<u>Present</u>: Morgan Lynn*, *Chair, <u>*Voting Faculty Members*</u>: Thalia Bobadilla (*Communication*), Sepideh Daroogheha (*Mathematics*), Dann Gesink (*Career Education*), Christina Goff (*Librarian*), Scott Hubbard (*Distance Education Chair*), Syed Hussain (*Behavioral Sciences*), George Olgin (*English*), Randi Osburn (*Behavioral Sciences*), Camille Santana (*Counseling*), Tess Shideler (*Science*), Girlie Sison (*Science*), Star Steers (*Communication*) Penny Wilkins (*Business and Management*), Von Wolf (*Brentwood Math*);
<u>*Non-Voting Members*</u>: Rachel Anicetti (Career & *Transfer Manager*), Natalie Hannum (*Vice President of Instruction*), Aprill Nogarr (*Interim Dean of Instruction: Liberal Arts*), Ryan Pedersen (*Dean of Instruction: Math and Sciences*), Adrianna Simone (*GE Chair*), Grace Villegas (*Academic Scheduling Specialist*), Eileen Valenzuela (*Articulation Officer*) and Shondra West (*Note-taker*)
<u>Absent</u>: Rikki Hall (*Director of A&R*), Marci Lapriore (*PSLO/CSLO Coordinator*)
<u>Guests</u>: Louie Giambattista (Computer Science Faculty) and Cindy McGrath (Journalism)
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<u>Meeting called to order</u>: 2:33 pm
<u>Location</u>: Zoom Meeting
CURRENT ITEMS
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1. <u>Announcements & Public Comment:</u>
   - Academic Senate Vice President position remains vacant, and the AS President position has been filled.
   - Zoom meetings will continue throughout spring 2022
2. <u>Approval of the Agenda</u>
   Action: Approved with modifications (M/S: T. Shideler/G. Olgin); unanimous
   - Remove BIO 50 from the consent agenda
   - Remove SJS 136 & 150 from the agenda because they were approved at the last meeting

   <u>Approval of the Minutes: September 29, 2021</u>
   Action: Approved with corrections (M/S: P. Wilkins/C. Goff); Abstentions: T. Shideler and S. Steers
   - Move LMCAS president from the voting member section to non-voting member
   - Change POLSC-106 to tabled

3. <u>Standing Item: Articulation Update</u>
   E. Valenzuela gave an update about particular curriculum items submitted to the November Governing Board. There are no updates regarding items that were submitted for state approval because the items remain pending with the state.

4. <u>Voting Procedure</u>
   M. Lynn provided information about the curriculum voting processes when approving the following agenda items: consent agenda, new & existing course outlines, pre/co-requisite, and program revisions.
   - The committee approves revisions to programs (degrees/certificates).
   - Pre/co-requisite are updated, reviewed, and approved every six years, except CTE every two years.
   - Major course revisions are changes to: CSLOs, units, content, and methods of evaluation.
   - Separate votes are needed for new COORs and existing COORs with major revisions, pre/co requisite, online addendums, and assignments.

   Consent agenda

- online addendum revisions; however, if the COOR is up for review the OA is not added to the consent agenda
- existing COOR with minor revisions not requiring pre/co-requisite approval

The committee discussed whether the curriculum committee approve programs as a recommendation for AS to make the final approval or after AS approval of programs. M. Lynn will follow-up regarding the process. Further, the committee discussed what constitutes as minor and major changes, which a recommendation was made to review the Title V language and the cover sheet. The committee worked extensively to update the cover sheet based on Title V language what are minor/major changes.

5. <u>Consent Agenda</u>
    Action: Approved with changes (M/S C. Goff/G. Sison); Unanimous
    - Removed SJUS 136 & 150; approved at a previous meeting
    - Pulled BIOSC 050 to discuss at the next meeting

6. <u>Existing Course Outlines</u>
    CHDEV-090
    Action: Approved with changes and add the equivalent wording (M/S: C. Goff/G. Sison); Unanimous
    - Minors changes made
    - No class max and update class hours
    - Recommendation to remove CHDEV 010 prerequisite because it's a requirement for 011
    - Add prerequisite wording: or equivalent

    CHDEV-090 Prerequisites:

• CHDEV 001 **Action**: Approved (M/S: C. Goff/P. Wilkins); Unanimous	• CHDEV 010 **Action**: Approved (M/S: C. Goff/P. Wilkins); Abstention G. Sison
• CHDEV 011 **Action**: Approved (M/S: C. Goff/C. Santana); Unanimous	• CHDEV 020 **Action**: Approved (M/S: C. Goff/C. Santana); Unanimous
• CHDEV 062 • **Action**: Approved (M/S: C. Goff/C. Santana); Unanimous	• CHDEV 083 **Action**: Approved (M/S: C. Goff/C. Santana); Unanimous
• CHDEV 050 **Action**: Approved (M/S: C. Goff/C. Santana); Unanimous	

- **PSYCH 014 Action:** Approved with changes (M/S: T. Shideler/C. Goff); Unanimous
    o Update the PSLOS (wordsmithing)

7. <u>Ethnic Studies Program and New Course Outlines</u>
    - ENGL-180
      Action: Approved with recommendation (C. Santana/C. Goff); Unanimous
        o Make changes on the new course form (select - add to program; update the rationale to read - provide LMC students an opportunity to take courses that meets UC transfer pathways; and lastly indicate how this course meets list B for transfer)
        o Consider changing the course title

- **ENGL 180 OA - Action:** Approved (C. Goff/C. Santana); unanimous

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- **ETHN-101 – Action:** Approved with edits (C. Goff/C. Santana): Unanimous
  Adriana presented on the historical perspective to offer Ethnic Studies.
    o Include an advisory
    o New course form: mark the checkbox - part of a program
    o No submission rationale
    o Method of evaluation of essays – consider as homework
    o Add CSLO mapping; however, PSLO mapping is added after the program is approved
    o Recommendation update the course description to add Asian pacific islander and revise the wording to reflect native Indian.
- **ETHN 101 OA – Action:** Tabled
    o **Second page blank**

- **ETHN1-102 – Action:** Approved with edits (C. Goff/T. Shideler); Unanimous
    o Update disciplines list; remove alternate discipline preferred
    o New course form is a duplication of ETHN 101
    o New course form, select the checkbox for GE course
- **ETHN1-102 OA –** Action: Approved (C. Goff/T. Shideler); Unanimous

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- **ETHN-103 – Action:** Approved with edits (C. Goff/T. Shideler); Unanimous
    o Edit new course form (same issues as noted in 102)
    o Add English Advisory
    o update the course description
- **ETHN-103 OA -Tabled**
    o Second page blank

- **ETHN-110 – Action:** Tabled
    o New course form - Title
    o Revise reading assignment one for clarity
    o Missing second reading assignment

- **ETHN-120 – Action: Tabled**
    o Missing rationale
    o Update the discipline list
    o No prerequisite required
    o Consider adding ethnic groups to the course description

8. Programs - Tabled
   AA, Acting
   AS, Engineering
   AA, Graphic Communications
   COA, Graphic Communications

9. Cross-Listing Procedure
   Develop procedure

Standing Items

1. Shared Governance Committee
2. Teaching & Learning Committee
3. Academic Senate
4. **Strategic Enrollment Management**
5. Distance Education Update

Adjourned at: 4:35 pm

Future Curriculum Meeting Dates:
Fall 2021: September ~~1~~, ~~15~~, ~~29~~, October ~~6, 20~~, November 3, 17, December 1
Spring 2022: February 2, 16 March 2, 16, April 6, 20 May 4, 18