

**Present:** *Louie Giambattista, Chair*; Christina Goff, Morgan Lynn, Aprill Nogarr, Tess Shideler, Veronica Turrigiano, Penny Wilkins, Debra Winkler, Trinidad Zavala Rikki Hall, Nikki Moultrie Ryan Pedersen, Nancy Ybarra, Eileen Valenzuela, and Grace Villegas, and Shondra West (Note taker)

**Absent:** Paula Gunder, Tue Rust

**Guest:** Susie Purdie, Camille Santa, Girlie, Catt Wood, and Dave Wahal

Meeting called to order: 2:33 pm Location: Zoom Meeting (414-235-4677)

**CURRENT ITEMS**

**1. Announcements & Public Comment:**

None

**2. Approval of the Agenda**

**Action:** Approved with amendment (M/S: Goff/ Turrigiano); unanimous  
Move item 5 Programs after the consent agenda

**Approval of the Minutes: April 29, 2020**

**Action:** Approved (M/S: Goff/ Shideler); unanimous

**3. Consent Agenda**

**Action:** pull items 5, 6, 7, 9, 11, 13, 14, 18, and 27

(M/S: Turrigiano/ Winkler); Approved remaining consent items/unanimous

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|-------------------------------|--------------------------------|-------------------------------|
| 1. ANTHR-006 fully            | <del>11. MUSIC-030 fully</del> | <del>18. RA-020 fully</del>   |
| 2. ART-005 fully              | 12. PHIL-100 fully             | 19. SIGN-050 fully            |
| 3. ART-018 fully              | hybrid                         | 20. SIGN-070 fully            |
| 4. ART-020 fully              | <del>13. PHIL-110 fully</del>  | 21. SIGN-071 fully            |
| <del>5. ART-066 fully</del>   | hybrid                         | 22. SIGN-072 fully            |
| <del>6. ART-085 fully</del>   | 14. PHYS-015 fully             | 23. SOCIO-015 fully           |
| <del>7. HUMAN-020 fully</del> | 15. PHYSC-005 fully            | 24. SPAN-046 fully            |
| 8. HUMAN-050 fully            | hybrid                         | 25. SPAN-047 fully            |
| <del>9. MUSIC-010 fully</del> | 16. PSYCH-011 fully            | 26. SPCH-110 fully            |
| 10. MUSIC-015 fully           | 17. PSYCH-017 fully            | <del>27. SPCH-120 fully</del> |

**Discussion:** Agenda item 1 correct the course number and item 15 add or remove the word “general” from the course title of the addendum/COOR.

**3A. Consent Items Pulled for Discussion**

5. **ART-066** fully **Action:** Approved as fully online(M/S: Nogarr/ Turrigiano); M. Lynn abstain
  - The committee agreed this course is indeed fully online even though students will deliver course material in-person.
6. **ART-085** fully **Action:** Tabled
  - Addendum CSLOs and title mismatch the COOR and the COOR is outdated
7. **HUMAN-020** fully **Action:** Tabled
  - Addendum has no title and CSLOs 4/5 wording is different than the COOR
9. **MUSIC-010** fully **Action:** Tabled
  - The COOR is outdated
11. **MUSIC-030** fully **Action:** Tabled
  - Questioned student resources to utilize a piano referenced in the CSLOs, the COOR is outdated, reword Zoom to video conference program (generic description). L. Giambattista shared required materials are not required to identify in the COOR/addendum and is the purview of the scheduling notes. The conclusion of the discussion, M. Lynn shared S. Henderson noted that students can access a piano app to complete assignments. Additionally, departments have the purview to include materials needed in the scheduling description.

- 13. **PHIL-110** fully **Action:** Approved with title change (M/S: Goff/Turrigiano); unanimous
- 14. **PHYSC-015** fully **Action:** Tabled
  - Minor differences with CSLOs wording and title mismatch. Concern regarding assemble as an online course regarding completing this at home. As a result, the CSLOs match the COOR (modality), whereas there are programs that will assist students assemble.
- 18. **RA-020** fully **Action:** Tabled
  - CSLO mismatch the COOR and the COOR is outdated
- 27. **SPCH-120** fully **Action:** Tabled
  - CSLOs and course title mismatch the COOR; concern regarding the COOR information as possibly being outdated vs. current. Even more the CSLOs do not match the COOR.

**4. Programs (Item 5)**

D. Wahl provided a brief description of the certificates.

- Construction Pre-Apprenticeship - Non-Credit CDCP – Certificate of Completion  
**Action:** Approved (M/S: Lynn/Goff); V. Turrigiano abstain
- College & Career Preparation - Non-Credit CDCP Certificate of Completion  
**Action:** Approved (M/S: Goff/Lynn); V. Turrigiano abstain

**5. May 20 Meeting (Item 4)**

The committee agreed to meet May 20 from 2:30 to – 4:30 pm to discuss eLumen and the position paper. Further, the committee discussed the number of online addendums (75) that the committee would need to approve by December 2020. Granted that there is a blanket document from the Chancellor’s Office that allows community colleges to offer courses online for Fall 2020 without an online addendum. Having the online addendum on record will authorize courses to become online permanently moving forward.

**6. Workflows for eLumen**

Moultrie gave an overview of the eLumen workflow, explicitly addressing concerns that were asked during the April 29th meeting about the tech review process. The tech review will work as a group providing feedback regarding the COOR review process and checking for compliance (ACCJC and Title V). Additionally, the group does not need to meet together; instead, they can work separately, sending feedback to one person. Inasmuch, that person (Curriculum Specialist) becomes responsible for collecting all the tech review feedback and sending it to the originator. Currently, E. Valenzuela oversees the curriculum process and G. Villegas as the scheduler and will probably become responsible for addressing those concerns to the department. Furthermore, tech review is not a Brown Act committee since individuals are reviewing and not approving courses.

Giambattista asked about including a process for the originator to move the course forward without the tech review recommendations. A future conversation is needed to determine who will serve on the tech review committee and their role, i.e., librarian, articulation officer, etc. The discussion concluded with N. Moultrie asking the committee for a date and time to conduct eLumen training during Flex week. The committee agreed to a 2-hour minimum review of the eLumen process as it relates to tech review and the curriculum process, date to be determined (TBD). eLumen is scheduled to go live in August.

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| <b>Updates on Campus Committees and Processes – Tabled</b> |
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| <ul style="list-style-type: none"> <li>1. Shared Governance Committee</li> <li>2. Articulation</li> </ul> | <ul style="list-style-type: none"> <li>3. Teaching &amp; Learning Committee</li> <li>4. Academic Senate</li> </ul> |
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**Adjourned** 4:24 pm

**Next Meeting Dates:** Spring 2020: May 20