Present: *Louie Giambattista, Chair*; Christina Goff, Paula Gunder, Morgan Lynn, April Nogarr, Tue Rust, Veronica Turrigiano, Penny Wilkins, Debra Winkler, Trinidad Zavala, Rikki Hall, Nikki Moultrie, Ryan Pedersen, Nancy Ybarra, Eileen Valenzuela, and Grace Villegas, and Shondra West (Note taker)
Absent: None
Guest: None
Meeting called to order: 2:33 pm   Location: Zoom Meeting (414-235-4677)

CURRENT ITEMS
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1. **Announcements & Public Comment:**
   None

2. **Approval of the Agenda**
   Action: Approved with amendment (M/S: Winkler/Shideler); unanimous
       Amendments: BIOSC 5 change to BIOSC-010; PHYSC-015 change to PHYS-015; BUS-035C
       change to BUS-035A

   Approval of the Minutes: March 27, 2020
   Action: Tabled

3. **Consent Agenda**
   Action: Tabled

1. ANTHR-006	23. COMSC-010	45. KNICA-028
2. ART-005	24. COMSC-12	46. MANGT-075
3. ART-018	25. COMSC-112	47. MATH-025
4. ART-020	26. ESLN-065PC	48. MATH-026
5. ART-066	27. ESLN-065VR	49. MATH-210
6. ART-085	28. ESLN-065W	50. MATH-220
7. BIOSC-005	29. ESLN-75W	51. MUSIC-010
8. BIOSC-030	30. HUMAN-020	52. MUSIC-015
9. BUS-035	31. HUMAN-050	53. MUSIC-030
10. BUS-035A	32. KINES-105	54. PHIL-100
11. BUS-35B	33. KNACT-008A	55. PHIL-110
12. BUS-035C	34. KNACT-008B	56. PHIL-120
13. BUS-052	35. KNACT-012	57. PHIL-122
14. BUS-092	36. KNACT-014A	58. PHYSC-005
15. BUS-093	37. KNACT-014B	59. PHYSC-015
16. BUS-109	38. KNACT-026A	60. PSYCH-011
17. BUS-160	39. KNACT-026B	61. PSYCH-017
18. BUS-181	40. KNACT-030	62. SIGN-050
19. BUS-185	41. KNACT-046A	63. SIGN-072
20. BUS-186	42. KNACT-046B	64. SOCIO-015
21. BUS-187	43. KNICA-006	65. SPAN-046
22. BUS-294	44. KNICA-027	66. SPAN-047

Committee Feedback: The Curriculum Committee (CC) discussed the process in which to review and approve the consent agenda items.

Veronica asked for clarification regarding the CC's role since Distance Education (DE) approved the courses, such that is CC a formality process. Penny shared the online forms submitted were approved by (DE) based on specific criteria that's different than CC process. Louie shared concerns regarding CC's purview to approve the courses, and whether Academic Senate should take on the responsibility to review and approve the online courses to meet the state proposal to teach classes remotely during COVID-19.

Nancy provided insight of CC responsibilities, such that CC is the subcommittee of Academic Senate. Moreover, CC is the body to determine whether courses meet Title V and the appropriate of the course outline learning outcomes are attainable online.

The CC members acknowledge that the new distance education form is required for the community college community to operate remotely online and would like move the approval process forward. However, once the process has been determined. The State Chancellor's office waived the online supplement requirement for summer, in which all courses can teach remotely without a DE form on file. The committee continued to discuss concerns about the potential challenges courses may encounter if converted online. For example, a volleyball match, whereas the question of concern becomes addressing how students complete the course outcomes as an online course.

Penny shared the DE process in which the members reviewed the documents submitted by the Department Chairs. Their review consisted of checking the format for accuracy, having more than one substantive interaction between the instructor and students, and fulfilling the requirements of Title V/ACCJC. Concerning the COOR review, this portion is dependent on the Department Chair and Deans to analyze the appropriateness of offering the course. Moreover, the committee discussed the responsibility of the department, DE, versus CC. Additionally, the committee reached an agreement that after DE completes its technical review, the curriculum committee will receive the courses for their approval.

4. **De Blanket Addendum** – Tabled

5. **Position Paper/Discussion of Workflow for eLumen**
   The committee chose to discuss the workflow for eLumen, to develop a process among the Department Chair, Office of Instruction, DE, and curriculum. Nevertheless, to include a technical committee to the workflow process. Nikki discussed the responsibility of each subgroup within the workflow. More so that the Department Chair holds the role as initiator, OI the administrative processors, DE reviewer of the online requirements, and CC the approver for the appropriateness of offering the course. Furthermore, Morgan reminded the committee that the purpose of today's meeting is to approve the course addendum, such that they can be offered remotely online for summer and fall.

   Christina proposed that the committee divide the 66 courses submitted among the committee members to review for the next meeting. The committee expressed concerns about duplication

of efforts between DE process and CC, time spent preparing and reviewing documents, compensation, and the urgency to approve the courses submitted for today's special meeting.

Veronica asked if approving certain courses on the consent agenda item can be approved today i.e. Nursing; however, Paula explained the inequity to approve only one department when several courses on the consent agenda are being offered for summer.

In the meantime, Grace provided a summary of how many online supplement forms submitted are offered for Summer, thus reducing the number of courses requiring immediate approval at the next meeting. Therefore, the committee concluded that Eileen and Louie will review the 66 courses submitted and decipher which courses are being offered online for summer and parsed them out via the committee member. The remaining courses being offered for Fall will be approved at another date. Furthermore, the CC will review the COORs plus the online forms in preparation for discussion and approval at the next meetings: April 15, 28 and May 17.

6. **Credit Hour**
   Action: Tabled

7. **Additional CC Meeting Dates**
   The committee agreed to add April 29, 2020 to the existing CC's calendar.

Adjourned 4:26 pm
Next Meeting Dates:
Spring 2020: April 15 & 29, May 6