

Present: Morgan Lynn, **Chair**, **Voting Faculty Members:** Thalia Bobadilla (*Communication*), Sepideh Daroogheha (*Mathematics*), Christina Goff (*Librarian*), Scott Hubbard (*Distance Education Chair*), Syed Hussain (*Behavioral Sciences*), George Olgin (*English*), Randi Osburn (*Behavioral Sciences*), Camille Santana (*Counseling*), Girlie Sison (*Science*), Tess Shideler (*Science*), Star Steers (*Communication*) Penny Wilkins (*Business and Management*), Von Wolf (*Brentwood Math*)
Non-Voting Members: Rachel Anicetti (*Transfer*), Dennis Franco (Interim Dean of Instruction: Workforce Development), Rikki Hall (*Director of A&R*), Aprill Nogarr (*Interim Dean of Instruction: Liberal Arts*), Ryan Pedersen (*Dean of Instruction: Math and Sciences*), Adrianna Simone (*GE Chair*), Eileen Valenzuela (*Articulation Officer*) and Shondra West (Note Taker)
Absent: Natalie Hannum (*Vice President of Instruction*) and Grace Villegas (*Academic Scheduling Specialist*)
Guest: Chialin Hsieh (Dean of Planning Institutional Effectiveness) and Mike Grillo (Fire Faculty)

Meeting called to order: 2:33 pm Location: Zoom Meeting
 CURRENT ITEMS

1. Announcements & Public Comment:

The curriculum chair announcement for the position will be coming out soon from the Academic senate. The position is for the 2022-2024 year.

2. Approval of the Agenda

Action: approval (M/S: C. Goff/P. Wilkins); unanimous

Approval of the Minutes: February 2, 2022

Action: Approved with changes (M/S: C. Goff/T. Shideler); unanimous

- Change KNACT 4B to 10B

3. Standing Item: Articulation Update – The committee reviewed the document prepared by E. Valenzuela

4. Consent Agenda

Action: Approved with changes: pulled MATH 140/140S OAS; (M/S: P. Wilkins/T. Shideler); unanimous

- The committee questioned the hybrid statement for Math 140/140S OAS and determined that the statement was valid.
- Math 140 **Action:** Approved (M/S: C. Goff/T. Shideler); unanimous
- Math 140S **Action:** Approved (M/S: C. Goff/T. Shideler); unanimous
- Phys-015 **Action:** Approved, add course name (title) (M/S: C. Goff/T. Shideler); unanimous

5. New Course Outline – PHYS 902 Action: Tabled

B. Moore provided an explanation for offering the course to help enhance student success in PHYS 40 by offering support. This course is 1.0 lab to include help with problem-solving as a supplementary course for PHYS 40. The course will be a stand-alone instead of it being a co-requisite for PHYS 40. The committee shared their concerns in which the course was tabled for the

following reasons:

- Concerns about students taking this course without preparation for a PHYS course may find the concepts difficult to understand. Consider offering it as a co/pre-requisite. However, B. Moore expressed the intent is for students to take an optional course.
- Recommend Pass/No Pass option
- Concerns about students paying for the course oppose to offering tutoring as a supportive course in conjunction with PHYS 40. B. Moore share tutors are available via MESA and office hours, yet students are still needing support.
- Consider offering this course as non-credit.
- Questions about the pedagogy, quizzes, and final exam, which B. Moore explained the pedagogy for this course is different from the PHYS course. Students are provided additional learning support to solve problems outside of the requirements for PHYS 40.
- Recommendation to remove the final exam requirement and replace it with a final project
- The lab vs. lecture course, whereas the lab provides more hours.
- Consider working on assignments from PHYS 40 instead of adding on additional requirements. However, their no additional outside work. The assignments are completed in the lab.

Overall offering the course as an experimental provides flexibility for the department to determine the needs that are being addressed; e.g. offer as a stand-alone or requisite.

6. Existing Course Outlines

KNACT 004C	Add textbook Action: Approved (M/S: C. Goff/C. Santana); unanimous
KNACT 008A	Add textbook Action: Approved (M/S: C. Goff/C. Santana); unanimous
KNACT 008B	Add textbook Action: Approved (M/S: C. Goff/C. Santana); unanimous
KNACT 010A	Action: Approved (M/S: C. Goff/C. Santana); unanimous
ART 015	Remove graphic arts discipline, change 18 weeks to 16, and remove the week's wording from the content to units. Action: Approved (M/S: C. Goff/G. Sison); unanimous
ART 025	Remove graphic arts discipline, change 18 weeks to 16, remove the weeks wording from the content to units Action: Approved (M/S: C. Goff/G. Sison); unanimous
ART 050	Remove graphic arts discipline, remove Engl 95 advisory, address concerns regarding expanding the content for a 3.0 unit course, and add the software requirement as materials. Action: Approved (M/S: C. Goff/G. Sison); unanimous
ART 250	Remove the graphic arts discipline; software accessibility as material item. Action: Approved (M/S: C. Goff/G. Sison); unanimous
BIOSC 008	Update wording – change sciences to natural sciences and GE mapping Action: Approved with edits (M/S: C. Goff/G. Sison); unanimous
BIOSC 021	Prerequisite attachment; ask department if the advisory is appropriate for the course. Action: Tabled
CHDEV 083	Action: Approved (M/S: C. Goff/G. Sison); unanimous
CHEM 026	Action: Approved (M/S: C. Goff/G. Sison); unanimous

KINES 210	The committee discussed the University GE approval process for the course, which will take an additional time to receive permission for students to receive transfer GE credit. Action: Approved (M/S: C. Goff/T. Shideler); unanimous
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7. Programs

- College ESL Student Success – noncredit Certificate of Competency –
Action: Approved (M/S: C. Goff/S. Steers); unanimous
- AAT Sociology - **Action:** Approved (M/S: C. Goff/T. Shideler); unanimous
- AAT Psychology - **Action:** Approved (M/S: C. Goff/T. Shideler); unanimous
- COA Welding – **Action:** Approved (M/S: C. Goff/T. Shideler); unanimous

8. Comprehensive Review Template – Table

9. Spring Semester Topics for Discussion

eLumen updates are completed yearly and changes are made in the spring for the 2022-23 year. The committee discussed what items they plan to complete for the spring 22 semester:

- Revise the prerequisite form
 - Check with eLumen if they can create a prerequisite data form boxes instead of the user uploading attached documents.
- Work with A. Simone regarding embedding GE and S. Hubbard for OA as part of the eLumen process
- Review the COOR approval per Title 5, PCAH, ASCCC, and local standards
- Review and discuss “curriculum of Hope” (Syed’s recommendation)
- Review and revise the COOR instructions and eLumen instruction template
- Update the “how to guide” curriculum committee website
- Review the interdisciplinary requisite guidelines
- Morgan shared a curriculum working timeline with the committee.
- Add review of the curriculum committee website and the curriculum timeline

Governance Committees – No updates

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| <ol style="list-style-type: none"> 1. Shared Governance 2. Articulation | <ol style="list-style-type: none"> 3. Teaching and Learning Committee 4. Academic Senate |
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Adjourned: 4:31 pm