**Present**: *Louie Giambattista,* ***Chair***; Tawny Beal, Dann Gesink, Cristina Goff, Rikki Hall, Erich Holtmann, Scott Hubbard, Michelle Mack, A’kilah Moore, Eli Velazquez (LMCAS), Jancy Rickman, Eileen Valenzuela, Grace Villegas, Penny Wilkins, Shondra West (Note taker)

**Absent**: Kevin Horan, Natalie Hannum, and Morgan Lynn

**Guest**: Louis Zuniga (Music Faculty)

Meeting called to order - Location: CO-420

**CURRENT ITEMS**

1. **Announcements & Public Comment:**
* Welcomes and Introductions for student Eli Velazquez was conducted by members.
1. **Approval of the Agenda**

**Action:** Approved (M/S: Goff/Beal); unanimous

**Approval of the Minutes from September 21, 2016**

**Action:** Approved (M/S: Gesink/Hubbard); unanimous

1. **Consent Agenda**

None

1. **Existing Course Outline of Record**
2. **BIOSC-008 Human Biology**

**Action:** Approved with recommendation (M/S: Rickman/Goff); unanimous

Change the ENGL and Math advisory to ENGL 095 and Math 027 which is open to everyone; or either change the advisory as concurrent. Math 27 is designed for the STEM path majors and does not satisfy the prerequisite for upper-level math courses.

**Recommendation:**

Remove and replace advisory with ENGL 95 and Math 27; and change to concurrent

1. **MUSIC-041 Concert Band II**

**Action:** Approved (M/S: Mack/Beal); unanimous

**Prerequisite Audition**: (M/S: Rickman/Mack); unanimous

**Prerequisite Music 40:** (M/S: Goff/Wilkins); unanimous

A new course outline is needed to reactivate a course.

**Committee’s Feedback:**

* Uncheck the lecture box; this course is completely lab.
* Question - is lab is considered an activity? Activity box selection is for physical activity.
* Question - is a textbook required? A text is not required for lab courses, however as a transfer course it’s unknown. If the course is denied for transfer a resource manual will be added.
* Question - what courses are considered repeatable and will this course be added to a family? Family courses are series of courses with a certain number of repetition; performance, PE, music, drama within the entire District in which students can take up to 4 times. Once a year certain courses are agreed upon and evaluated for likeness to be put into families; repetitions are tracked via AR to prevent repeatability more than 4 times. With repeatable family courses vs. none; students are allowed to repeat the same course in a family up to 3 times, however the 4th time is the limit giving them one time to take 1 course within the family. After Grace receives course state approval, family designation approval is local.
1. **SPCH-110 Speech Communication**

**Action:** Approved with changes (M/S: Goff/Wilkins); unanimous

**Committee’s Feedback:**

* Fix minor typos on page 5
* Link CSLOs to PSLOs
* Speak with the department regarding grading option; offer as LG oppose to SC
1. **SPCH-120 Argumentation and Debate**

**Action:** Approved with changes (M/S: Mack/Wilkins); unanimous

**Committee’s Feedback:**

* Remove italics
* Link CSLOs to PSLOs

Speak with the department regarding grading option; offer as LG oppose to SC

1. **SPCH-130 Interpersonal Communication**

**Action:** Approved with changes (M/S: Goff/Beal); unanimous

**Committee’s Feedback:**

* Pas/no pass is allowable for transfer up to a maximum amount. As of Fall 2016, P/NP is acceptable for transfer, except to satisfy the Golden Four: A1, A2, A3, A4.
* A total of 14 units are acceptable as P/NP on IGETC.
1. **SPCH-150 Intercultural Communication**

**Action:** Approved with changes (M/S: Goff/Mack); unanimous

**Committee’s Feedback:**

* Link CSLOs to PSLOs
1. **SPCH-160 Speech Forensics**

**Action:** Approved with changes (M/S: Beal/Wilkins); unanimous

**Committee’s Feedback:**

* Change discipline to communication for consistency
* Link CSLOs to PSLOs
* Update schedule description
* Remove checkmark from the activity checkbox
1. **Online Supplements**
2. **ENGL-205 California Literature**

**Action:** Approved (M/S: Goff/Beal); unanimous

1. **SPCH-110 Speech Communication**

**Action:** Tabled (M/S: Goff/Gesink); unanimous

**Committee’s Feedback:**

* Need clarification of the word “Canvas version of the theory”
* The committee discussed if the wording “substantive interaction” is required; it was determined a description of substantive interaction will suffice.
1. **SPCH-150 Interpersonal Communication**

**Action:** tabled

**Committee’s Feedback:**

* Monitor students is not substantive interaction between the instructor and students; needs what the instructor substantive interaction will be.
1. **New Courses**
	1. **VONUR-030 IV Therapy/Blood Withdrawal**

**Action:** approved (M/S: Holtmann/Gesink); unanimous

Prerequisite: tabled

**Committee’s Feedback:**

* Remove PSLOs and update the prerequisite statement to include identifying the skill to draw blood in order to be recertified; add the statement to either 1 or 3.
* Missing paperwork may include the justification as noted on the prerequisite form, “see attached”. Resubmit to include the missing attachment.
	1. **PE-011B - Intermediate Bootcamp**

**Action:** Approved (M/S: Goff/Gesink); unanimous

Remove lecture checkbox

1. **New Programs**
	1. **AAT-Spanish**

**Action:** Approved (M/S: Goff/Holtmann); unanimous

All the Spanish courses have received CID approval; the degree is ready for state submission after GB.

1. **Cover Sheet and Instructional Sheet**

**Committee’s Feedback:**

* Add grading which is under the curriculum purview to review reasons for the change; it could be considered substantive
* Add “other” box to the three sections in case new things come up
* Add a date line next to signature
1. **CC Representative for TLC**

Louie is a TLC committee member as the curriculum representative, however TLC dates conflict with SGC meetings. The committee agreed to assign Morgan Lynn as the curriculum designee.

**Action**: Approved; unanimous

**Standing Items**

1. **SGC** – none
2. **Articulation** – none
3. **TLC** – A meeting is scheduled for next week. The committee will encourage faculty to complete CSLO assessments that were technically due last semester. There is a budget for adjuncts to complete assessments if departments lack full-time faculty.
4. **Academic Senate –** none

Meeting adjourned 2:45pm

Meeting Dates: October 19, November 2, 16 and December 7

Location and Time: CO-420 / 1-3pm