

Present: Morgan Lynn, **Chair**, **Voting Faculty Members:** Thalia Bobadilla (*Communication*), Sepideh Daroogheha (*Mathematics*), Dann Gesink (*Career Education*), Christina Goff (*Librarian*), Scott Hubbard (*Distance Education Chair*), Syed Hussain (*Behavioral Sciences*), George Olgin (*English*), Randi Osburn (*Behavioral Sciences*), Camille Santana (*Counseling*), Tess Shideler (*Science*), Girlie Sison (*Science*), Star Steers (*Communication*) Penny Wilkins (*Business and Management*), Von Wolf (*Brentwood Math*); **Non-Voting Members:** Rachel Anicetti (*Transfer*), Rikki Hall (*Director of A&R*), Aprill Nogarr (*Interim Dean of Instruction: Liberal Arts*), Ryan Pedersen (*Dean of Instruction: Math and Sciences*), Adrianna Simone (*GE Chair*), Grace Villegas (*Academic Scheduling Specialist*), Eileen Valenzuela (*Articulation Officer*) and Shondra West (*Note-taker*)

Absent: Natalie Hannum (*Vice President of Instruction*), Kristin Lima (*Dean of Instruction: Career Education*), and Marci Lapriore (*PSLO/CSLO Coordinator*)

Guest: Paula Gunder (ESL) and Cindy McGrath (Journalism)

Meeting called to order: 2:37 pm

Location: Zoom Meeting

CURRENT ITEMS

1. Announcements & Public Comment:

- None

2. Approval of the Agenda

Action: Approved with modifications (M/S: C. Goff/P. Wilkins); unanimous

- The committee pulled POLSC-040 and BIOSC 050 off the agenda, and discussed removing more courses once they review the consent agenda section.

Approval of the Minutes: September 15, 2021

Action: Approved with a correction (M/S: C. Goff/G. Sison); unanimous

- ART 87 online addendum change from approved to tabled

3. Standing Item: Articulation Update

E. Valenzuela gave an update, sharing no major changes since the last meeting, except for ART 34 was sent for GB approval, and the second CID option for COMSC 022 was approved. This course has two CIDs.

4. Consent Agenda

- The committee pulled the following items off the consent agenda
 - BUS-052 - tabled
 - SJS-136 – further discussion
 - SJS-150 – further discussion
- The committee addressed concerns about the SJS courses; considering whether the new GE model and remapping of the CSLOs to GESLOs constitutes as changing the course outline. A. Simone shared the change was removing GESLOs that don't apply to the new model and keeping the one that does. The new model requires mapping CSLO to one GESLO instead of mapping them to several. The committee discussed the approval of courses based on the five-year review process. Such that when a course is submitted for a minor revision is it meeting the five-year review requirement, in which it doesn't require review again for another five. It was concluded that department indicate if the course is revised to meet the five-year review. Therefore, courses listed on the consent agenda are the five-year review submission, and should

map to the new GE model; which ANTH 005, 006; PHIL 130, 132; and SIGN 050 were pulled for not updating the GESLOs.

- A question was asked about the timing of the five-year review. Morgan shared that the TLC committee determines the five-year cycle, which the committee is discussing how to solidify the process as it relates to implementing eLumen.

The committee voted on the remaining consent agenda items:

- **ART-087 and SJS 135, Action:** Approved (M/S: C. Goff/P. Wilkins)
- **ANTH-005, 006 and Philo 130 and 132, Action:** Tabled, need GE tech review (textbook changes)

The committee approved the remaining courses under special circumstances:

- **SIGN-050**
Action: Approved with a recommendation to modify the textbook and instructional areas (notes indicated in eLumen); (M/S: C. Goff/P. Wilkins); unanimous
- **SJS-136, Action:** Approved the prefix change (M/S: C. Goff/S. Hubbard);
Online addendum wasn't agendized; tabled the OA until the next meeting
- **SJS-150, Action:** Approved the prefix change (M/S: C. Goff/P. Wilkins)
Online addendum wasn't agendized; tabled until the next meeting

5. Existing Course Outlines

- **BIOSC 030** lab hours were adjusted to zero; GE approval was questioned since the GE box wasn't checked but reviewed by the GE Tech Committee. This course was not GE before, but is now.

The committee discussed the curriculum tech review process related to GE; should tech reviewers read the GE Tech review comments, confirm if the author checked the GE box, and/or verify the mapping when determining if a course is indeed GE. The committee further discussed the logistics of updating COORs in eLumen based on tech review recommendations. C. McGrath gave a synopsis of the GE process past and present, stating that transfer courses are automatically circumvented into the GE process, which departments don't need to request it. Also, the new GE model requires that the CSLO align to at least one GESLO instead of aligning them to six previously. A Simone confirmed the courses in item 5 were GE Tech reviewed, except welding. The committee discussed whether to approve courses before the author completes all elements of updating it based on the GE Tech review recommendations. Inasmuch, the committee discussed the logistical aspects of GE, which helped the curriculum committee determine that the existing courses listed for item five would not be tabled, but approved considering that the GESLO mapping is completed at a later time.

The committee acted on BIOSC-030:

Action: Approved with GESLO mapping to CSLO recommendations (M/S: C. Goff/T. Shideler)

- **BIOSC 030 Online Addendum, Action:** Approved (M/S: T. Shideler/C. Goff)
- **BIOSC 045, Action:** Approved with recommended GESLO/CSLO mapping (M/S: C. Goff/T. Shideler)
- **BIOSC 045 Online Addendum, Action:** Approved (M/S: T. Shideler/C. Goff)
- **BIOSC 050 Action:** Tabled, prerequisite
- **PSYCH 010 Action:** Tabled, PSLO mapping and updated textbook needed

- **PSYCH 011 Action:** Tabled, PSLO mapping and updated textbook needed
- **SOCIO 015 Action:** Tabled, PSLO mapping
- **SOCIO 016 Action:** Tabled, PSLO mapping and update the catalog description
- **SPCH 110 Action:** Approved (M/S: C. Goff/G. Sison)
- **SPCH 110 Online Addendum Action:** Approved (M/S: C. Goff/T. Shideler)
- **SPCH 130 Action:** Approved (M/S: C. Goff/G. Sison)
- **POLSC-040 Action:** Approved (M/S: C. Hussain/C. Goff)
- **POLSC-040 Online Addendum Action:** Approved (M/S: C. Goff/G. Sison)
- **WELD 016 Action:** Tabled
- **WELD 035 Action:** Tabled

6. New Course Outlines

The committee discussed the process in which to approve courses tied to a program. The certificate for the ESLN courses is a work-in-progress, which changes how the committee approached approving the courses. Feedback shared by some members were to move forward with approving them; however, the final decision was to table the items until Academic Senate determine what’s the best approach for approving courses connected to a new program. M. Lynn shared that AS recommended curriculum to develop a subcommittee whereby creating a process that incorporates what was discussed. The committee was unable to vote on the courses due to time and considering that clarification is needed from AS. P. Gunder agreed to serve on the subcommittee.

- **ESLN-001, Action:** Tabled
- **ESLN-002, Action:** Tabled
- **ESLN-003, Action:** Tabled

7. Programs

- AS Travel Marketing (revision), **Action:** Tabled
- COA Travel Marketing (revision), **Action:** Tabled
- CSC Home Based Travel Specialist (revision), **Action:** Tabled
- CSC Curriculum Specialization (revision), **Action:** Tabled

Standing Items

1. **Shared Governance Committee**
2. **Teaching & Learning Committee**
3. **Academic Senate**
4. **Strategic Enrollment Management**
5. **Distance Education Update**

Adjourned at: 4:33 pm

Future Curriculum Meeting Dates:

Fall 2021: September 1, 15, 29, October 6, 20, November 3, 17, December 1

Spring 2022: February 2, 16 March 2, 16, April 6, 20 May 4, 18