

**Present:** Morgan Lynn, **Chair**, **Voting Faculty Members:** Thalia Bobadilla (*Communication*), Sepideh Daroogheha (*Mathematics*), Dann Gesink (*Career Education*), Christina Goff (*Librarian*), Scott Hubbard (*Distance Education Chair*), Syed Hussain (*Behavioral Sciences*), George Olgin (*English*), Randi Osburn (*Behavioral Sciences*), Camille Santana (*Counseling*), Girlie Sison (*Science*), Star Steers (*Communication*) Penny Wilkins (*Business and Management*), Von Wolf (*Brentwood Math*);

**Non-Voting Members:** Rachel Anicetti (*Transfer*), Rikki Hall (*Director of A&R*), Natalie Hannum (*Vice President of Instruction*) Aprill Nogarr (*Interim Dean of Instruction: Liberal Arts*), Ryan Pedersen (*Dean of Instruction: Math and Sciences*), Adrianna Simone (*GE Chair*), Grace Villegas (*Academic Scheduling Specialist*), Eileen Valenzuela (*Articulation Officer*); LMCAS President

**Absent:** Kristin Lima (*Dean of Instruction: Career Education*), Marci Lapriore (*PSLO/CSLO Coordinator*), Tess Shideler (*Science*), and Shondra West (Note Taker)

**Guest:** Mindy Capes (*Chemistry Faculty*)

**Meeting called to order:** 2:30 pm

**Location:** Zoom Meeting

### **CURRENT ITEMS**

#### **1. Announcements & Public Comment:**

None

#### **2. Approval of the Agenda**

**Action:** Approved (M/S: C. Goff/P. Wilkins); unanimous

#### **Approval of the Minutes: September 29, 2021**

**Action:** Approved (M/S: C. Goff/C. Santana); unanimous

#### **3. Standing Item: Articulation Update**

None

#### **4. Programs**

**AS Travel Marketing - Action:** Approved (M/S: P. Wilkins/C. Santana) concerns about the see attached comment, which is inaccessible when viewing documents as electronics forms.

**COA Travel Marketing - Action:** Approved (M/S: P. Wilkins/G. Sison)

**CSC Home Based Travel Specialist - Action:** Approved (M/S: P. Wilkins/C. Santana)

**CSC Curriculum Specialization - Action:** Approved (M/S: C. Goff/S. Hussain)

#### **5. Consent Agenda**

**Action:** Approved (M/S: C. Goff/G. Sison)

#### **Pulled from the consent agenda for discussion:**

- **BUS-052 Action:** Approved (M/S: C. Goff/P. Wilkins); unanimous  
Update the discipline list and fix the course duration.
- **PSYCH-010 Action:** tabled  
Missing the PSLOs mapping for the CSLOs
- **PSYCH-011 Action:** tabled  
Missing the PSLOs mapping for the CSLOs

#### **6. Existing Course Outline**

- **BIOSC-050 Action:** Table
- The prerequisite form statement "or equivalent" and eLumen should mimic each other. The committee discussed how faculty should enter data in eLumen. In addition, recommend that messaging indicates high school chemistry satisfies the prerequisite. However, the word "equivalent" is the catch-all for the prerequisite that meets LMC's requirement from other entities, and the word is needed for CID acceptability. Ask the department to develop language that explains the options appropriate for the course Chem prerequisite requirement.
- **CHEM-006 Action:** Tabled  
The prerequisite form was revised (removal of the existing prerequisite and replaced with "or equivalent or higher" for resubmission for CID approval for both CHEM 006 and 007.  
Recommendation
  - remove hours by arrangement from method of evaluation
  - Textbook justification - change the language from ZTC to OER
  - Uncheck the box on the online addendum for emergency order
  - GESLO mapped to the CSLOs
  - Recommendation of a new OA

The committee talked about the course being offered online since the online emergency order ends June 15, 2022 and the changes go into effect 2022. Also consider transferability for courses with lab being offered online more information to come whether transfer schools will accept science courses offered online with labs. The committee discussed the OA emergency order is good for Spring 2022; however, for Fall 2022 a new OA is needed once the order ends.
- **CHEM-007 Action:** Tabled
  - Same feedback noted for CHEM 006
- **CHEM-025 Action:** Tabled
  - CSLOs mapped to GESLOs and PSLOs
  - Recommendation of a new OA if the department plans to offer the course after the emergency order ends.
- **WELD-015 Action:** Approved (M/S: C. Goff/G. Sison)  
The OA submitted as an emergency order which the department agrees with the document as is.
- **WELD-016 Action:** Approved (M/S: C. Goff/D. Gesink)
- **WELD-035 Action:** Approved (M/S: C. Goff/D. Gesink)
- **WELD-040 Action:** Approved (M/S: C. Goff/D. Gesink)

## 7. New Course Outlines

### **ENGL-180 Action:** Table

Course description includes a justification which can be moved to the new course form. The committee discussed the revisions needed, which it was decided upon to take back to the department.

- Question asked about speaking with the humanities department regarding English and Drama offering a Shakespeare course.
- Remove drama/theater from the discipline list.
- The sample method of evaluations should add up to 100
- The committee discussed wordsmithing certain items; e.g., reimagining.
- CLSO 3 revise the wording to read (respond to)

### **POLSC-106 Action:** Tabled

- Discipline list – question political science law is that the credentials for POLSC and Law separately

- The hours were questionable; too many hours as a 3-unit course.

<b>Standing Items</b>
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1. **Shared Governance Committee** – M. Lynn shared the ethnic studies program was presented
2. **Teaching & Learning Committee** - M. Lynn shared the assessment feature is unavailable in eLumen and is postponed until next year.
3. **Academic Senate** – M. Lynn shared that ethnic studies was endorsed. An email was sent for presidential elections, which Mark Lewis ran for it. The Vice President position remains vacant.
4. **Strategic Enrollment Management** – R. Pedersen shared SEM continues to plan for the one-year strategic scheduling. The constituency workgroup continues to work with developing Guided Pathways. N. Hannum shared the purpose of both Guided Pathways and SEM.
5. **Distance Education Update**

Adjourned at: 4:35 pm

**Future Curriculum Meeting Dates:**

**Fall 2021:** September ~~1~~, ~~15~~, ~~29~~, October ~~6~~, 20, November 3, 17, December 1

**Spring 2022:** February 2, 16 March 2, 16, April 6, 20 May 4, 18