**Present**: *Louie Giambattista,* ***Chair***; Tawny Beal, Dann Gesink, Cristina Goff, Erich Holtmann, Kevin Horan, Scott Hubbard, Morgan Lynn, Michelle Mack, , Eli Velazquez (LMCAS), Jancy Rickman, Grace Villegas, Penny Wilkins, Shondra West (Note taker)

**Absent**: Natalie Hannum, A’kilah Moore, and Eileen Valenzuela

**Guest**:

Meeting called to order – 1:18pm Location: CO-420

**CURRENT ITEMS**

1. **Announcements & Public Comment:**

None

1. **Approval of the Agenda**

**Action:** Approved (M/S: Beal/Hubbard); unanimous

**Approval of the Minutes from October 5, 2016**

**Action:** Approved (M/S: Gesink/Holtmann); unanimous

1. **Consent Agenda**

**Action:** Approved (M/S: Mack/Rickman); unanimous

* Business & Real Estate Courses - deactivation
* COA Retail Management - deactivation
* AS/COA Office Administration - deactivation
* AS/COA Real Estate – deactivation

Thank you to the Business department and Natalie Hannum for deactivating classes and programs that are dated.

1. **Existing Course Outline of Record**
2. **WDLG-100 International Language and Culture**

**Action:** Tabled

* This course is being submitted for grammatical changes; page 1 of the COOR is incomplete and the changes are not identifiable.

1. **New Courses**
   1. **ENGL 210 Introduction to Latino Literature and Its Latin American Roots**

**Action:** approved (M/S: Lynn /Mack); unanimous

This course is part of the social justice degree

* The new course form class max was questioned; it was shared class max is negotiated. Departments purposed a number, afterwards the information is cycled through the process for final approval.
* Correct the CSLO weighting; add dash after the CSLO number 1, 2, 3 to denote the percentages. During previous meeting, it was approved to remove the weighting all together.

**Prerequisite:**

**Action:** Prerequisite: approved (M/S: Rickman/Holtmann); unanimous

* Underline or circle the word “prerequisite” to distinguish that it’s not both a pre/co-requisite.
  1. **ENGL 211 - Introduction to Chicano Literature**

**Action:** approved with dates (M/S: Mack/Wilkins); unanimous

This course will be used for the AAT in Social Justice: LGBTQ Studies which is pending approval; this course will run before the program is approved. Program approval process requires multiple processes: course CID, Curriculum, Governing Board, and State approval. In addition, this course can be used as an elective for English. ENGL 210 & 211 will not be offered during the same semesters.

**Committee’s Feedback:**

* Textbooks need dates - must be within 5 years for transferability. CSU may reject the course without textbook dates.

**Prerequisite**

**Action:** Prerequisite: approved (M/S: Rickman/Gesink); unanimous

1. **New Programs**
   1. **AAT-Social Justice: LGBTQ Studies**

**Action:** Approved (M/S: Lynn/Rickman); unanimous

**Committee’s Feedback:**

* The committee questioned if multiple degree options are available for students completing this program? It was shared students can earn Liberal Arts degree as two separate degrees.
* Transfer degree paperwork requires 3 parts; appropriateness of the program, catalog description and degree check-list.
* The program was reviewed and approved by Academic Senate and SGC.
* The committee was concerned about the number PSLO required for assessments.
* This program meets most requirements for other transfer programs; e.g. Chicano Studies. When students transfer they may be required to complete other courses.
* AAT degrees by law give students eligibility for CSU transfer.

1. **Cover Sheet and Instructional Sheet**

**Action:** Approved with recommendations that changes can made in the future (M/S: Wilkins/Mack); unanimous

**Standing Items**

1. **SGC** – Bob announced 1.5 million structural deficit that will impact RAP funding
2. **Articulation** – none
3. **TLC** – adjuncts will receive compensation for CSLO/PSLO assessment completion up to 3 hours of Other Academic Services, and FLEX credit if the work goes beyond 3 hours, effective Spring. Briana is available for PSLO/CSLO planning and brainstorming drop-ins. A Monday meeting is scheduled for 12/5 devoted to assessment. The deadline to complete overdue assessment reports; December.
4. **Academic senate**: At the next meeting, the group will vote on Chicano studies. As a high priority, the committee during the Box 2A will recommended for a full-time Social Ethnic Studies faculty.

Meeting adjourned 2:11 pm

Meeting Dates: November 2, 16 and December 7

Location and Time: CO-420 / 1-3pm