

Present: *Louie Giambattista, Chair*; Christina Goff, Paula Gunder, Marci Lapio, Morgan Lynn, Tess Shideler, Penny Wilkins, Trinidad Zavala; Ricki Hall, Nikki Moultrie, Ryan Pedersen, Eileen Valenzuela, and Grace Villegas

Note taker: Shondra West

Absent: Tue Rust, Sally Montemayor Lenz, and Nancy Ybarra

Guest: Milissa Bradley (Liberal Arts Alternate) and LMCAS Shilin

Meeting called to order: 2:33 pm Location: CO-420

CURRENT ITEMS

1. Announcements & Public Comment:

- The curriculum one-day training was productive. Recommendation to offer similar training meetings in the future.

2. Approval of the Agenda

Action: Approved (M/S: P. Gunder/M. Lynn); unanimous

Approval of the Minutes: May 15, 2019

Action: Approved (M/S: M. Lynn/P. Wilkins); 2 abstentions and 4 approved; motion carried

3. LVN Change in Program Prerequisite

- The committee reviewed the LVN prerequisite change memo. No action required.

4. Consent Agenda

Action: Approved (M/S: M. Lynn/C. Goff) unanimous

5. New Courses

• **KNACT-025 - Spin**

Action: Tabled

The committee reviewed the COOR. The following revisions are needed:

- Instructional Method: remove lecture checkmark
- Catalog description: a revision is needed to the catalog description, which mimics the schedule description. With the eLumen software, it has limitations to include catalog description only. The committee talked about the catalog differs from the schedule description as a marketing strategy. The methodology of the catalog and schedule description serve two different purposes.
- Advisory: clarify the reference about medical clearance .
- Course content: lack details as a transfer course. Elaborate on the course content, e.g., heart rate, bike sizing, etc.

• **KNACT-027A - Beginning Indoor Soccer**

- Remove designed for intermediate and advance language
- Add beginning descriptors to CSLOs

Action: Approved with recommendations: (M/S: C. Goff/M. Lyn) P. Gunder abstain; motion approved

• **ESL-065G - Foundational Grammar for General Communication 1**

- This course mirrors the non-credit course as a qualifier for students to receive financial aid services.

Action: Approved (M/S: M. Lynn/P. Gunder); unanimous

- **ESL-065PC - Essential Pronunciation and Conversation Skills I**
 - Course title maximum characters are 65 letters**Action:** Approved (M/S: P. Gunder/T. Zavala); unanimous
- **ESL-065VR - Basic Vocabulary and Reading Development I**
 - Course content is very robust to add continuity in the department among faculty.**Action:** Approved (M/S: T. Zavala/P. Gunder); unanimous
- **ESL-065W - Fundamental Writing Skills I**
Action: Approved (M/S: P. Gunder/M. Lynn); unanimous
- **ESL-075G - Foundational Grammar for General Communication 2**
 - Change credit to NDA (credit non-degree)
 - Instructional method: Uncheck activity**Action:** Approved (M/S: P. Gunder/M. Lynn); unanimous
- **ESL-07PC - Essential Pronunciation and Conversation Skills 2**
Action: Approved (M/S: T. Zavala/T. Shideler); unanimous
- **ESL-075VR - Basic vocabulary and Reading Development 2**
 - Change credit to NDA (credit non-degree)**Action:** Approved (M/S: M. Lynn/P. Gunder); unanimous
- **ESL-075W - Fundamental Writing Skills 2**
Action: Approved (M/S: P. Gunder/M. Lynn); unanimous

6. Substantive Changes to Existing Course

- **ART-016 - Asian Art History**
 - Catalog/schedule description – remove the last two sentences starting at; meets humanities...
 - LMC GE requirement – add Arts/Humanities**Action:** Approved (M/S: C. Goff/T. Zavala); unanimous
- **ENGL-140 - Survey of World Literature I: Antiquity to Mid-17th Century**
Action: Approved (M/S: G. Goff/P. Gunder); unanimous

7. Online Supplement

- **TRAVL-076 - Travel Sales and Marketing**
 - The COOR and online supplement are being submitted as part of the two year review/no changes to the online supplements**Action:** Approved (M/S: P. Wilkins/P. Gunder); unanimous
- **TRAVL-077 - Customized Vacation Planning**
Action: Approved (M/S: P. Wilkins/P. Gunder); unanimous
- **TRAVL-084 - Caribbean Destination Specialist**
Action: Approved (M/S: P. Wilkins/P. Gunder); unanimous
- **ENGL-140 - Antiquity to Mid-17th Century**
Action: Approved (M/S: P. Wilkins/P. Gunder); unanimous

- **ENGL-095 - Accelerated Reading, Writing, and Critical Thinking - Tabled**
- Title V and ACCJC how instructor initiate interaction with the student
 - CSLO1 refers to instructor should monitors, change to initiate
 - CSLO2 instructor/student interaction; change to initiate statements.
 - Reduce the course content narrative (too long)

The online form will change due to eLumen. Distant Education (DE) committee is reviewing a draft online template to include checkboxes; check the CSLO with method. Once the form is completed the DE committee will forward for academic senate approval. Curriculum will receive details about the form and training about the meaning for each box. Other college uses a checkbox form. Most online supplements are created without looking at the COOR or it duplicates the COOR information. The online supplement should have key information how the CSLOs will be addressed in online format, along with student/student and instructor/student interactions.

- **ENGL-100 - College Composition**
Action: Approved (M/S: P. Wilkins/P. Gunder); unanimous
- **ENGL-100S - Support for College Composition**
Action: Approved (M/S: P. Gunder/M. Lynn); unanimous
- **ENGL-150 LGBTQ Literature**
 - Remove YouTube references and replace with media/book references**Action:** Approved with recommendations (M/S: P. Wilkins/P. Gunder); unanimous
- **ENGL-220 - Critical Analysis and Inquiry Table**
Reduce content specific and student interaction needed
- **ENGL-230 - Thinking and Writing Critically About Literature**
 - Do not need to include all the CLSOs one is enough**Action:** Approved (M/S: P. Wilkins/M. Lapriore); unanimous

8. Programs

ADT, English

Action: Approved (M/S: P. Wilkins/M. Lynn) unanimous

Skills Certificates

- **ADT, English**
Action: Approved (M/S: P. Wilkins/M. Lynn); unanimous
- **College Skills Certificate**
 - Basic writing skills - Tabled
 - **Essential pronunciation and conversation; Action:** Approved (M/S: P. Wilkins/M. Lynn) unanimous
 - Foundational writing skills - Tabled
 - **Fundamental writing skills; Action:** Approved (M/S: M. Lynn/P. Wilkins); unanimous

After November, the curriculum committee will go in hibernation to develop eLumen. Recommendation that the committee members participate in Spring 2020 to help with eLumen; everyone's input on the committee is valuable. Curriculum is responsible for developing a workflow for eLumen. A fifth curriculum meeting has been scheduled for Wednesday, October 30th. Currently there are two CTE position open on the committee.

Standing Items - Tabled

Adjourned 4:24 pm

Next Meeting Dates:

Fall 2019 - October 2, 16, 30; November 6, 20; December 4

Spring 2020 - February 5, 19; March 4, 18; April 15; May 6 and 20