

**Present:** Cindy McGrath, **chair**; Voting Members: Sara Toruno-Conley (English Faculty & Department Chair); Curtis Corlew (Art Faculty), Robert (Bob) Moore (Science Faculty); Diwa Ramos (Math Faculty) Adrianna Simone (Social Justice Studies Faculty); Ryan Tripp (Social Sciences Faculty); Non-Voting members: Jeffery Bui (LMC Associated Student Representative); Rikki Hall (Director of Admissions & Records); Ryan Pedersen (Management Representative); Shondra West (note taker)

**Absent:** None

**Guest:** None

Meeting called to order: 2:31 pm

Location: Zoom Online

## **CURRENT ITEMS**

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### 1. Welcome, Public Comment and Announcements:

Adrianna shared that the State Chancellor's Office approved LMC's new ethnic studies course submission for Area F. LMC is currently the only school in the district offering the course for students to meet the new CSU requirement because the state returned the sister colleges (DVC and CCC) submissions for modifications because the state has specific requirements of what's needed to approve a course as ethnic studies.

### 2. Approval of the Agenda

**Action:** Approved; unanimous

### 3. Approve Meeting Minutes April 28, 2021

**Action:** Approved (M/S: S. Toruno-Conley /A. Simone); unanimous

### 4. Fall Meeting Schedule

The committee discussed future meeting dates and location. The meetings will remain scheduled on the second and fourth Wednesdays, 2:30 – 4 pm. The meeting dates are Sept. 15, 29; Oct. 13, 27; Nov. 10, 24; and Dec. 8. The location was discussed: should the committee meeting face-to-face, online via Zoom, or a combination? The committee is open to meeting face-to-face, but it depends on conditions in the fall, and on which buildings may be open based on COVID requirements. The group decided to take a wait and see approach when information is more clear in August.

### 5. GE SLO Descriptors/Packet Revisions

The committee reviewed the GESLOs descriptors and made minor revisions:

- GESLO 5 the math department recommended a minor change; D. Ramos will send the revision to Cindy
- Information literacy was reviewed by S. Toruno-Conley, no revisions needed
- Scientific inquiry reviewed by R. Moore and suggested deleting the inserted reading statement
- Human communication reviewed by C. Corlew, no revisions needed
- Ethics reviewed by the committee, minor change to the last sentence.
  - Suggestion to revise the sentence to “lend to the students understanding of significant impact of knowledge”
  - Recommended to change lend to lead
- Diverse perspectives reviewed by the committee, minor change to wording.
  - Suggestion to change “that we shared” and add a period after international issues

**Motion:** to accept the minor changes to the GESLOS (M/S) C. Curtis/S. Toruno-Conley; unanimous

**6. GE Flex Update**

A. Simone provided a Flex workshop update and reported that a TLC proposal was submitted as a Focused Flex. The Zoom session will be a collaborative workshop including the Library and ISLO core group. The workshop will include an overview of GE and new GE information for faculty revising courses; library support in Canvas for the new information literacy GE SLO; and ISLO developments and purpose. There will also be Q&A for all segments.

**7. TLC Update**

R. Tripp gave a synopsis of what transpired at the TLC meeting sharing that the committee discussed restructuring TLC as it relates to their purpose; examination of the leadership positions for both TLC Chair and CSLO/PSLO Coordinator; assessment process in review of the COORs; the possible creation of a TLC subcommittee; renaming the committee; and restructuring the goals. He also reported that since no one applied to fill the CSLO-PSLO Coordinator vacancy, a proposal was submitted to Vice President Natalie Hannum to consider combining both the TLC Chair/CSLO-PSLO Coordinator positions into one on a temporary basis. TLC Chair Marci Lapriore would fill that position next academic year with the intent that the TLC comes to an agreement on how to restructure the committee and the leadership positions.

C. McGrath also shared the background about why there were three TLC leadership positions: TLC Chair, CSLO/PSLO Coordinator, and GE SLO Coordinator. The chair is responsible for overseeing the entire assessment process, and the two coordinators are responsible for overseeing assessment outcomes for courses and programs, and for GE at the institutional level. Courses are assessed in the first four years of the five-year assessment cycle, and programs in the fifth year. GE evaluation of COORs and assessment of the GE program itself is ongoing. A question was asked if the restructuring process will impact GE. Cindy gave a historical perspective of TLC. It started with a focus on institutionalizing the assessment model, but each new chair brought to the TLC committee new ideas and the more recent focus has been on professional development. The PIP program evolved from that. GE, however, has a separate responsibility for evaluating COORs for GE and assessing the GE program. When the TLC revises the position paper, it will impact GE since GE's role in assessment is defined in the current paper.

**8. ISLO Core Group Update**

A. Simone provided an ISLO core group update about the most recent meeting. The work included reviewing the ISLO definitions of Santa Rosa Junior College, Chaffey College, CSU San Diego to determine which parts might be useful in the development of LMC's ISLOs. There was a question about whether creating an ISLO definition is the best place to start the process since the definitions imply an approach to a model structure. For example, the Santa Rosa model allows for flexibility in meeting ISLOs based on the type of courses, the Chaffey College model defines students' expectations in meeting the ISLOs common across all entities, and the San Diego model is a layered approach based on different academic levels. The concern with Chaffey's ISLO description is that the ISLO expectations are the same across the units/disciplines. The ISLO Core group is looking for feedback from campus groups, including GE.

- There was some confusion about the purpose of the ISLO core group in developing the ISLO definition.

- There was a question about whether the GE SLOs will be replaced or merged with ISLOs. However, C. McGrath said the GESLOs are not being replaced since they were just developed to meet ACCJC requirements for degrees/transfer and are being implemented this fall.
- A suggestion is that the focus of the ISLO core group should be to examine the current GE SLOs and Student Services LSOs (learning support outcomes) and identify gaps. Those gaps would help identify outcomes that might need to be addressed in the development of LMC's ISLOs.
- Students meet learning outcomes by taking courses and using services. An effective approach might be to determine where they might engage with outcomes we might want to add as ISLOs.
- The committee feedback for the ISLO core group is to share that purpose of the ISLO core group in developing the ISLO definition need to be clarified. There is also concern about the wording of the draft definition — the messaging is not constructive in that it appears to imply faculty are not satisfactorily completing assessment.

9. **Tech Review and Curriculum Committee Update**

C. McGrath shared the updated information packet draft intended to help faculty understand the GESLO process as it relates to writing and revising GE COORs. Also, C. McGrath shared the GE requirement list has been finalized based as well. The committee was asked to review and provide feedback of the two documents via email. One recommendation:

- Add a short executive summary to the GESLO information packet

R. Hall reported that there was a recommendation by the counselors to revise the math competency language. R. Hall will share the recommendations with Cindy, along with the minor typos found in an email.

10. **Advance Planning: GE Assessment and eLumen** - Tabled

Next year is when program assessments are completed, which includes GE since it is also a program. At the next meeting a conversation is needed about how to approach the assessment process. This is a likely timeline:

- Fall 2021 – discuss how to assess the GE SLOs and develop a plan
- Spring 2022 – Carry out the GE SLO assessments in the spring
- Fall 2022 — Analyze the GE SLO assessment results and complete the written assessment report

Cindy thanked all committee members for their contributions, feedback and support, and passed on the leadership role to Adrianna Simone, who will take over as GE Chair starting Fall 2021.

**Meeting adjourned** at 4:09 pm