments for assessment reports showing how many students met or didn't meet CSLOs tied to GESLOs
 - It was noted that only aggregate data is available from Ryan, not individual assessment results
 - Bob: Proposed looking at student grades (A, B, C) as a proxy for GESLO success, trading precision for ease of data collection
 - Diana: Suggested a randomly selected student survey and cross-referencing with grade data for multiple perspectives
- **Conclusion**
 - The committee will pursue three approaches: (1) faculty assessment reports from existing CSLO data, (2) student surveys, and (3) faculty surveys
 - Assessment will use data from Fall 2022 through Spring 2026
 - Departments will compile data from courses they've already assessed rather than conducting new uniform assessments

Student Survey Design

The committee planned the structure and deployment of student surveys for GE assessment.

- **Details**
 - Cindy: Emphasized that survey questions must be specific to the seven GESLO statements and ask students to self-reflect on each
 - Dr. Simone: Suggested tying surveys to student IDs to track which courses students have taken in each area
 - Diana: Recommended providing examples of classes in each section since students think of GE differently than faculty
 - Sarah: Proposed sending different surveys to different areas, asking only about the relevant GESLO for that area to keep surveys short
 - Matt: Suggested faculty could deploy surveys in class during a few minutes of class time to ensure higher response rates
 - David: Mentioned that for fully face-to-face classes not using Canvas heavily, printed surveys might be preferable
 - Dr. Simone: Proposed building surveys in Canvas as assignments that can be imported into courses and offered for extra credit
- **Conclusion**
 - Student surveys will focus on the seven GESLO statements with area-specific questions
 - Surveys will be tied to student IDs to track course-taking patterns
 - Surveys will be deployed at the end of Spring 2026 semester
 - Surveys will be built in Canvas with print options available for face-to-face classes
 - Faculty will be asked to offer extra credit for survey completion

Faculty Survey Design

The committee discussed creating a survey for faculty teaching GE courses.

- **Details**
 - Bob: Suggested asking faculty about their impressions of their role as GE instructors and how it influences students
 - Dr. Simone: Emphasized keeping the survey short (5 minutes) to increase response rates
 - Cindy: Noted that faculty surveys could ask for ratings or text responses about effectiveness
- **Conclusion**
 - A faculty survey will be created asking about their experiences and impressions teaching GE courses
 - The survey will be kept brief to maximize participation

Assessment Data Collection from Departments

The committee planned how to collect existing assessment data from departments.

- **Details**
 - Sarah: Suggested departments could collate data showing how many students met or didn't meet CSLOs with GESLO markers
 - Dr. Simone: Proposed creating a one-page cheat sheet showing how to identify CSLOs with GESLO markers and compile data
 - Cindy: Reported that as of early September, only 208 out of 636 courses (32%) have assessment data in eLumen
 - Bob: Suggested asking for data by course rather than by section, since not all sections were assessed

- Dr. Simone: Clarified that departments would send whatever GE assessment data they have completed, even if some courses weren't assessed
- Cindy: Offered to check if eLumen can identify which CSLOs are tied to GESLOs across all 600+ courses
- **Conclusion**
 - A one-page guidance sheet will be created for departments
 - Departments will be asked to provide assessment data for all GE courses they assessed between Fall 2022 and Spring 2026
 - Data collection will be by course, not by section
 - Many departments are significantly behind on assessment, which may affect data availability

Random Sampling Strategy

The committee debated how to select courses for assessment.

- **Details**
 - Dr. Simone: Asked whether to request random samples from Akilah's office or Ryan's office
 - Haydee: Asked whether sampling should be by course or by section
 - Matt: Suggested sampling sections within each course
 - Diana: Asked whether the goal is more randomized courses or randomized students
 - Sarah: Noted that some areas like Area 1A only have two courses, making random sampling difficult
 - Bob: Pointed out that for assessment report data (not student surveys), the data is from past semesters, so current sections don't matter
- **Conclusion**
 - For student surveys: random sample of sections from Spring 2026 schedule (after second draft is available)
 - For assessment data: all departments will be asked to provide data from their assessed courses rather than using random sampling
 - Random sampling by section is only relevant for the student survey deployment

eLumen Transition

The committee discussed the upcoming change in the eLumen system.

- **Details**
 - Dr. Simone: Confirmed that the district is moving to "eLumen Plus" with only scheduling and course catalog features
 - Cindy: Stated that the new package will not include assessment functionality
 - Dr. Simone: Noted that the contract has gone to the district's legal department
 - It was noted that Ryan indicated uncertainty about whether migrated data will be usable
 - Bob: Explained that data migration typically requires months and teams of people to verify accuracy
- **Conclusion**
 - The new eLumen system will only handle scheduling and course catalog
 - Assessment will need to be done through other means (potentially returning to Word documents)
 - Data migration timeline and usability remain uncertain

Accreditation Requirements

The committee discussed what is needed for accreditation versus what would be ideal.

- **Details**
 - Bob: Emphasized distinguishing between minimum requirements and "nifty and desired" additions
 - Cindy: Stated she needs to have a conversation with Ryan about what the college needs for accreditation
 - Dr. Simone: Agreed to meet with Ryan before the next GE meeting to clarify expectations
 - **Conclusion**
 - Dr. Simone and Cindy will meet with Ryan to determine accreditation requirements for GE assessment
 - The committee will focus on meeting minimum requirements while considering additional valuable data
6. Committee/Task Team Updates:
- Report-outs are tabled until the next meeting

The committee briefly discussed gathering student feedback on block scheduling.

- **Details**
 - Haydee: Reported that Ryan asked counseling to gather feedback on block scheduling since counselors help students schedule
 - Dr. Simone: Asked Diana and LMCAS to gather student input on scheduling preferences
 - Diana: Confirmed she would ask students about their thoughts on block scheduling
 - Dr. Simone: Clarified that questions should cover preferences for 8 AM classes, Friday/Saturday options, and nighttime classes
- **Conclusion**
 - LMCAS will be asked to gather student feedback on block scheduling preferences
 - Counseling department will discuss methods for measuring student satisfaction with current scheduling

Meeting adjourned at 2:31