

Present: Cindy McGrath, **chair**; Members: Sara Toruno-Conley (English Faculty & Department Chair); Curtis Corlew (Art Faculty), Robert (Bob) Moore (Science Faculty); Adrianna Simone (Social Justice Studies Faculty); Ryan Tripp (Social Sciences Faculty); Jeffery Bui (LMC Associated Student Representative); Rikki Hall (Director of Admissions & Records); Shondra West (note taker)

Absent: Diwa Ramos (Math Faculty) and Ryan Pedersen (Management Representative);

Guest: Joanna Miller

Meeting called to order: 2:34 pm

Location: Zoom Online

CURRENT ITEMS

1. **Announcements & Public Comment:**

Welcome and introductions completed by the members and guests

2. **Approval of the Agenda**

Action: Approved; unanimous

3. **Approve Meeting Minutes** March 24, 2021

Action: Approved with corrections – (M/S: B. Moore/A. Simone); abstain J. Bui

- Name change to LD Green
- Add Adrianna's name as a member to the core group section
- Change English Rep to "English example" on page 3-bullet one

4. **GE Chair Announcement**

Cindy provided a GE Chair application update. The GE Chair application was approved by the President's Cabinet, after which Natalie Hannum sent via email to all FT Faculty at LMC. Adrianna Simone applied for the position, and was interviewed by James Noel and Cindy McGrath. Adrianna was selected, and with GE approval her name will be forwarded to Academic Senate (AS) as the candidate for the GE reassigned time position starting Fall 2021. Adrianna shared her excitement to become GE Chair with the committee. Cindy will remain available for support and as a member if there is an open spot. The committee voted to send Adrianna Simone's name forward for AS approval. **Action:** Approved (M/S: S. Toruno -Conley/B. Moore); unanimous

5. **ISLO Core Group Update**

Adrianna and Cindy gave an ISLO update. Adrianna shared that the ISLO Core Group's intent is not reinventing a new process in creating ISLOs, instead they want to refine/expand what's in place to allow other departments/services to participate in the process that does not have strong universals COORs like curriculum. A online mural app was used at the ISLO Core Group meeting for attendees to record ideas and share information gathered and to examine other colleges' ISLOs/mission and purpose.

Cindy shared that the mural was a contextualized document/visual bulletin for the group to contribute their ideas, feedback, and comments by placing things on the board. Cindy added GE documents to the mural consisting of things related to the current ISLOs: LMC GE philosophy, GESLOs, GE crosswalk, ACCJC

rubric, previous LMC ISLOs. The mural helps gather knowledge and share best practices used by other colleges, and includes references from ACCJC requirements.

Cindy provided an ISLO synopsis for the newest LMC member, Jeffery Bui, explaining that LMC had developed ISLOs, but later the GESLOs were adopted taking the place of them. The change was reflective of what ACCJC required of community colleges at the time to have SLOs and PSLOs. Many colleges had adopted GESLOs as their ISLOs, so LMC eliminated its umbrella ISLOs and did the same. Moving forward, the ISLO Core Group will look at developing ISLOs to include more categories; departments and services besides curriculum. Adrianna's said new ideas may come about after looking at data and other college infrastructures besides keeping in mind current GESLOs when developing ISLOs. Cindy agreed and noted that one possibility might be civic engagement. Considering that the new ethical insight GESLO is an area that incorporates civic engagement language.

In response to Jeffery Bui's summary of his understanding of the process, Cindy clarified the reasons LMC eliminated its old umbrella approach to ISLOs: The CTE committee found their own set of SLOs were not useful since CTE programs are unique; ACCJC did not require ISLOs; and many other colleges began using GESLOs as their ISLOs. Therefore, over time, LMC's former ISLOs were replaced with GESLOs. She noted that the core group will review the ISLO process and may adopt a new approach that maps courses and programs to ISLOs, or creates an ISLO umbrella.

6. GE Curriculum

■ Tech review and Curriculum Committee process update

The Curriculum Committee (CC) is reviewing its position paper and tech review process, and Cindy suggested adding all GE members to that process instead of just the GE Chair as the GE Committee had agreed on. Also, membership was discussed about whether to include the GE Chair as a voting or non-voting member. Although a decision has not yet been made, the CC is leaning toward having a smaller voting group yet with a broader number of non-voting experts. The GE Committee has a dual reporting relationship — to the Curriculum Committee for the evaluation of COORs regarding integration of the GESLOs, and to the TLC for assessment of the GESLOs. Cindy asked for the committee feedback about the voting vs. non-voting status on the GE Chair on CC:

- What are Adrianna's thoughts about the GE Chair's voting status on CC?
 - Incoming Adrianna, as incoming chair, is not against GE Chair becoming a voting member even if it might significantly increase the workload beyond GE tasks. She noted that she plans to make changes to her own department's COORs and said she will be doing a lot of work anyway with the CC.
 - She said that a high volume of those are GE courses and are planned for submission during Fall 2021.
- What are the pros and cons of adding a GE Chair to the committee?
 - Cindy shared quorum might become issue with having more voting members.
 - GE Chair workload would increase as CC members evaluate all COORs, so the evaluation would go beyond just GE courses. Also, the GE evaluation looks only at specific areas for meeting GE, and becoming a member adds an additional duty of reviewing the entire COOR.

- Do non-voting members have an inclusive voice in the discussion process of evaluating the COORs?
 - It was reported that all attendees provide helpful information during the discussion as the committee work happens in a collegial environment.
 - Currently there are members on the CC that have expert knowledge in non-instructional areas, e.g., student services and administration who are non-voting members and their participation enhances the curriculum processes.
 - The CC is considering integrating faculty representation from Guided Pathways (GP) to offer additional areas of instructional expertise.

■ Relationship with Guided Pathways

Cindy shared there is a recommendation for GE and Guided Pathways to work together. GP have been a formal way to help students with their career pathways, suggesting they select courses from specific narrow areas to meet requirements. In comparison, the GE approach is for students to meet Title V requirements that they become versed in a more broad general education curriculum when earning degrees. Cindy's shared a thought about a possible approach; review the GP courses and determine which ones may overlap with GE requirements. Cindy asked committee members to think about how the two relate (GE & GP) and provide feedback, ideas, and concerns to be discussed at a future meeting.

- Clarification is needed about GP and GE relationship beyond course program requirements concerning whether the goal is to identify GE course offerings in the pathways. In light of this, GP focuses on developing transfer pathways for students and GP for careers, in which some courses will be GE and others not. The goal is examining the synergy of the two entities in developing a relationship for students; improving their learning experience and ease of satisfying GE & GP requirements.
- A concern is that GE has a different basic philosophy than GP, so some clarification around the two is needed for a future discussion about ways to bring them together where possible

■ Distance education options going forward

- Joanna Miller from District Office proposed an idea about the Distance Education (DE) and GE relationship, and how they can work collaboratively. The proposal includes offering a DE district-wide strategic plan to support student success. Joanna said it would be ideal to develop a GE and DE districtwide pathway for students to complete their academic goals/programs and graduation requirements fully online. One way that could happen, for example, is that a student could take GE courses online at any one of three colleges (CCC, DVC, or LMC) that they would be unable to take at their host college due to class cancellation or personal conflicts with the date/time. Joanna asked for the committee feedback
- Adrianna supports online education, especially for those who cannot take classes in a physical environment, which is an ethical concern. Overall, the idea provides students with flexibility.
- Physics is now offered online; however, the concern is completing an online COOR addendum post COVID. Currently, OAs were completed and approved to meet COVID restrictions by offering courses online on an emergency basis. Committee feedback:
 - It's a campus decision; however, if the course data reflects positive outcomes, then the process may include resubmitting the form for permanent approval.
 - The current form has multiple options (check boxes) for offering a course online: For those courses in which only an emergency use option was selected, a new form would need to be submitted to offer it online post COVID. But other courses may have

- checked boxes allowing for it to be offered online permanently and those would need no additional approval.
- Joanna offered to provide support in keeping a course online; for example, addressing challenges with providing unique materials/measures for student access online.
- In consideration of offering a balance selection of GE courses, Cindy recommended examining where the GE gaps (day/evening and times slots) exist and departments could consider offering online GE courses to fulfill the unavailability of physical class offerings.
- For clarification, the goal of today's discussion is sharing current and possibly developing future opportunities for students to complete their GE requirements online by completing courses district-wide.

7. GE model implementation

Catalog update

Cindy sent a copy of the draft LMC GE pattern template to the committee. The new GE pattern includes updates to the coding and wording. Cindy asked if the members could review the document for edits.

- GE SLO descriptors/packet revisions - Tabled
- Universal SLO descriptors update – Tabled

8. Advance Planning: GE assessment and eLumen - Tabled

Meeting adjourned at 4:02 pm