

Present: Adrianna Simone (Social Justice Studies), **Chair**; **Voting Members:** Diwa Ramos (Math); Cindy McGrath (Journalism); Sara Toruno-Conley (English); Robert (Bob) Moore (Science); Ryan Tripp (Social Science); Tess Caldwell (English), **Non-Voting Members:** Rikki Hall (Director of Admissions & Records)
Absent: Ryan Pedersen (Dean of Instruction: Math & Sciences); Natalie Hannum (VP of Instruction); Armon Gonzalez (LMCAS Senator)
Guest: Morgan Lynn (English faculty and Curriculum Committee Chair)

Meeting called to order: 1:03 pm **Location:** Online – Zoom Meeting

CURRENT ITEMS

- **Welcome, Public Comment and Announcements**

- Adrianna Simone (Chair) Announcement: Morgan Lynn will remain Curriculum Committee Chair.
- Adrianna Simone (Chair) Announcement: Review Draft Technology Plan before April 26th.
- Public Announcements:
 - Ethnic Studies meeting tomorrow, March 24th at 10am.
 - LMC Experience returns to print, 2nd publication forthcoming after Spring Break
 - T. Caldwell congratulates C. McGrath and team for the Richard Livingston Memorial Celebration. C. McGrath says at least 100 people in attendance.

- **Approval of the Agenda - Action:** Approved (M/S: S. Toruno-Conley/C. McGrath); unanimous

- **Approval of the Minutes (March 9th, 2022) - Action:** Approved (M/S:S. D. Ramos/B. Moore); unanimous

- **Program Review: Discuss the Comprehensive Program Review Template**

A. Simone leads the discussion of the Comprehensive Program Review Template Draft as provided by Chialin Hiseh.

S. Toruno-Conley asked for clarification about the word “past” that is grayed out within the document. C. McGrath explained that the “past” has never been captured before. B. Moore suggested a legend. M. Lynn explained the flow of the responses as linear, from past to present to future. GE Committee suggested to remove the past, present future sections for clarification purposes and to delete the introduction section that is redundant information.

Discussion continued about the specific bullet points under each section within the document: the questions versus the statements. S. Toruno-Conley asked why there are questions then statements and that the purpose is unclear. A. Simone suggested a gradient assessment scale of 1-5 for the program design and goals section. M. Lynn and T. Caldwell suggested that there be a drop-down feature where respondents can add examples of what is going well and what needs improvement. B. Moore suggests that the entire comprehensive program review template should follow a similar format for each section. The GE Committee agrees with this suggestion: All sections should have statements with a gradient assessment scale of 1-5 that includes a drop-down section for adding comments about strengths and weaknesses in each category.

Discussion continued about specific content edits, all which were noted directly on the Comprehensive Program Review template document with track changes, which will be emailed to Chialin Hiseh to

present to the Planning Committee on Thursday, April 7, 2022. B. Moore suggested that the Comprehensive Program Review needs to be done in more than one sitting with the ability to save one's work/responses. The GE Committee asked for clarification on how the data will be used for accreditation and program improvement across the college.

- **UC/CSU GE Transfer: Implementing Procedures for Local LMC GE**

A. Simone updated the committee on continued discussions about this topic from Tech Review with Morgan Lynn, Curriculum Committee Chair.

C. McGrath and R. Hall suggested that we should wait for CSU approval on the new courses. C. McGrath says that we will need a list of the new GE courses that do not appear on our local GE program. A. Simone says that we need to keep a running list of the courses that we need to review again once they receive CSU approval. We can also check-in with Eileen Valenzuela and Morgan Lynn for updates. Currently, the classes we need to review include Kinesiology 200 and 210 and Counseling 038.

Meeting adjourned at 2:26pm