

Present: Adrianna Simone (Social Justice Studies Faculty **Chair**; **Voting Members:** Jeffery Bui (LMC Associated Student), Tess Caldwell (English), Cindy McGrath (Journalism), Robert (Bob) Moore (Science Faculty); Diwa Ramos (Math Faculty); Ryan Tripp (Social Sciences Faculty); Sara Toruno-Conley (English Faculty); **Non-Voting Members:** Rikki Hall (Director of Admissions & Records); Natalie Hannum (VP of Instruction), Morgan Lynn (English Faculty, Curriculum Chair), Ryan Pedersen (Dean of Instruction: Math & Sciences), and Shondra West (note taker)

Absent: Christina Goff (Librarian)

Guest: Catt Woods (Library, Classified Professional)

Meeting called to order: 1:04 pm **Location:** Online – Zoom Meeting

CURRENT ITEMS

1. Welcome, Public Comment and Announcements:

- Adrianna welcomed everyone back to the start of a new semester, and the first GE meeting for Fa22.
- The meetings will continue online via zoom until January 2023, or when the State indicates to resume meetings in-person.

2. Approval of the Agenda - Action: Approved (M/S: B. Moore/D. Ramos); unanimous

3. Approve Meeting Minutes May 11, 2022

Action: Approved with a typo correction (M/S: B. Moore/D. Ramos); (1) abstention C. McGrath

4. Fall'22 Flex: Debrief of the GE Flex Session

Adrianna thanked everyone that attended, helped coordinate and presented at the flex session. The committee's comments focused on the flex's success, questions/answers, and discussion. The Flex session video recording is available on the GE website located via the resource tab:

<https://www.losmedanos.edu/intra-out/ge/resources.aspx>. Please forward to colleagues.

5. GE Chair: Discussion and Vote for GE Chair Substitute

Adrianna shared Sara agreed to sub in the chair position while Adrianna is out on leave for a period of six weeks. The committee questioned splitting the GE chair's roles and responsibilities, such as serving as the GE representative on other committees. It was shared that Sara will assume all the Chair duties and will receive release time (RT) paid via an OAS timecard submission.

Adrianna gave a synopsis of serving on committees, which includes the curriculum tech review process, assisting the curriculum committee members in addressing GE concerns (meetings are 1st and 3rd), and supporting TLC with the development of the universal core project (meetings are monthly). Ryan Tripp shared he's the part-time representative on TLC to address concerns that impact adjuncts. Sara Toruno-Conley said she can attend both the Curriculum Committee and TLC meetings during the time Adrianna is out.

The committee was asked to vote for Sara to sub as GE Chair, to which they agreed.

Action: Approved (M/S: R. Tripp/C. McGrath); unanimous

6. GE Fall 22 Work: Discuss and Map-Out Fall Workload

Adrianna gave a curriculum and GE Assessment update, sharing the primary tasks. With curriculum, the task includes GE assessment review, and with the eLumen project, the task is completing phase 2:

Quality control course GE criteria check. Adrianna also requested to receive a course report from BethAnn. The information will help identify which courses starting Fall 2022 to current were passed using the new GE Model and which ones were not. C. McGrath reminded the committee that an established agreement was made with the departments to accept courses approved starting Fall 2022 to current that meet CSU GE will satisfy LMC GE if there's a specific box for it. Some colleges have unique GE areas that are not areas at LMC. The committee discussed:

- Addressing courses that the curriculum committee reviewed during Fall 2022 to current.
- Reviewing courses that are not in GE alignment with the new model and contacting the departments.
- Adding a checkbox to identify courses deemed to satisfy LMC GE.
- Developing a rubric or standard to help GE determine how to review courses needing alignment to the new GE model.
- Review the historical notes to develop a course tracking system that addresses the GE alignment.
- Focusing on GE alignment for courses that are upcoming for cohort reviews.

The committee discussed identifying the courses that are CSU GE and which one's need alignment to the latest GE criteria. The discussion continued on when to inform departments about the need for alignment. A recommendation was made to send a curiosity notice to the departments letting them know beforehand, so they know the alignment is needed when a course is up for revision. The committee discussed establishing parameters (a rubric) for completing the quality check to determine which courses need GE alignment. Other recommendations shared in developing a process in how to notify the department include:

- Make an announcement at the department meetings

An area of concern was shared about courses required to align to a specific criterion when they can align to another one, thus giving the department flexibility. For example, a course may read as alignment to ethics yet is aligned to diverse perspectives. A recommendation was to avoid using "misalignment" when contacting the departments since they can align with any of the GE criteria.

In addition, another concern is the need to determine whether courses have conflicting information, such as selecting a criterion, but the assessment/sample assignments don't align with it. The recommendation is to have the GE members provide support to the departments in helping them understand developing the alignment between the assignments and the GE criteria, so it's passable. A specific concern was addressed about scientific inquiry, being that the criteria are broad in nature, and certain science courses may not select the criteria because it's limited in how the department can satisfy it. The recommendation made:

- Revise the scientific GE criteria so it aligns with specialized course elements
- Assist the departments with identifying components of the course that align with the criteria.

The committee discussed the discrepancy between the LMC catalog and the GE document ([How to Integrate GE SLOs into COORs](#)). The discrepancy resides with how it reads in the catalog LR2a: Communication and LR2b: Analytical Thinking (Math Comprehension) language. The conversation consisted of swapping the a and b language, which will match how the GE document to read as LR2a Analytical Thinking (Math Comprehension) and LR2b Communication.

Although the committee expressed concerns about determining which of the two are correct before making the correction, C. McGrath reminded everyone to check the state language to determine which of the a and b order is correct. The committee decided to hold off on making the change. In addition, R. Hall shared how students can meet the Analytical Thinking portion by other means, as noted in the

catalog. Upon further review, the committee discussed the need to clarify the catalog language for the LR2a or LR2b options. As it reads now, it's confusing how the requirement is satisfied. The following recommendations were made:

- Take the information back to the subcommittee to discuss making the LR2a and b title swap.
- Use the GE document as the replacement for the catalog document; however, remove the GE SLO wording
- Add a statement in the catalog about students who have to meet the math competency requirement
- Copy the statement from the GE document and place it in the catalog above the wording "complete one course" to read as:

Students who have met the math competency in ii.a may opt to meet the Communication and Analytical Thinking requirement by taking a course listed in this category

- Invite the subcommittee members (counseling, Eileen, Rachel, Rikki, and John) to the next GE meeting.

The committee concluded to table the catalog revision discussion for the LR2a and b until the next meeting because members would like to review the changes before approving them. Inasmuch, the committee moved forward with approving a language update to the GE catalog to read above LR1 and 2 section:

Students who have met the math competency in ii.a may opt to meet the Communication and Analytical Thinking requirement by taking a course listed in this category.

Action: Approved (M/S: T. Caldwell/D. Ramos); (1) no- B. Moore

7. GE eLumen Mapping: Procedure Discussion and Work Assignment –

Tabled

Meeting adjourned at 2:36 pm