

Present: **Morgan Lynn, Chair**, Josh Bearden (*Distance Education*), Sepideh Daroogheha (*Mathematics*), Christina Goff (*Librarian*), Dann Gesink (CTE), Paula Gunder (*Liberal Arts and Sciences*), Aprill Nogarr (*Non-Departmentalized Faculty Group - Brtwd*), George Olgin (*English*), Tess Shideler (*Liberal Arts & Sciences*), Penny Wilkins (*Computer Science*), Liz McLaurin (LMCAS), Rikki Hall (*Director of A&R*), Natalie Hannum (*Vice President of Instruction*), Nikki Moultrie (*Dean of CTE and Social Sciences*), Ryan Pedersen (*Dean of Math and Sciences*), Eileen Valenzuela (*Articulation Officer*), and Grace Villegas (*Academic Scheduling*), and Shondra West (*Note-taker*)

Absent: Trinidad Zavala (Counseling)

Guest: Nina Ghiselli (DSPS Counseling), Haydee Lindgren (DSPS Counseling), Cindy McGrath (GE Chair), and Adrianna Simone (Social Justice & Ethnic Studies)

Meeting called to order: 2:33 pm Location: Zoom Meeting

CURRENT ITEMS

1. Announcements & Public Comment:

- None

2. Approval of the Agenda

Action: (M/S: Olgin/Shideler) Approved with amendments; unanimous

- Morgan gave a summary of the items covered on the agenda: organization of courses on the consent agenda, the return of the PTEC ESL courses and ethnic studies items from the previous meeting, provide a TAG update, plus work session to include the Google Document via break-out groups, and report out on SGC/Academic Senate (AS) meeting developments and the employee survey at the end.
- Remove duplicate items on the agenda: #29 ESLN-095sl and #30 ESLN-095WRV

Approval of the Minutes: February 3, 2021

Action: (M/S: Goff/Gunder) Approved; unanimous

- Questioned the return of the ESL courses, which the information will be documented in today's minutes.

3. Consent Agenda - 1

Action: (M/S: Goff/Gunder) Approved with amendments; unanimous

- CHDEV-057 technicality with the catalog description; copied and pasted the description for 55 into 57, which the information has been fixed.

4. Existing Courses Prerequisites and Online Addendum

5. Nikki shared the concern for the ESL courses' return as a potential Brown Act violation in the way courses were previously ajenized on February 3, 2021. The concern was that the agenda noted that only the prerequisite required action since the courses were approved at a 2020 meeting, whereas the entire COOR was not reviewed and approved upon when in fact, there were updates made besides prerequisite changes as noted in the submission rationale by the originator.

- Morgan further shared the concerns in how the courses were listed on the agenda, i.e., minor change. Josh asked the question of identifying what constitutes a minor change, e.g., CSLO vs. assignment change might be perceived as significant; therefore, the recommendation to provide the rationale for everyone to understand what's required

when submitting and approving revised courses. The committee further discussed how much of a change consists of substantive vs. non-substantive change. Christina shared that the committee should review the entire courses even though they don't have to discuss line by line at the meeting. If something is found in the COOR that requires more discussion, they can be pulled from the agenda. The committee continued to discuss the logistics of developing the agenda and possibly enhancing the coversheet in eLumen to streamline the committee process to review and approve courses/programs. Additionally, the committee spoke about the Brown Act process in relation to developing the agenda. George and Nikki commended the committee's great work to approve the volume of courses that were approved over the Fall 20 and Spring 21 semester. Natalie shared to think of how the agenda is organized in relation to BA, and at the annual training meeting have a discussion around the agenda meeting the needs of the committee moving forward. Josh shared with experience gained with BA leading AS, he is available as a resource to the committee.

- | | |
|--|--|
| 1. ESL 065G Action: (M/S: Bearden/Nogarr) Approved; unanimous | 11. ESL 085WRV Action: (M/S: Gesink/Goff) Approved; unanimous |
| 2. ESL 065PC Action: (M/S: Bearden /Nogarr) Approved; unanimous | 12. ESL 095G Action: (M/S: Gesink/Goff) Approved; unanimous |
| 3. ESL 065VR Action: (M/S: Bearden /Nogarr) Approved; unanimous | 13. ESL 095SL Action: (M/S: Gesink/Goff) Approved; unanimous |
| 4. ESL 065W Action: (M/S: Bearden /Nogarr) Approved; unanimous | 14. ESL 95WRV Action: (M/S: Gesink/Goff) Approved; unanimous |
| 5. ESL 075G Action: (M/S: Bearden /Nogarr) Approved; unanimous | 15. ESLN 065G Action: (M/S: Bearden /Nogarr) Approved; unanimous |
| 6. ESL 075PC Action: (M/S: Bearden /Nogarr) Approved; unanimous | 16. ESLN 065PC Action: (M/S: Bearden /Nogarr) Approved; unanimous |
| 7. ESL 075VR Action: (M/S: Bearden /Nogarr) Approved; unanimous | 17. ESLN 065VR Action: (M/S: Bearden /Nogarr) Approved; unanimous |
| 8. ESL 075W Action: (M/S: Bearden /Nogarr) Approved; unanimous | 18. ESLN 065W Action: (M/S: Bearden /Nogarr) Approved; unanimous |
| 9. ESL 085G Action: (M/S: Gesink/Goff) Approved; unanimous | 19. ESLN 075G Action: (M/S: Bearden /Nogarr) Approved; unanimous |
| 10. ESL 085SL Action: (M/S: Gesink/Goff) Approved; unanimous | 20. ESLN 075PC Action: (M/S: Bearden /Nogarr) Approved; unanimous |

- | | |
|---|--|
| <p>21. ESLN 075VR Action: (M/S: Bearden /Nogarr) Approved; unanimous</p> <p>22. ESLN 075W Action: (M/S: Bearden /Nogarr) Approved; unanimous</p> <p>23. ESLN 085G Action: (M/S: Gesink/Goff) Approved; unanimous</p> <p>24. ESLN 085SL Action: (M/S: Gesink/Goff) Approved; unanimous</p> <p>25. ESLN 085WRV Action: (M/S: Gesink/Goff) Approved; unanimous</p> <p>26. ESLN 095G Action: (M/S: Gesink/Goff) Approved; unanimous</p> <p>27. ESLN 095SL Action: (M/S: Gesink/Goff) Approved; unanimous</p> <p>28. ESLN 095WRV Action: (M/S: Gesink/Goff) Approved; unanimous</p> <p>29. ESLN 095SL – duplicate item removed</p> <p>30. ESLN 095WRV – duplicate item removed</p> | <p>31. KNACT 004A Action: (M/S: Daroogheha /Wilkins) Approved; unanimous</p> <p>32. KNACT-004B Action: (M/S: Daroogheha/Wilkins) Approved; unanimous.</p> <p>33. KNACT-004C Action: (M/S: Daroogheha/Wilkins) Approved; unanimous.</p> <p>34. KNACT-008B Action: (M/S: Daroogheha/Wilkins) Approved; unanimous.</p> <p>35. KNACT-020 Action: (M/S: Daroogheha/Wilkins) Approved; unanimous.</p> <p>36. KNACT-049 Action: (M/S: Daroogheha/Wilkins) Approved; unanimous.</p> <p>37. KNDAN-053 Action: (M/S: Daroogheha/Wilkins) Approved; unanimous.</p> <p>38. KNDAN-054 Action: (M/S: Daroogheha/Wilkins) Approved; unanimous.</p> <p>39. KNDAN-055 Action: (M/S: Daroogheha/Wilkins) Approved; unanimous.</p> |
|---|--|

6. Consent Agenda 2

Approved (M/S: Daroogheha/Wilkins) Approved; unanimous

7. New Courses

LRNSK-011

Action: (M/S: Goff/Nogarr) – Motion Failed: (3) approved: C. Goff, A. Nogarr, T. Shideler, (4) denied: G. Olgin, J. Bearden, P. Gunder, and M. Lynn (tie breaker); and (3) abstain: S. Daroogheha, P. Wilkins, D. Gesink

The committee discussed items on the new course form

- Christina shared that #9 was left blank; recommendation select other
- The committee discussed questions 2 and 3 about DSPPS as part of an expansion program or new program. It was determined that this question reference programs meaning an association with degrees and certificates. LRNSK is a stand-alone course that does belong to part of a program. Additionally, DSPPS is part of a student services program review but not a specific part of an instructional program leading to degree/certificate credentials. Not to mention this course is repeatable as a special course, and not assigned to specifically to the Counseling degree/certificate program.

Inasmuch, DSPS is a program with a department code and department chair. Therefore, remove DSPS from line item 2, and update the form for clarity to both the author and members of the committee in reference state guidelines; program and course approval handbook (PCAH).

The committee concerns discussed:

- The course being basic skills in particular with the news laws and AB705 compliance
- Offering this course as credit as opposed to a non-credit course
- Course inclusion of critical skills component, assignments, books required of the students not being a transferable course.
- Having students pay for a support course is a concern in which the recommendation is offered as a non-credit course.
- As a special learning course, it cannot be a degree-applicable as outlined in Title V. There was discussion about offering a certificate of completion (CC) similar to how the Counseling department offers non-credit courses applied to a CC. Nikki shared more information is needed whether this course as a non-credit plus non-degree course tied to the special learning designation can offer a CC.

Nina a representative from the DSPS Counseling department, addressed the committee's concerns in which this course offers support for students in critical thinking skills type classes, and a skill that, no matter the disability, is required by everyone. This course helps students enhance their critical thinking skills to receive individualized training.

- The committee's final concern is having students pay for a service customized to provide critical thinking skills resources.
Nina addressed that offering this course as credit will help students in other academic domains, e.g., boost GPA.
- The funding formula was discussed, and its impacts on this course offered as a basic-skills. However, the way the program is designed, courses fall in the realm of other state mandates that conflict with newer initiatives approved by the state.

LRNSK-010

Action: (M/S: Goff/Olgin) – Motion Failed: (1) approved: C. Goff (3) denied: G. Olgin, J. Bearden, and P. Gunder; and (5) abstain: A. Nogarr, S. Daroogheha, P. Wilkins, T. Shideler and D. Gesink

- The committee had similar concerns as noted in LRNSK 011

KNDAN-056

Action: (M/S Gensink/Wilkins) (8) Approved; yes C. Goff, A. Nogarr, T. Shideler, G. Olgin, S Daroogheha, J. Bearden, P. Wilkins, P. Gunder; (1) abstain – D. Gensink

- Question regarding the new course form request to articulate for CSU/IGETC area, 8C part of a course sequence left blank, and G and H left blank. Eileen will check with department to confirm what's being requested.

- Comments also noted about the reading assignments.

8. CSU GE/Area F

Socsc-045 Ethnic Studies Area F

On February 3 SOCSC 045 was approved for a prefix change from to ETHN. However, this course is being returned with changes to the disciplines because it was overlooked during the approval of the prefix. The committee will not vote on this item today. Nikki confirmed this is a discussion for a future action needed by the committee and that it will require more conversations with people on campus. Currently the ethnic studies courses are part of the Social Justice Program.

- The change made to reflect the ethnic studies course taught by the appropriate disciplines by adding and removing them.
- The committee spoke about the impacts of changing the discipline with regards to ETHN not being part of its own program yet such that it should not interrupt the campus business.
- Consider personnel impacts due to this change. The concern is having faculty listed that are not qualified to teach the subject, in which this may be a staffing issue.
- Adrianna shared that she’s working with the colleges across the campuses with regards to updating and revising ethnic studies for compliance.

Governance Committees - Tabled

- | | |
|-----------------------------|---|
| 1. Shared Governance | 3. Teaching and Learning Committee |
| 2. Articulation | 4. Academic Senate |

Adjourned at: 4:34 pm

Future Meeting Dates Spring 2021: ~~February 3,17~~, March 3,17, April 7,21, May 5